

U.S. Department of Commerce Performance Progress Report		2. Award or Grant Number 45-10-S13045			
		4. EIN 57-6000286			
1. Recipient Name South Carolina Budget & Control Board, Division of State IT		6. Report Date (MM/DD/YYYY) 10/30/2014			
3. Street Address 4430 Broad River Road		7. Reporting Period End Date: 9/30/2014			
5. City, State, Zip Code Columbia, SC 29210		8. Final Report <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		9. Report Frequency <input checked="" type="checkbox"/> Quarterly	
10a. Project/Grant Period Start Date: 09/01/2013	10b. End Date: (MM/DD/YYYY) 08/31/2016				
11. List the individual projects in your approved Project Plan					
	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder Meetings	24			
2	Broadband Conferences	0			
3	Staff Hires	0			
4	Contract Executions	0			
5	Governance Meetings	0			
6	Education and Outreach Materials	814			
7	Sub-recipient Agreements Executed	0			
8	Phase II Activities	N/A			
11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.					
<p>Milestone activities: Several existing state employees were able to work on SLIGP reports and outreach activities, including administrative and financial support personnel, and the SPOC/SWIC. We intended that a project support position would also begin, but this position will not be able to start until additional guidance from FirstNet. Other activities: We are relying on existing user information from our land mobile radio (LMR) system to determine potential National Public Safety Broadband Network (NPSBN) users.</p>					
11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.					
<p>We anticipated developing and distributing a FirstNet factsheet, but have decided to rely on FirstNet material at this time to keep the initial message consistent regarding FirstNet activities.</p>					

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.			
Our work this quarter focused on remaining plugged into workshops, webinars and conference calls. We remain actively engaged with organizations and associations including FirstNet, NTIA, NASCIO, NASTD, RECCWG, NCSWIC and Region IV RECCWG activities and numerous organization at the state level.			
11d. Describe any success stories or best practices you have identified. Please be as specific as possible.			
No success stories or best practices were identified in Quarter 5.			
12. Personnel			
12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.			
The project is not fully staffed, and is currently being assisted by the following staff personnel identified below in item #12b. We don't anticipate any changes to the project's timeline.			
12b. Staffing Table			
Job Title	FTE %	Project(s) Assigned	Change
SWIC/SPOC	.5	Provide oversight of all SLIGP project activities	No change
Administrative Assistant	.5	Provide administrative support for grant management, governance meetings, and outreach activities	No change
Finance Assistant	.25	Provide support for budget management, procurement, and processing invoices	No change

13. Subcontracts (Vendors and/or Subrecipients)

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the “Subcontracts Total” in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned
TBD	Website development	Vendor	N	N	TBD	TBD	\$80,000	\$0	N/A
TBD	Legal assistance with MOUs	Vendor	N	N	TBD	TBD	\$50,000	\$0	N/A
TBD	Conference planning	Vendor	N	N	TBD	TBD	\$50,000	\$0	N/A
TBD	Phase II Support	Vendor	N	N	TBD	TBD	\$400,000	\$0	N/A

13b. Describe any challenges encountered with vendors and/or sub-recipients.

None at this time. We will start working on RFP development upon receipt of additional FirstNet guidance.

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	500,000	303,997	803,997	0	24,983	24,983
b. Personnel Fringe Benefits	140,000	85,119	225,119	0	6,997	6,997
c. Travel	159,300	6,048	165,348	0	0	0
d. Equipment	0	0	0	0	0	0
e. Materials/Supplies	5,998	3,420	9,418	0	0	0
f. Subcontracts Total	912,000	0	912,000	0	0	0
g. Other	136,224	64,800	201,024	0	0	0
Indirect	0	0	0	0	0	0
h. Total Costs	1,853,522	463,384	2,316,906	0	31,980	31,980
i. % of Total	80%	20%	100%	0%	100%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.	
16a. Typed or printed name and title of Authorized Certifying Official	16c. Telephone (area code, number, and extension)
Robert D. Steadman, SWIC / FirstNet SPOC	803-896-4469
	16d. Email Address
	rsteadman@cio.sc.gov
16b. Signature of Authorized Certifying Official	16e. Date Report Submitted (month, day, year)
 10/30/14	10/30/14

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a currently valid OMB control number. Public reporting burden for this collection of information is estimated to average 10 hours per response for the application process, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Michael Dame, Director, State and Local Implementation Grant Program, Office of Public Safety Communications, National Telecommunications and Information Administration, U.S. Department of Commerce (DOC), 1401 Constitution Avenue, N.W., HCHB, Room 7324, Washington, D.C. 20230.