

U.S. Department of Commerce		2. Award or Grant Number 72-10-S13072			
Performance Progress Report		4. EIN 660679060			
1. Recipient Name PUERTO RICO OFFICE FOR PUBLIC SAFETY AND SECURITY		6. Report Date (MM/DD/YYYY) November 21, 2013 Rev			
3. Street Address PO. BOX 194140		7. Reporting Period End Date: September 30, 2013			
5. City, State, Zip Code SAN JUAN, PR 00919-4140		8. Final Report <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		9. Report Frequency <input checked="" type="checkbox"/> Quarterly	
10a. Project/Grant Period Start Date: (09/01/2013)	10b. End Date: (08/31/2016)				
11. List the individual projects in your approved Project Plan					
	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder Meetings	23			
2	Broadband Conference	0			
3	Staff Hires	0			
4	Contract Executions	0			
5	Governance Meetings	2			
6	Education and Outreach Materials	0			
7	Subrecipient Agreements Executed	0			
8	Phase II Activities	N/A			
11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.					
<p>Milestone activities: We were able to hold a stakeholder meeting that was attended by 23 individuals from different state agencies. For next quarter we are planning to hold meetings with the Association of Mayors in order to explain the scope of the project and the benefit provided by this network for municipal public safety divisions. For next quarter, also we will start to assign personnel to work on SLIGP, including the Program Manager and financial support. We will be starting the RFP process for the consulting firm that will provide support to the program manager for the project, thus would establish an effective working plan. We also held two (2) working group meeting in which we discussed the agencies participating in the board among other issues of great relevance to the project.</p> <p>Other activities: For the next quarter we will begin the process of preparing a draft of an executive order that creates the broadband board. Prepare letters to the heads of agencies in which the person is appointed to represent them in the broadband project. We will begin to identifying possible National Public Safety Broadband Network (NPSBN) users.</p>					

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

We are not expecting any changes.

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

Most of our work this quarter focused on transitioning existing staff onto the SLIGP project team and completing administrative activities (signing the CD-450, completing the Baseline/Expenditure Plan, reviewing financial processes with our state financial team). We were able to plan for several activities, which will be executed in the next quarter.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

The finance division has a detailed program budget in the system according to the Baseline/Expenditure Plan. This will be helpful because we can be in compliance and identify activities per quarter

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

The project is not fully staffed, but we anticipate to assign two (2) staff members by Q2, as projected in our Baseline/Expenditure Plan. We don't anticipate any changes to the project's timeline.

12b. Staffing Table

Job Title	FTE %	Project(s) Assigned	Change

Add Row

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13. Subcontracts (Vendors and/or Subrecipients)									
13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the “Subcontracts Total” in Question 14f.									
Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned
TBD	Planning/ Project Management/ Engineering Organization	Vendor	N	N	TBD	TBD	TBD	TBD	N/A
TBD	Legal assistance with MOUs	Vendor	N	N	TBD	TBD	TBD	TBD	N/A
TBD	Phase II Support	Vendor	N	N	TBD	TBD	TBD	TBD	N/A
<div style="display: flex; justify-content: center; gap: 20px;"> Add Row Remove Row </div>									
13b. Describe any challenges encountered with vendors and/or subrecipients.									
None at this time. We will start working on RFP development next quarter.									
14. Budget Worksheet									
Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.									
Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)			
a. Personnel Salaries	201,600.00	117,600.00	319,200.00	0.00	0.00	0.00			
b. Personnel Fringe Benefits	50,400.00	29,400.00	79,800.00	0.00	0.00	0.00			
c. Travel	93,600.00	0.00	93,600.00	0.00	0.00	0.00			
d. Equipment	0.00	0.00	0.00	0.00	0.00	0.00			
e. Materials/Supplies	16,624.00	0.00	16,624.00	0.00	0.00	0.00			
f. Subcontracts Total	1,015,800.00	211,160.00	1,015,800.00	0.00	0.00	0.00			
g. Other	54,600.00	0.00	265,760.00	0.00	0.00	0.00			
h. Total Costs	1,432,624.00	358,160.00	1,790,784.00	0.00	0.00	0.00			
i. % of Total	80%	20%	100%						
15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.									

16a. Typed or printed name and title of Authorized Certifying Official Oscar Rodriguez-Delgado	16c. Telephone (area code, number, and extension) 787-216-4988
16b. Signature of Authorized Certifying Official 	16d. Email Address orodriguez@oasp.pr.gov 16e. Date Report Submitted (month, day, year) NOVEMBER 21, 2013

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a currently valid OMB control number. Public reporting burden for this collection of information is estimated to average 10 hours per response for the application process, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Michael Dame, Director, State and Local Implementation Grant Program, Office of Public Safety Communications, National Telecommunications and Information Administration, U.S. Department of Commerce (DOC), 1401 Constitution Avenue, N.W., HCHB, Room 7324, Washington, D.C. 20230.