

U.S. Department of Commerce Performance Progress Report			2. Award or Grant Number:	44-10-S13044
			4. EIN:	05-6000522
1. Recipient Name	Rhode Island Emergency Management Agency		6. Report Date (MM/DD/YYYY)	4/30/2018
3. Street Address	645 New London Ave.		7. Reporting Period End Date: (MM/DD/YYYY)	2/28/2018
5. City, State, Zip Code	Cranston, RI 02920		8. Final Report Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	9. Report Frequency Quarterly <input checked="" type="checkbox"/>
10a. Project/Grant Period				
Start Date: (MM/DD/YYYY)	9/1/2013	10b. End Date: (MM/DD/YYYY)	2/28/2018	
11. List the individual projects in your approved Project Plan				
	Project Type (Capacity Building, SCIP Update, etc.)	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category	
1	Stakeholders Engaged	9	<i>Actual number of individuals reached via stakeholder meetings during the quarter</i>	
2	Individuals Sent to Broadband Conferences		<i>Actual number of individuals who were sent to third-party broadband conferences using SLIGP grant funds during the quarter</i>	
3	Staff Hired (Full-Time Equivalent)(FTE)		<i>Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal)</i>	
4	Contracts Executed		<i>Actual number of contracts executed during the quarter</i>	
5	Governance Meetings		<i>Actual number of governance, subcommittee, or working group meetings held during the quarter</i>	
6	Education and Outreach Materials Distributed		<i>Actual volume of materials distributed (inclusive of paper and electronic materials) plus hits to any website or social media account supported by SLIGP during the quarter</i>	
7	Subrecipient Agreements Executed		<i>Actual number of agreements executed during the quarter</i>	
8	Phase 2 - Coverage	Stage 6	<i>For each Phase 2 milestone category, please provide the status of the activity during the quarter:</i> <ul style="list-style-type: none"> • Stage 1 - Process Development • Stage 2 - Data Collection in Progress • Stage 3 - Collection Complete; Analyzing/Aggregating Data • Stage 4 - Data Submitted to FirstNet • Stage 5 - Continued/Iterative Data Collection • Stage 6 - Submitted Iterative Data to FirstNet 	
9	Phase 2 – Users and Their Operational Areas	Stage 6		
10	Phase 2 – Capacity Planning	Stage 6		
11	Phase 2 – Current Providers/Procurement	Stage 6		
12	Phase 2 – State Plan Decision	Stage 6		
11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.				
<ul style="list-style-type: none"> • With the Opt-In decision complete, the team moved its focus to understanding the States' interactions with FirstNet and AT&T, answering FirstNet inquiries from the public safety community and responding to questions and requests from AT&T. • Further, the project team continues to develop a budget modification to be filed prior to the grant closeout date as well as preparing final reports. • One stakeholder meeting held (State Interoperable Communications Commission) on 2/5/18 with 9 stakeholders engaged. • Prepared SLIGP 1.0 Q18 grant reports 				

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

The team continues to develop the required budget modification to reflect the proposed new match allocations, and communicate progress with the NTIA SLIGP program office. The team expects to submit budget modifications to the program office by the end of April 2018.

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

12b. Staffing Table - Please include all staff that have contributed time to the project. Please do not remove individuals from this table.


Job Title	FTE%	Project (s) Assigned	Change
SWIC	75%	RI Interoperable Communications Network, RIEMA Operations Section Chief, SWIC, SPOC	N

13. Subcontracts (Vendors and/or Subrecipients)

13a. Subcontracts Table - Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
Data Collection	Initial and follow up stakeholder data collection projects in support of FirstNet data collection deliverables	EA Engineering Science and Technology, Inc.		Y	6/1/2015		\$100,000.00	
RI Commerce (Year 1)	Sub-grant award for FirstNet project management and subject matter expertise	RI Commerce Corp.	N	Y	7/1/2015	6/30/2016	\$94,000.00	\$36,227.56 (Commerce contribution of direct expenses for Stuart Freiman covering fringe benefits)
RI Commerce (Year 2)	Sub-grant award for FirstNet project management and subject matter expertise	RI Commerce Corp.	N	Y	7/1/2016	6/30/2017	\$100,431.00	\$74,790.97 (Commerce contribution of indirect expenses assignable to Stuart Freiman)
RI Commerce (Year 3)	Sub-grant award for FirstNet project management and subject matter expertise	RI Commerce Corp.	N	Y	7/1/2017	2/28/2018	\$76,406.86	\$46,132.79 (Commerce contribution of indirect expenses assignable to Stuart Freiman)

13b. Describe any challenges encountered with vendors and/or subrecipients.

14. Budget Worksheet						
Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.						
Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total funds Expended (7)
a. Personnel Salaries	\$286,269.12		\$286,269.12	\$216,910.76		\$216,910.76
b. Personnel Fringe Benefits	\$119,019.38		\$119,019.38	\$99,782.52		\$99,782.52
c. Travel	\$20,800.04		\$20,800.04	\$6,221.19		\$6,221.19
d. Equipment	\$0.00		\$0.00	\$0.00		\$0.00
e. Materials/Supplies	\$5,822.04		\$5,822.04	\$284.13		\$284.13
f. Subcontracts Total	\$314,431.00		\$314,431.00	\$280,217.96	\$107,621.30	\$387,839.26
g. Other	\$9,521.42	\$188,966.00	\$198,487.42	\$2,629.23	\$81,344.70	\$83,973.93
h. Indirect	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
i. Total Costs	\$755,863.00	\$188,966.00	\$944,829.00	\$606,045.79	\$188,966.00	\$795,011.79
j. % of Total	80%	20%	100%	76%	24%	100%
15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.						
16a. Typed or printed name and title of Authorized Certifying Official:				16c. Telephone (area code, number, and extension)		
Director Peter T. Gaynor, CEM				(401) 946-9996		
16b. Signature of Authorized Certifying Official:				16d. Email Address:		
				peter.gaynor@ema.ri.gov		
				Date:		5/14/2018