| U.S. Department of Commerce | 2. Award or Grant Number 72-10-S13072 |
|---|---|
| Performance Progress Report | 4. EIN 660679060 |

| 1. Recipient Name PUERTO RICO OFFICE FOR PUBLIC SAFETY AND SECURITY | 6. Report Date (MM/DD/YYYY) October 30, 2014 | |
|---|---|---|
| 3. Street Address PO. BOX 194140 | 7. Reporting Period End Date: September 30, 2014 | |
| 5. City, State, Zip Code SAN JUAN, PR 00919-4140 | 8. Final Report □ Yes x No | 9. Report Frequency x Quarterly |

| 10a. Project/Grant Period Start Date: (09/01/2014) | 10b. End Date: (08/31/2016) | | |
|---|---|---|---|

**11. List the individual projects in your approved Project Plan**

| | Project Type (Capacity Building, SCIP Update, Outreach, Training etc.) | Project Deliverable Quantity (Number & Indicator Description) | Total Federal Funding Amount | Total Federal Funding Amount expended at the end of this reporting period | Percent of Total Federal Funding Amount expended |
|---|---|---|---|---|---|
| 1 | Stakeholder Meetings | 240 | | | |
| 2 | Broadband Conference | 4 | | | |
| 3 | Staff Hires | 1 (SWIC) | | | |
| 4 | Contract Executions | | | | |
| 5 | Governance Meetings | 2 | | | |
| 6 | Education and Outreach Materials | 339 (Copy Material) 65 (PPT Slides) | | | |
| 7 | Subrecipient Agreements Executed | | | | |
| 8 | Phase II Activities | | | | |

**11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.**

During this period, the structure could establish Government through the Sub Committee of Broadband for Public Safety Interoperability within the Committee.

This effort helps to establish by members (Heads of Agencies) and their representatives work teams that strengthen education efforts on the project.

Identifying resources and to establish agreements that will allow a future implementation of FirstNet in our territory.

Already established executive committee effort set the stage outside the state sphere where we come to the groups of local response is initiated. Understand Municipalities across the island that will be the main potential users of Broadband Network.

**11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.**

We worked on some changes in the budget while maintaining an approach that will help strengthen efforts according to the remaining time period.

This will allow you to work without constraints in educating and proceed with future phase within established.

During an executive meeting and approve the recommendations there of to be so subject to the appropriate approval of NTIA was taken.

**11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.**

During the month of October a new session of the Committee in plenary session as well as performing work for a major project events supported by FirstNet.

This event will serve to help us through the presence of resources to deliver a clear and strong message to the goals and objectives of FirstNet within our territory and across the nation.

Likewise will take FirstNet and Staff the input and the particular message of our territory located on an island in the Caribbean on our situations, special needs and language.

**11d. Describe any success stories or best practices you have identified. Please be as specific as possible.**

**Success Stories for this Period**

<u>July</u>

**Mr. Felix Garcia (SWIC)**
Integration as a resource to help 100%, work and fully integrate the vision of Project FirstNet Interoperability in being a great human resource for the staff.
July, 2014

**Designation for Interoperability Committee on Emergency Communications**
July 2, 2014
Letter were issued to apply for designation and Committee Members Interoperability Emergency Communications Puerto Rico and in turn the Sub Committee Members Broadband (executive committees) which will be held on July 10, 2014.

**Request for Appointed Regional OASP**
July 3, 2014
The Program Managers of the Regions were asked to identify the regions designated for Interoperability Committee Emergency Communications.

**Meeting with Puerto Rico Science, Technology & Research Trust**
July 10, 2014
A meeting with the Office (Puerto Rico Science, Technology & Research Trust) was requested for possible cooperative agreements for the development of Broadband Network for Public Safety.
Contact Person: MBM Gilberto Marquez, CPA – Advisor

Total Participants 2

**Puerto Rico FirstNet WebSite**
July 16, 2014
It provides information by electronic communication to contact the Governor's Office in the area of Web Page Development for the creation and maintenance of this person.
Contact Person: Ruth Silva (OGP)

**Committee Meeting Emergency Communications Interoperability**
July 10, 2014
Committee meeting Interoperability Emergency Communications is performed
With the participation of the following partners in accordance with *Executive Order 2011-001*.
• Office for Public Security Affairs
• Police in Puerto Rico
• Department of Justice
• National Guard of Puerto Rico
• State Agency for Emergency Management and Disaster Management
• Fire in Puerto Rico
• Medical Emergency Corps
• Regulated Telecommunications Board
• Environmental Quality Board
• Office of the Chief Information Executive Governor of Puerto Rico
• Designated representative or delegate of the Regions of Public Safety.
 - Region or Metro 1 (San Juan)
 - Region or Metro 2 (Carolina)
 - Region or east (Humacao)
 - Central Region (Caguas)
 - Region or South (Ponce)
 - Region or West (Mayagüez)
 - North Region (Manati)

Total Participants 22
Presentation: 21 Slides
Printed material on FirstNet: 63 Copies

**Committee Meeting Interoperability with Federal Agencies**
July 16, 2014
A meeting in conjunction with Federal Agencies was conducted.

