

U.S. Department of Commerce Performance Progress Report		2. Award or Grant Number 72-10-S13072			
		4. EIN 660679060			
1. Recipient Name PUERTO RICO OFFICE FOR PUBLIC SAFETY AND SECURITY		6. Report Date (MM/DD/YYYY) January 29, 2016			
3. Street Address PO. BOX 194140		7. Reporting Period End Date: December 31, 2015			
5. City, State, Zip Code SAN JUAN, PR 00919-4140		8. Final Report <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	9. Report Frequency X Quarterly		
10a. Project/Grant Period Start Date:09/01/2013	10b. End Date: 02/28/2018				
11. List the individual projects in your approved Project Plan					
	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder Participants	41			
2	Phase II Broadband Meetings	2			
3	Staff / Contractor Hired	0			
4	Contract Executions	3			
5	Governance Meetings	1			
6	Education and Outreach Materials	461			
7	Sub recipient Agreements Executed	0			
8	Phase 2- Coverage	Stage 2			
9	Phase 2- Users and their operational areas	Stage 4			
10	Phase 2—Capacity Planning	Stage 2			
11	Phase 2-Current Providers/Procurement	Stage 1			
12	Phase 2- State Plan Decision	Stage 1			
11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation Strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.					
<p>October:</p> <ul style="list-style-type: none"> - On October 7-8, the Director and one member of the PR Broadband committee attended the Fall 2015 SPOC Meeting in Westminster, Colorado. - On October 12-14, Mr. Yuki Miyamoto and other NTIA representatives conducted a monitoring visit to our office. - On October 14, the office coordinated a PR Broadband Committee meeting with the participation of Mr. Yuki Miyamoto as speaker of the conference. (20 attendees) 					

- The Director conducted a several meetings with Mr. Lex Santos regarding the SLIGP activities likes:
Talked about the Programmatic Environmental Impact Statement communication sent by Genieve Walker, discuss the weekly update information sent by Amanda Hilliard on October 5 and 13.
- Discuss information with Mr. Felix García regarding the National Public Safety Telecommunications Council.
- Read information regarding Broadband in the Internet like: Canada- Initial steps to establish a public safety broadband network and the allocation of another 10 megahertz 7of 700 MHZ spectrum to enable the creation of the network.
- The Director gave an update for the Project to Mr. Miguel Ríos

November

- The Director with Mr. Lex Santos and Felix García, verified the information available in Internet of the different Initiatives awarded y NTIA about Broadband such BTOP among others.
- Hecmar Morales conducted follow up calls to 9-1-1 Board for status of the match contribution.
- On November 3 2015 Mr. Lex Santos analyzed the questions sent by David Cook regarding the PR Data Collection.
- On November 3,2015, Mr. Lex Santos attend a conference call with David Cook, Bryan and Kyle regarding the Data Review Questions of Puerto Rico
- The Director conducted additional interviews to select the SLIGP program Manager. The Program Manager chosen declined the offer made by our office for the job.
- On November 18, 2015 Mr. Lex Santos participated in the FirstNet Webinar regarding the Data Collection process among other.
- Meeting with Lex Santos and Mr Garcia regarding the information for the Website Request for Proposal.
- On November 23, 2015, the director participated in the Criminal Justice Information System Board (CJIS). In this meeting we had the opportunity to bring information an update of the Broadband project. 20 attendees from: The Department of Justice, PR Police Department, Department de Correction, Department of Public Works, PR Department of Education among others.
- On November 24, the Director and Lex Santos participated in a conference call with Yuki Miyamoto, regarding the update of the project.
- Coordinated a Broadband meeting with the Stakeholders for December 19
- The Director, Lex Santos and Mr. Felix García conducted meetings regarding the monthly update of the project
- The Director gave an update for the Project to Mr. Miguel Ríos

December:

- The office had to cancel the meeting schedule for December 19, because various members will be out for Christmas recess.
- Meeting with Netnia Carrasquillo, Hecmar Morales, Lex Santos and Felix Garcia regarding the RFP for the website services.
- The office sent the RFP to the proponents for website, verified the proposals, conducted meeting with the vendors, participated in the presentation of the website prototype and select the best offer.
- On December 3, 2015, Mr. Lex Santos participated in a meeting with the PR Telecommunication Board regarding the BTOP project.
- On December 16, Mr. Lex Santos and the director conducted a meeting with Mr. Heriberto Luna to discuss the information available for the option of "opt out" or "opt in" option for the Broadband deployment.
- The Director coordinate meeting (outreach) with the East Region, the meeting was canceled because the low confirmation of the first responders
- Mr. Lex Santos tried to coordinate a meeting with the FCC representative in Puerto Rico, Mr. Ruben Jusino to get information regarding the towers and communication infrastructure of TV and Radio Stations.
- Meeting with Lex Santos and Felix Garcia regarding monthly update
- The Director gave an update for the Project to Mr. Miguel Ríos

