

U.S. Department of Commerce Performance Progress Report				2. Award or Grant Number:	72-10-S13072
1. Recipient Name				4. EIN:	660679060
3. Street Address				6. Report Date (MM/DD/YYYY)	10/25/2017
5. City, State, Zip Code				7. Reporting Period End Date: (MM/DD/YYYY)	9/30/2017
				8. Final Report Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	9. Report Frequency Quarterly <input checked="" type="checkbox"/>
10a. Project/Grant Period					
Start Date: (MM/DD/YYYY)		9/1/2013	10b. End Date: (MM/DD/YYYY)		2/28/2018
11. List the individual projects in your approved Project Plan					
	Project Type (Capacity Building, SCIP Update...)	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category		
1	Stakeholders Engaged	150	Actual number of individuals reached via stakeholder meetings during the quarter		
2	Individuals Sent to Broadband Conferences	0	Actual number of individuals who were sent to third-party broadband conferences using SLIGP grant funds during the quarter		
3	Staff Hired (Full-Time Equivalent)(FTE)	0	Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal)		
4	Contracts Executed	3	Actual number of contracts executed during the quarter		
5	Governance Meetings	2	Actual number of governance, subcommittee, or working group meetings held during the quarter		
6	Education and Outreach Materials Distributed	16.2 Twitter/44,211 Facebook	Actual volume of materials distributed (inclusive of paper and electronic materials) plus hits to any website or social media account supported by SLIGP during the quarter		
7	Subrecipient Agreements Executed	0	Actual number of agreements executed during the quarter		
8	Phase 2 - Coverage	5	For each Phase 2 milestone category, please provide the status of the activity during the quarter: • Stage 1 - Process Development • Stage 2 - Data Collection In Progress • Stage 3 - Collection Complete; Analyzing/Aggregating Data • Stage 4 - Data Submitted to FirstNet • Stage 5 - Continued/Iterative Data Collection • Stage 6 - Submitted Iterative Data to FirstNet		
9	Phase 2 - Users and Their Operational Areas	5			
10	Phase 2 - Capacity Planning	5			
11	Phase 2 - Current Providers/Procurement	5			
12	Phase 2 - State Plan Decision	6			
11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.					

July 2017

• Worked on the travels reports (Dallas, San Antonio), payments, reimbursements and others related administrative matters. • Meetings with SPOC and PR FirstNet team to review and discuss the State Plan portal and the process for conducting a plan review in preparation for a recommendation to the Governor. • We worked on a presentation for the Governor about the State Plan proposal and the Opt-in and Opt-out option process. • We conducted several teamwork meetings with the SPOC, to review the State Plan proposal and began to compile comments, question, and concerns regarding the State Plan for PR. • The SPOC was meet with the Governor and the Public Safety Committee and present the State Plan proposal. • Meetings with Executive Committee were held to discuss the state plan proposal. • We began to compile comments, questions, and concerns to submit through the state plan portal regarding the state plan proposal.

• Multiple calls and emails between Region 4 lead and the PR FirstNet team about FirstNet State Plan. • We evaluate, revise and select proposals received to contract technical consulting services and a firm to produce institutional videos and mechanical art designs. • We completed the evaluation and process to select the proposal of Engineer for technical consulting services and the proposal of a production firm to produce institutional videos and mechanical digital art concept designs. • Joel continues to monitor and manage the social media accounts. During this quarterly according to Facebook metrics (44,211) impressions reached, according to Twitter analytics, (16.2K) reached.

• We receive and revise the Final Programmatic Environmental Impact Statement for the National Public Safety Broadband Network in the contiguous region of the US that includes Puerto Rico. • Several meetings with Netnia (Financial Manager) to discuss SLIGP budget. • We attend OASP staff meeting and always bring an update of SLIGP and FirstNet work.

August 2017

• We are meeting with stakeholder representatives and present the State Plan proposal to ensure they know. Also, we discuss the process of Opt-in/Opt-Out. • We continue with the process of reviewing the state plan to identify concerns, doubts and or questions regarding the State Plan proposal. • We complete and collect all the comments, questions, and concerns, exported through the State Plan portal. • Meetings with AT&T representatives were held to discuss the State Plan proposal. • We participate in the SLIGP quarterly meeting call with Yuki. • We conducted several meetings with PR FirstNet team to discussed outreach strategy. • We conducted a few teamwork meetings with OASP director to planning and coordinating workshop conferences. • We meet by email Khanisa Figaro (Program manager for FirstNet US Virgin Island) and discussed an outreach strategy. • Joel requested proposals to acquisitions tablets, smartphones and a hot spot for being using on outreach activities. • We conducted a few conference calls with the SPOC Abner Gomez, Charles Murph (FirstNet), Ray Flores (AT&T), and OASP director Heriberto Sauri to coordinate the Governor announcement event regarding the decision to Opt-in to FirstNet. • We contract the Engineer for technical consulting. • We contract the producer firm to produce institutional videos of our First Responders and the heads of the Public Safety agencies. • I coordinated and realize a meeting with the Engineer Cedeño (President of All Professional Services Group), to discuss the State Plan proposal for PR. • I coordinated and realize a meeting with Alexis Negron (President of Intacto) to planning and coordinates the production of institutional videos. • We announce the PR governor decision to Opt-in to FirstNet AT&T solutions. • Several meetings with Netnia (financial manager) to discuss match plan and closeout SLIGP grants. • I attend OASP staff meeting and report the update of SLIGP and FirstNet work.

