

U.S. Department of Commerce  Performance Progress Report		2. Award or Grant Number: 44-10-S13044
		4. EIN: 05-6000522
1. Recipient Name: State of Rhode Island Emergency Management Agency		6. Report Date: 7/30/2014 (revised 8/27/2014)
3. Street Address: 645 New London Ave.		7. Reporting Period End Date: 6/30/2014
5. City, State, Zip Code: Cranston, RI 02920		8. Final Report <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
		9. Report Frequency X Quarterly
10a. Project/Grant Period Start Date: 09/01/2013	10b. End Date: 08/31/2016	

**11. List the individual projects in your approved Project Plan**

	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder Meetings (ppl reached in quarter)	433			
2	Training Sessions (meetings in quarter)	3			
3	Broadband Conferences/Meetings	1			
4	Staff Hires (Full Time Equivalent)	0			
5	Contract Executions	0			
6	Statutory or Regulatory Changes	0			
7	Governance Meetings (meetings held in quarter)	3			
8	Outreach and Education (materials / web site issued)	0			

**11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.**

**Training sessions:** held with Town of Bristol (Fire, Police, Harbormaster), City of Warwick (Police, Fire, EMA), and City of Cranston (Marine Task Force). A total of 15 people were trained. Total is 35 to date.

**Broadband Conferences/Meetings:**

- SWIC attended Public Safety Communication Research (PSCR) Public Safety Broadband Stakeholder Conference and National SWIC Council meeting held in Colorado the first week of June. Topics included future plans and build-out plans for FirstNet broadband. 1 person attended.
- SWIC met with EMA Director, State CIO, and State Digital Excellence Coordinator to draft first consultation request for FirstNet. No new stakeholders.

**Governance Meetings:** ICC meetings were held in April, May, and June. A total of 60 people attended. Total is 100 to date.

**Conference:** State Hurricane Preparedness Conference was held. Guest speakers included FirstNet Chief of Staff William Casey. 337 people attended. Total outreach is 338 to date.

**Statewide Assessment Database:** Working with EA Engineering to develop database and are working towards assessing the state's infrastructure.  
**Outreach and Education:** No documents have been created / or distributed to date.

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

**12. Personnel**

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

12b. Staffing Table

Job Title	FTE %	Project(s) Assigned	Change
Thomas Guthlein	100%	StateWide Interoperability Coordinator (SWIC)	No Change

**13. Subcontracts (Vendors and/or Subrecipients)**

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned
City Works	Site Map Data and GIS data collection	Vendor EA Engineering Science, and Technology, INC.	N		Estimate 10/01/14				

IP Gateway	Statewide Assessment Database	Vendor Department of Homeland Security	N		6/11/14	6/11/15			
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13b. Describe any challenges encountered with vendors and/or subrecipients.

**14. Budget Worksheet**

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.  
 Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	\$0.00	\$46,094.00	\$46,094.00	\$25,834	\$0.00	\$25,834
b. Personnel Fringe Benefits	\$0.00	\$12,906.00	\$12,906.00	\$17,223	\$0.00	\$17,223
c. Travel	\$32,400.00	\$8,100.00	\$40,500.00	\$0.00	\$0.00	\$0.00
d. Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
e. Materials/Supplies	\$7,360.00	\$1,840.00	\$9,200.00	\$0.00	\$0.00	\$0.00
f. Subcontracts Total	\$641,263.00	\$101,816.00	\$743,079.00	\$0.00	\$0.00	\$0.00
g. Other	\$72,840.00	\$18,210.00	\$91,050.00	\$0.00	\$0.00	\$0.00
h. Indirect Costs	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$0.00
i. Total Costs	\$755,863.00	\$188,966.00	\$944,829.00	\$43,056.67	\$0.00	\$43,056.67
j. % of Total	80%	20%	100%	100%	0%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official

Jamia R. McDonald

16c. Telephone (area code, number, and extension)

(401)946-9996

16d. Email Address

jamia.mcdonald@ema.ri.gov

16b. Signature of Authorized Certifying Official

16e. Date Report Submitted (month, day, year)

7/30/2014 (re-submitted 8/27/2014) – corrected (9.14.2014) – corrected (10.3.14)