

U.S. Department of Commerce Performance Progress Report				2. Award or Grant Number:	72-10-513072
				4. EIN:	660679060
1. Recipient Name	PUERTO RICO OFFICE OF PUBLIC SAFETY			6. Report Date (MM/DD/YYYY)	4/25/2018
3. Street Address	P.O. BOX 194140			7. Reporting Period End Date: (MM/DD/YYYY)	2/28/2018
5. City, State, Zip Code	SAN JUAN, PE 00919-4140			8. Final Report Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	9. Report Frequency Quarterly <input checked="" type="checkbox"/>
10a. Project/Grant Period					
Start Date: (MM/DD/YYYY)	9/3/2013	10b. End Date: (MM/DD/YYYY)	2/28/2018		
11. List the individual projects in your approved Project Plan					
	Project Type (Capacity Building, SCIP Update,	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category		
1	Stakeholders Engaged	285	Actual number of individuals reached via stakeholder meetings during the quarter		
2	Individuals Sent to Broadband Conferences	6	Actual number of individuals who were sent to third-party broadband conferences using SLIGP grant funds during the quarter		
3	Staff Hired (Full-Time Equivalent)(FTE)	0	Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal)		
4	Contracts Executed	0	Actual number of contracts executed during the quarter		
5	Governance Meetings	1	Actual number of governance, subcommittee, or working group meetings held during the quarter		
6	Education and Outreach Materials Distributed	Facebook - 26,627 Twitter - 31,500	Actual volume of materials distributed (inclusive of paper and electronic materials) plus hits to any website or social media account supported by SLIGP during the quarter		
7	Subrecipient Agreements Executed	0	Actual number of agreements executed during the quarter		
8	Phase 2 - Coverage	Stage 5	For each Phase 2 milestone category, please provide the status of the activity during the quarter: <ul style="list-style-type: none"> <li>• Stage 1 - Process Development</li> <li>• Stage 2 - Data Collection in Progress</li> <li>• Stage 3 - Collection Complete; Analyzing/Aggregating Data</li> <li>• Stage 4 - Data Submitted to FirstNet</li> <li>• Stage 5 - Continued/Iterative Data Collection</li> <li>• Stage 6 - Submitted Iterative Data to FirstNet</li> </ul>		
9	Phase 2 – Users and Their Operational Areas	Stage 5			
10	Phase 2 – Capacity Planning	Stage 5			
11	Phase 2 – Current Providers/Procurement	Stage 5			
12	Phase 2 – State Plan Decision	Stage 6			
11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for					

January 2018

- Worked with Netnia Carrasquillo on the bills pending for pay
- Participate in the final stage of the recording the institutional videos of FirstNet. (January 8 & 9 of 2018)
- We visit the North Region and gave an orientation about FirstNet to the municipalities representatives of Vega Baja, Vega Alta, Morovis, Manati, Barceloneta, Arecibo, Utuado, Hatillo, Camuy y Lares. (01/12/18)
- Meetings with the FirstNet PR team to discuss and coordinating future activities to continue with the education outreach. (01/09/18)
- We visit the West Region and gave an orientation about FirstNet to the municipalities representatives of Aguadilla, Isabela, Añasco, Quebradilla, Aguada, Moca, San Sebastian and Rincon. (01/18/18)
- We (Joel, Felix, H Sauri and I) meeting with AT&T representative Mr. Wilfredo Pineda to coordinate the work together for the FirstNet project. (01/10/18)
- Weekly meeting with Netnia to discuss SLIGP 1.0 and 2.0 budget management. (01/22/18/)
- Attended several meetings with Felix Garcia(SWIC) and Engineer Cedeno regarding the emergency situation of the communications systems in special the AT&T cellular towers.
- Attended a webinar of NPSTC Virtual Town Hall about "Public Safety Use of Social Media during Disasters" invited by AT&T. (1/24/18)
- Attended a OASP staff meeting (1/31/18)
- Attended another's meetings with Wilfredo Pereira from AT&T to coordinating a Workshop event of FirstNet for February (01/19/18-1/25/18)
- Perform several quotation request processes for the purchase of educational materials for the FirstNet workshop.
- Attended a meeting with Intacto (production firms) to see the pre-production of FirstNet educational videos. 01/26/18)
- I started to work in all the coordination and organization for a FirstNet workshop to be celebrated on February 20, 2018.
- Attended weekly meetings with the grant administrator to inform the progress of the program. (01/11/18, 01/17/18, 01/23/18 and 01/31/18)
- Joel continue monitor and management the social medias accounts.
- Felix continues active at EOC attending the recovery efforts of ESF #2