September 2017

• We coordinate an interviews/station visits for Charles Murph and Kyle Richardson with PR Fire Chief and Mr. Abner Gomes from PREMA. • We conducted weekly meetings with the Engineer Cedeño regarding interoperability, FirstNet and AT&T. • We conducted BI-weekly meetings with Intacto representatives regarding the production of institutional videos and the mechanical art design for our social media, website and outreach activities. • We conducted weekly works meetings with OASP director, Joel, Netnia and Engineer Cedeño to planning and coordinate regional workshop conferences and other activities as a part of outreach efforts. • We develop Schedule timeline for the regional workshop conferences. • We produce a list of First Responders per regions to invites workshop conferences. • We made several call and email in coordination with regional directors to arrangements for the conferences. • We revise the PR FirstNet website and made recommendations to adjust before the release. • We developed presentations in PowerPoint to be presenting at the regional workshop conferences. • We maintained continue emails communication with Yuki regarding SLIGP and FirstNet matters. • Several meetings with Netnia (Financial Manager) to discuss match plan and closeout SLIGP grants. • I attend OASP staff meeting and report the update of SLIGP and FirstNet work.

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

No changes anticipated.

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.								
96% of the data collection process from the HSRB was completed.								
11d. Describe any success stories or best practices you have identified. Please be as specific as possible.								
Puerto Rico conducted a press conference to announce the PR governor decision to Opt-In to FirstNet AT&T solutions.								
12. Personnel								
The Program Manager was hired on June 20, 2016								
12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.								
12b. Staffing Table - Please include all staff that have contributed time to the project. Please do not remove individuals from this table.								
Job Title	FTE%	Project (s) Assigned						Change
SLIGP Program Manager	100%	Develop and coordinate outreach and educations plans to Puerto Rico public safety community and completing progress reports. SLIGP-POC						Hired on June 20, 2016
Grant Administrator	30%	Provide grant management support, managing the project's budget, and ensuring that the grant activities are completed on time.						
Financial Coordinator	25%	Produce financial statements, oversight transactions and implementing audit systems.						
SWIC	20%	Implementation a statewide vision for interoperability.						
SPOC	3%	Primary point of contact for NTIA and FirstNet						No longer charged to SLIGP
13. Subcontracts (Vendors and/or Subrecipients)								
13a. Subcontracts Table - Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.								
Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
Lex Santos	Project Management/Technical Advisor	Vendor	Interviews	Y	8/17/2015	8/31/2016	\$103,600.00	
Cybertech Solutions	Outreach and Educational Efforts - Web Design	Vendor	Y	Y	2/1/2016	5/31/2017	\$44,662.00	
ACH Communication Services Group	Outreach and Educational Efforts - Communication & Public Relations Services	Vendor	Y	Y	6/26/2017	9/30/2017	\$9,000.00	
All Professional Services Group	Technical Consulting Services	Vendor	Y	Y	8/18/2017	2/28/2018	\$30,000.00	
Intacto LLC	Outreach and Educational Efforts - Production Of Institutional Videos, Mechanical Art Creatives Concept	Vendor	Y	Y	8/18/2017	2/28/2018	\$219,100.00	
13b. Describe any challenges encountered with vendors and/or subrecipients.								
None								

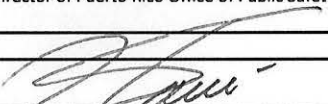
14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.

Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total funds Expended (7)
a. Personnel Salaries	\$383,200.00	\$15,693.00	\$398,893.00	\$235,471.72	\$15,693.00	\$251,164.72
b. Personnel Fringe Benefits	\$79,061.00	\$2,957.00	\$82,018.00	\$29,402.22	\$2,957.00	\$32,359.22
c. Travel	\$102,784.00	\$0.00	\$102,784.00	\$76,612.19	\$0.00	\$76,612.19
d. Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
e. Materials/Supplies	\$14,608.00	\$2,000.00	\$16,608.00	\$10,335.68	\$7,260.86	\$17,596.54
f. Subcontracts Total	\$806,280.00	\$234,510.00	\$1,040,790.00	\$93,212.57	\$13,347.43	\$106,560.00
g. Other	\$46,691.00	\$103,000.00	\$149,691.00	\$14,444.53	\$9,328.69	\$23,773.22
h. Indirect	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
i. Total Costs	\$1,432,624.00	\$358,160.00	\$1,790,784.00	\$459,478.91	\$48,586.98	\$508,065.89
j. % of Total	80%	20%	100%	90%	10%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official:		16c. Telephone (area code, number, and extension)
Mr. Heriberto N. Sauri Santiago, MPH, CHS-III, Executive Director of Puerto Rico Office of Public Safety Affairs		787-763-3424
16b. Signature of Authorized Certifying Official:		16d. Email Address:
		hsauri@oasp.pr.gov
		Date:
		10/25/2017