<p>11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.</p>			
<p>11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.</p>			
<p>11d. Describe any success stories or best practices you have identified. Please be as specific as possible.</p> <p>The visit of Mrs. Yuki Miyamoto, the members of the Broadband Committee had the opportunity to share their doubts. Social Networks (317 views/ Facebook and 4 Tweeter) Distribution of 7 FirstNet Flyers to 20 attendees (CJIS meeting, November 23,2014)</p>			
12. Personnel			
<p>12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.</p> <p>The lack of had a Full Program Manager in the office impact the progress of the project. We hope to find the correct resource in January.</p>			
12b. Staffing Table			
Job Title	FTE %	Project(s) Assigned	Change
Project Manager	1	Implementation of the plan and assure that project milestones are achieved	Currently Vacant
Finance Director/Accountant	.20	Produce reporting of financial report and transactions including audit systems	
SWIC	.50	Implementation a statewide vision for interoperability	
SPOC	.03	Primary point of contact for NTIA and FirstNet	No longer charged to SLIGP
Grants Administrator	.30	Provide grant management support, managing the project's budget, and ensuring that the grant activities are completed on time.	
13. Subcontracts (Vendors and/or Sub recipients)			

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the “Subcontracts Total” in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec .)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned
Lex Santos	Project Management/ Technical Advisor	Vendor	Interviews	Y	08/17/2015	12/31/2015	\$103,600.00	\$0.00	
Andrés F. Márquez	Data Collector	Vendor	Interviews	Y	08/17/2015	09/30/2015	\$4,800.00	\$0.00	
Frances T. Vázquez	Data Collector	Vendor	Interviews	Y	08/17/2015	09/30/2015	\$4,800.00	\$0.00	
TBD	Planning/Legal Consultant/ Engineering Organization	Vendor	N	N	TBD	TBD	\$401,381.00	\$185,885.00	
TBD	Outreach and Educational Efforts	Vendor	N	N	TBD	TBD	\$269,499.00	\$48,625.00	
TBD	Legal Services	Vendor	N	N	TBD	TBD	\$12,000.00	\$0.00	
TBD	Grant Writing Services	Vendor	Y	Y	03/14/2013	06/30/2013	\$10,200.00	\$0.00	

Add Row

Remove Row

13b. Describe any challenges encountered with vendors and/or sub-recipients.

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	383,200.00	15,693.00	398,893.00	85,061.00	15,693.00	100,754.00
b. Personnel Fringe Benefits	79,061.00	2,957.00	82,018.00	13,370.00	2,957.00	16,327.00
c. Travel	102,784.00	0.00	102,784.00	49,645.00	0.00	49,645.00
d. Equipment	0.00	0.00	0.00	0.00	0.00	0.00
e. Materials/Supplies	14,608.00	2,000.00	16,608.00	5,551.00	0.00	5,551.00

f. Subcontracts Total	806,280.00	234,510.00	1,040,790.00	33,040.00	0.00	33,040.00
g. Other	46,691.00	103,000.00	149,691.00	9,511.00	1,917.00	11,428.00
h. Total Costs	1,432,624.00	358,160.00	1,790,784.00	196,178.00	20,567.00	216,745.00
i. % of Total	80%	20%	100%	90.51%	9.49%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official

Mrs. Sally Garrafa Echevarria

16c. Telephone (area code, number, and extension)

787.763-3424

16d. Email Address

sgarrafa@oasp.pr.gov

16b. Signature of Authorized Certifying Official

16e. Date Report Submitted (month, day, year)

February 5, 2016

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a currently valid OMB control number. Public reporting burden for this collection of information is estimated to average 10 hours per response for the application process, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Michael Dame, Director, State and Local Implementation Grant Program, Office of Public Safety Communications, National Telecommunications and Information Administration, U.S. Department of Commerce (DOC), 1401 Constitution Avenue, N.W., HCHB, Room 7324, Washington, D.C. 20230.