Total Participants 7
Printed material on FirstNet: 4 Copies of Participants / 20 Copies

**FirstNet Region II - Monthly Check In with SPOCs/SWICs**
July 24, 2014

<u>August</u>

**Puerto Rico FirstNet WebSite**
August 4, 2014
Suggested structure for the website is provided FirstNet Puerto Rico.
Contact Person: Ruth Silva

**Directory of Points of Contact (First Responders Local)**
August 8, 2014
By electronic communication was sent to all 78 municipalities of the island a form to collect data points contact the following Local Government areas:
• Office of Emergency Management
• Firefighters Local Offices
• Local Police Offices
• Local Emergency Medical Offices

This message will be sent to 169 recipients. (Email)

**Update Plan and Documentation (Review to Including Future FirstNet)**
August 12 to 13, 2014
The following documents were reviewed graduates:
• Memorandum of Understanding on use of frequencies Mutual Aid and Interoperability
• User Account Request / Approval Form for Communication Assets Survey and Mapping Tool (CASM)
• Standard Operating Procedure (SOP)
• Tactical Communications Interoperability Plan

**Quarterly call with SLIGP- NTIA**
August 15, 2014

**Guidance and Puerto Rico FirstNet Meeting – Response and Operational Area –PREMA Zone Directors**
August 18, 2014
Introductory Meeting on the Draft FirstNet in Puerto Rico. They discussed the future steps and procedures to carry out the project "Outreach" and Next Steps.
They managed the scheduling meetings in their Operational Regions for direct contact with Municipalities and Government Agencies Region.

Participants: 12
Power Point Presentation: 22 Slides
Printed Material: 4 Copies of Participants / 84 Copies

**Rules for Interoperability Committee (Draft)**
August 18, 2014
He was sent to the Director of the Office for Security Affairs publishes a Draft Regulation Emergency Interoperability Committee of the Commonwealth of Puerto Rico. This regulation seeks to establish roles, functions and order meetings of Committees and Sub Committees for Interoperability and others.

**Request new members to the Committee and Sub Committee Interoperability Broadband**
August 27, 2014
• Department of Education - (Appointed on September 17, 2014)
• Board of Governors 9-1-1 - (Appointed on October 2, 2014)
• Department of Health - (Appointed on September 17, 2014)
• Water and Sewer Authority - (Appointed on September 9, 2014)
• Department of Transportation and Public Works - (Nominated)
• Department of Environment and Natural Resources - (Appointed on September 17, 2014)
• Power Authority - (No Designate)

**Communication Assets & Mapping (CASM) Tool**
August 27, 2014
An electronic communication to create accounts by the SWIC CASM was issued and support Municipalities and State Agencies on using and maximizing the CASM Tool.
This message will be sent to 193 recipients.

**FirstNet Region II - Monthly Check In with SPOCs/SWICs**
August 28, 2014

**PUERTO RICO | SLIGP Performance Progress Report (April to June 2014) - FINAL CORRECTED**
August 29, 2014
Staff to NTIA - | The "FINAL CORRECTED SLIGP Performance Progress Report (April to June 2014) PUERTO RICO" was issued.

**CIO Meeting**
September 3, 2014
A meeting by the CIO of the Government of Puerto Rico Gonzalez Lord Giancarlos know where this request update on the project in addition to knowing how far can assist and support the project was requested.
To this meeting were also present personnel Connect Puerto Rico.
There were exchanges of ideas and possible solutions in the process of how they can help in the areas of "Outreach" and Phase II Survey Data Broadband in Puerto Rico.

*About: Connect Puerto Rico*
Puerto Rico is working Connect With The Puerto Rico Office of the Chief Information Officer and the Puerto Rico Infrastructure Financing Authority to Ensure That All Communities Have access to the benefits of broadband. The public-private initiative is creating a detailed map to Accurately pinpoint remaining gaps availability.

Participants: 4
Power Point Presentation: 22 Slides
Printed Material: 4 Copies of Participants / 16 Copies

**Appointment of Members to the Municipal Governments**
September 9, 2014
Send 78 Letters to the Primary and Alternate Designation for Interoperability Committees and Broadband Committee issued.
These members represented by the 78 municipalities of the island will be part of the Regional Committees of the Public Security Affairs (OASP) structured according to time.

This message will be sent to 169 recipients. (Email)
Printed Material: 2 Copies of Municipal Government / 156 Copies (Letter and General Info for de FirstNet)

**SPOC and PSAC Conference Call to Highlight September FirstNet Board Meeting Outcomes**
September 19, 2014

**FirstNet Webinar: RFI & PN Review for SPOCs and PSAC Members**
September 24-25-26, 2014

**Appointment of Members to the Municipal Governments**
September 25, 2014
Resending letters to the municipality who have not responded to the Primary and Alternate Designation for Interoperability Committees and Committee Broadband.
These members represented by the 78 municipalities of the island will be part of the Regional Committees of the Public Security Affairs (OASP) structured according to time.

