	U.S. Department of Commerce Performance Progress Report		2. Award or Grant Number:	72-10-S13072
			4. EIN:	660679060
1. Recipient Name	PUERTO RICO OFFICE OF PUBLIC SAFETY AFFAIRS		6. Report Date (MM/DD/YYYY)	7/29/2016
3. Street Address	P.O. BOX 194140		7. Reporting Period End Date: (MM/DD/YYYY)	6/30/2016
5. City, State, Zip Code	SAN JUAN, PR 00919-4140		8. Final Report Yes ☐ No ☒	9. Report Frequency Quarterly ☒

10a. Project/Grant Period				
Start Date: (MM/DD/YYYY)	9/1/2013	10b. End Date: (MM/DD/YYYY)	2/28/2018	

11. List the individual projects in your approved Project Plan

	Project Type (Capacity Building, SCIP Update...)	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category
1	Stakeholders Engaged	95	*Actual number of individuals reached via stakeholder meetings during the quarter*
2	Individuals Sent to Broadband Conferences	6	*Actual number of individuals who were sent to third-party broadband conferences using SLIGP grant funds during the quarter*
3	Staff Hired (Full-Time Equivalent)(FTE)	1	*Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal)*
4	Contracts Executed	0	*Actual number of contracts executed during the quarter*
5	Governance Meetings	1	*Actual number of governance, subcommittee, or working group meetings held during the quarter*
6	Education and Outreach Materials Distributed	775	*Actual volume of materials distributed (inclusive of paper and electronic materials) plus hits to any website or social media account supported by SLIGP during the quarter*
7	Subrecipient Agreements Executed	0	*Actual number of agreements executed during the quarter*
8	Phase 2 - Coverage	2	*For each Phase 2 milestone category, please provide the status of the activity during the quarter:*
9	Phase 2 – Users and Their Operational Areas	5	• *Stage 1 - Process Development*
10	Phase 2 – Capacity Planning	2	• *Stage 2 - Data Collection in Progress* • *Stage 3 - Collection Complete; Analyzing/Aggregating Data*
11	Phase 2 – Current Providers/Procurement	1	• *Stage 4 - Data Submitted to FirstNet* • *Stage 5 - Continued/Iterative Data Collection*
12	Phase 2 – State Plan Decision	1	• *Stage 6 - Submitted Iterative Data to FirstNet*

11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.

• During these period, Phase II Broadband Meetings where accomplished. We conduct an orientation meeting to Puerto Rico FirstNet Consultation Task Team (CTT), about the topic of Quality of Service, Priority and Preemption. Also, the new Program Manager provides to representatives of municipalities of the eastern region of Puerto Rico with an update on the status of FirstNet. On April 8, 2016, we held a broadband conference in the municipality of Camuy, about what is FirstNet, consulting, interoperability, governor decision, and the process of Opt-In and Opt-Out.

• We attend the FirstNet "SPOC Kick-Off Meeting" regarding general updates, consultation planning, and expanded outreach activities on FirstNet. Also, our staff attend to San Diego Public Safety Communications Research Conference (June 7-9, 2016).

• A new Program Manager was hired and is the Point of Contact for FirstNet/SLIGP.

• In April 22, 2016 a meeting by the Broadband Committee was held to discuss the Environmental Impact Statements for the Non-Contiguous Region of the Nationwide Public Safety Broadband Network.

• According to Facebook metrics, (375) people was reached, and according to Twitter analytics, (91) engagements. We will start a more aggressive campaign through social networks, strengthen the outreach phase. In the Broadband Conference of April 8, 2016, more than 300 brochures were delivered with detailed information for the benefit of all stakeholders and public security community.

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

No changes anticipated.

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.
96% of the data collection process from the HSRB was completed.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.
During the visit of David Cook, Kyle S. Richardson and Tom Shull they assisted Sally Garrafa to create the Puerto Rico first responders video which is posted in YouTube: http://www.youtube.com/watch?v=M4V8fOvvsXY Bomberos en San Juan, Puerto Rico Also, the Web Portal will be available for the Puerto Rico first responders to share information to the public safety community, to provide updates on FirstNet activities.

12. Personnel
The Program Manager was hired on June 20, 2016

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

12b. Staffing Table - *Please include all staff that have contributed time to the project. Please do not remove individuals from this table.*

Job Title	FTE%	Project (s) Assigned	Change
SLIGP Program Manager	100%	Develop and coordinate outreach and educations plans to Puerto Rico public safety community and completing progress reports. SLIGP-POC	Hired on June 20, 2016
Grant Administrator	30%	Provide grant management support, managing the project's budget, and ensuring that the grant activities are completed on time.	
Financial Coordinator	25%	Produce financial statements, oversight transactions and implementing audit systems.	
SWIC	20%	Implementation a statewide vision for interoperability.	
SPOC	0%	Primary point of contact for NTIA and FirstNet	No longer charged to SLIGP

13. Subcontracts (Vendors and/or Subrecipients)
13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
Cybertech Solutions	Outreach and Educational Efforts - Web Design	Vendor	Y	Y	2/1/2016	5/31/2017	$44,662.00	$8,058.00
Lex Santos	Project Management/Technical Advisor	Vendor	Interviews	Y	8/17/2015	8/31/2016	$103,600.00	$0.00
Andrés F. Márquez	Data Collector	Vendor	Interviews	Y	8/17/2015	9/30/2015	$4,800.00	$0.00
Frances T. Vázquez	Data Collector	Vendor	Interviews	Y	8/17/2015	9/30/2015	$4,800.00	$0.00
TBD	Planning/Legal Consultant/Engineering Organization	Vendor	N	N	TBD	TBD	$401,381.00	$185,885.00
TBD	Outreach and Educational Efforts	Vendor	N	N	TBD	TBD	$224,837.00	$40,567.00
TBD	Legal Services	Vendor	N	N	TBD	TBD	$12,000.00	$0.00
TBD	Grant Writing Services	Vendor	Y	Y	3/14/2013	6/30/2013	$10,200.00	$0.00

13b. Describe any challenges encountered with vendors and/or subrecipients.
None

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.
Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total funds Expended (7)
a. Personnel Salaries	$383,200.00	$15,693.00	$398,893.00	$118,931.00	$15,693.00	$134,624.00
b. Personnel Fringe Benefits	$79,061.00	$2,957.00	$82,018.00	$17,091.00	$2,957.00	$20,048.00
c. Travel	$102,784.00	$0.00	$102,784.00	$57,819.00	$0.00	$57,819.00
d. Equipment	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
e. Materials/Supplies	$14,608.00	$2,000.00	$16,608.00	$9,111.00	$50.00	$9,161.00
f. Subcontracts Total	$806,280.00	$234,510.00	$1,040,790.00	$54,320.00	$677.00	$54,997.00
g. Other	$46,691.00	$103,000.00	$149,691.00	$11,693.00	$6,972.00	$18,665.00
h. Indirect	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
i. Total Costs	$1,432,624.00	$358,160.00	$1,790,784.00	$268,965.00	$26,349.00	$295,314.00
j. % of Total	80%	20%	100%	91%	9%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official:	16c. Telephone (area code, number, and extension)	787-763-3424
Mrs. Sally Garrafa-Echevarría, Executive Assistant to the Director of Puerto Rico Emergency Management Agency and Executive Director of Puerto Rico Office of Public Safety Affairs		
16b. Signature of Authorized Certifying Official:	16d. Email Address:	sgarrafa@oasp.pr.gov
	Date:	7/29/2016