February 2017

- We visit the Center Region and gave an orientation about FirstNet to the municipalities representatives of Gurabo, Caguas, Cidra, Cayey, Aguas Buenas, Comerio, Crozal, Orocovis, Ciales y Naranjito (02/02/18)
- Continued with all the coordination and organization of FirstNet 101, The Workshop (Invitation, confirmations, speakers, conferences, educational material, agenda, and others.
- Multiple calls and emails between Yuki Miyamoto from NTIA, Netnia and me regarding the procure process for costs of the workshop.
- Visited the La Concha Hotel to see the facility for the workshop (02/6/18)
- Attended some work meetings with Wilfredo Pereira (AT&T FirstNet) regarding the organization and collaboration for the FirstNet Workshop event. (02/07/18, 02/12/18, 2/16/18 and 02/19/18)
- Attended a conference call with Yuki on 02/14/18
- Attended with Netnia a webinar of "SLIGP Closeout"

**11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.**

No changes anticipated.

**11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.**

We held the first workshop called FirstNet 101, The Workshop. It was attended by about 190 participants and we had the presence of our regional Lead Charles Murph who gave an excellent presentation about FirstNet.

**11d. Describe any success stories or best practices you have identified. Please be as specific as possible.**

We have had more than 5 meetings with AT&T (Firstnet partner) representatives and we are working in collaboration.

**12. Personnel** No changes anticipated.

**12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.**

No changes anticipated.

**12b. Staffing Table - Please include all staff that have contributed time to the project. Please do not remove individuals from this table.**

Job Title	FTE%	Project (s) Assigned	Change
SLIGP Program manager	100%	Develop and coordinate outreach and educations plans to Puerto Rico public safety community and completing progress reports. SLIGP - POC	
Grant Administrator	30%	Provide grant management support, managing the project's budget , and ensuring that the grant activities are completed on time.	
Financial Coordinator	25%	Produce financial statements, oversight transactios and implementing audit systems.	
SWIC	20%	Implementation a statewide vision for interoperability.	
SPOC	20%	Primary point of contact for the NTIA and FirstNet	The person is no longer charging from SLIGP.
Technology Officer	30%	Provide technology support on all technology and social media matters.	

**13. Subcontracts (Vendors and/or Subrecipients)**

**13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.**

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
Lex Santos	Project Management /Technical Advisor	Vendor	Interviews	Y	8/17/2015	8/31/2016	\$103,600.00	
Cybertech Solutions	Outreach and Education Efforts- Web Desing	Vendor	Y	Y	2/1/2016	5/31/2017	\$44,662.00	
ACH Communication Services Group	Outreach and Education Efforts - Communication & Public Relations Services	Vendor	Y	Y	6/26/2017	2/28/2018	\$18,000.00	
All Professional Services Groups	Technical Consulting Services	Vendor	Y	Y	8/18/2017	2/28/2018	\$30,000.00	
Intacto	Outreach and Educational Effort - Production of Institutional Videos, Mechanical Art Creatives Concept	Vendor	Y	Y	8/18/2017	2/28/2018	\$219,100.00	

**13b. Describe any challenges encountered with vendors and/or subrecipients.**

None

<b>14. Budget Worksheet</b>						
Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.						
Only list matching funds that the Department of Commerce has already approved.						
Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total funds Expended (7)
a. Personnel Salaries	\$383,200.00	\$15,693.00	\$398,893.00	\$295,746.00	\$15,693.00	\$311,439.00
b. Personnel Fringe Benefits	\$79,061.00	\$2,957.00	\$82,018.00	\$35,686.48	\$2,957.00	\$38,643.48
c. Travel	\$102,784.00	\$0.00	\$102,784.00	\$88,523.88	\$0.00	\$88,523.88
d. Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
e. Materials/Supplies	\$14,608.00	\$2,000.00	\$16,608.00	\$18,595.68	\$7,513.51	\$26,109.19
f. Subcontracts Total	\$806,280.00	\$234,510.00	\$1,040,790.00	\$118,254.02	\$241,905.98	\$360,160.00
g. Other	\$46,691.00	\$103,000.00	\$149,691.00	\$27,897.03	\$9,328.69	\$37,225.72
h. Indirect	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
i. Total Costs	\$1,432,624.00	\$358,160.00	\$1,790,784.00	\$584,703.09	\$277,398.18	\$862,101.27
j. % of Total	80%	20%	100%	68%	32%	100%
<b>15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.</b>						
16a. Typed or printed name and title of Authorized Certifying Official:				16c. Telephone (area code, number, and extension)	(787) 763-3424	
Mr. Heriberto N. Sauri Santiago, MPH, CHS-III, Executive Director of Puerto Rico Office of Public Safety Affairs				16d. Email Address:	hsauri@oasp.pr.gov	
16b. Signature of Authorized Certifying Official:				Date:	4/25/2018	