This message will be sent to 169 recipients. (Email)

**Request new members to the Committee and Sub Committee Interoperability Broadband**
September 26, 2014
Follow the new members and designated agencies to form Interoperability Committee and Broadband.
• Department of Education - (Appointed on September 17, 2014)
• Board of Governors 9-1-1 - (Appointed on October 2, 2014)
• Department of Health - (Appointed on September 17, 2014)
• Water and Sewer Authority - (Appointed on September 9, 2014)
• Department of Transportation and Public Works - (Nominated)
• Department of Environment and Natural Resources - (Appointed on September 17, 2014)
• Power Authority - (No Designate)

**Review the Plan (SOP) for future adoption FirstNet**
September 29, 2014
   • Incident Command System (ICS) Program Strategic Plan Communication Unit (For review of PREMA and OASP)
   • State Communication Interoperability Plan (SCIP)
   • Public Safety Agency Communications SOP Interruptible

- Computer Aided Dispatch (CAD) SOP
- It is opening accounts Municipalities and State Agencies CASM TOOLS

By: Felix Garcia (SWIC) / Samuel Salazar (SLIGP)

**Financial Report**
September 30, 2014
Verification expense report and financial aspects of project funds SLIGP.
By: Netnia Carrasquillo

## 12. Personnel

**12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.**

The project achieved the integration of the resource of SWIC. We hope to get new resources according to Second Phase

**12b. Staffing Table**

| Job Title | FTE % | Project(s) Assigned | Change |
|---|---|---|---|
| Project Manager | 1 | Implementation of the plan and assure that project milestones are achieved | |
| Financial Coordinator | .5 | Produce reporting of financial report and transactions including audit systems | |
| SWIC | 1 | Implementation a statewide vison for interoperability | |

Add Row    Remove Row

## 13. Subcontracts (Vendors and/or Subrecipients)

**13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.**

| Name | Subcontract Purpose | Type (Vendor/Subrec.) | RFP/RFQ Issued (Y/N) | Contract Executed (Y/N) | Start Date | End Date | Total Federal Funds Allocated | Total Matching Funds Allocated | Project and % Assigned |
|---|---|---|---|---|---|---|---|---|---|
| TBD | Planning/ Project Management/ Engineering Organization | Vendor | N | N | TBD | TBD | TBD | TBD | |
| TBD | Legal assistance with MOUs | Vendor | N | N | TBD | TBD | TBD | TBD | |
| TBD | Phase II Support | Vendor | N | N | TBD | TBD | TBD | TBD | |

Add Row    Remove Row

**13b. Describe any challenges encountered with vendors and/or subrecipients.**

**14. Budget Worksheet**

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.
Only list matching funds that the Department of Commerce has already approved.

| Project Budget Element (1) | Federal Funds Awarded (2) | Approved Matching Funds (3) | Total Budget (4) | Federal Funds Expended (5) | Approved Matching Funds Expended (6) | Total Funds Expended (7) |
|---|---|---|---|---|---|---|
| a. Personnel Salaries | 201,600.00 | 117,600.00 | 319,200.00 | 34,861.00 | 0.00 | 34,861.00 |
| b. Personnel Fringe Benefits | 50,400.00 | 29,400.00 | 79,800.00 | 4,324.00 | 0.00 | 4,324.00 |
| c. Travel | 93,600.00 | 0.00 | 93,600.00 | 36,702.00 | 0.00 | 36,702.00 |
| d. Equipment | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| e. Materials/Supplies | 16,624.00 | 0.00 | 16,624.00 | 1,100.00 | 0.00 | 1,100.00 |
| f. Subcontracts Total | 1,015,800.00 | 211,160.00 | 1,226,960.00 | 10,200.00 | 0.00 | 10,200.00 |
| g. Other | 54,600.00 | 0.00 | 54,600.00 | 876.00 | 0.00 | 876.00 |
| h. Total Costs | 1,432,624.00 | 358,160.00 | 1,790,784.00 | 88,063.00 | 0.00 | 88,063.00 |
| i. % of Total | 80% | 20% | 100% | 100% | 0% | 100% |

**15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.**

| 16a. Typed or printed name and title of Authorized Certifying Official | 16c. Telephone (area code, number, and extension) 787-216-7728 |
|---|---|
| Samuel Salazar Soto – Project Manager | 16d. Email Address ssalazar@oasp.pr.gov |
| 16b. Signature of Authorized Certifying Official | 16e. Date Report Submitted (month, day, year) 10/30/2014 |

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a currently valid OMB control number. Public reporting burden for this collection of information is estimated to average 10 hours per response for the application process, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Michael Dame, Director, State and Local Implementation Grant Program, Office of Public Safety Communications, National Telecommunications and Information Administration, U.S. Department of Commerce (DOC), 1401 Constitution Avenue, N.W., HCHB, Room 7324, Washington, D.C. 20230.