

| U.S. Department of Commerce Performance Progress Report | | | | 2. Award or Grant Number: | 46-10-S13046 |
|--|--|---|--|---|---|
| 1. Recipient Name | | | | 4. EIN: | 46-6000364 |
| South Dakota Bureau of Information and Telecommunications | | | | 6. Report Date (MM/DD/YYYY) | 10/15/2016 |
| 3. Street Address | | | | 7. Reporting Period End Date: (MM/DD/YYYY) | 09/30/2016 |
| 700 Governor's Drive | | | | 8. Final Report Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> | 9. Report Frequency Quarterly <input checked="" type="checkbox"/> |
| 5. City, State, Zip Code | | | | Pierre, SD 57501 | |
| 10a. Project/Grant Period | | | | | |
| Start Date: (MM/DD/YYYY) | | 10b. End Date: (MM/DD/YYYY) | | | |
| 08/01/2013 | | 01/31/2018 | | | |
| 11. List the individual projects in your approved Project Plan | | | | | |
| | Project Type (Capacity Building, SCIP Update, Indicator Description) | Project Deliverable Quantity (Number & Indicator Description) | Description of Milestone Category | | |
| 1 | Stakeholders Engaged | 611 | <i>Actual number of individuals reached via stakeholder meetings during the quarter</i> | | |
| 2 | Individuals Sent to Broadband Conferences | 0 | <i>Actual number of individuals who were sent to third-party broadband conferences using SLIGP grant funds during the quarter</i> | | |
| 3 | Staff Hired (Full-Time Equivalent)(FTE) | 0 | <i>Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal)</i> | | |
| 4 | Contracts Executed | 0 | <i>Actual number of contracts executed during the quarter</i> | | |
| 5 | Governance Meetings | 1 | <i>Actual number of governance, subcommittee, or working group meetings held during the quarter</i> | | |
| 6 | Education and Outreach Materials Distributed | 23,324 | <i>Actual volume of materials distributed (inclusive of paper and electronic materials) plus hits to any website or social media account supported by SLIGP during the quarter</i> | | |
| 7 | Subrecipient Agreements Executed | 0 | <i>Actual number of agreements executed during the quarter</i> | | |
| 8 | Phase 2 - Coverage | Stage 6 | <i>For each Phase 2 milestone category, please provide the status of the activity during the quarter:</i> <ul style="list-style-type: none"> • Stage 1 - Process Development • Stage 2 - Data Collection in Progress • Stage 3 - Collection Complete; Analyzing/Aggregating Data • Stage 4 - Data Submitted to FirstNet • Stage 5 - Continued/Iterative Data Collection • Stage 6 - Submitted Iterative Data to FirstNet | | |
| 9 | Phase 2 – Users and Their Operational Areas | Stage 6 | | | |
| 10 | Phase 2 – Capacity Planning | Stage 6 | | | |
| 11 | Phase 2 – Current Providers/Procurement | Stage 6 | | | |
| 12 | Phase 2 – State Plan Decision | Stage 4 | | | |
| 11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information. | | | | | |
| <p>We continue to monitor activity surrounding the FirstNet RFP. Outreach continues. Stakeholders were engaged at various events, of which a few examples include a meeting discussing our South Dakota State LMR Digital Radio and future communications for public safety members in our state, presentations at the SDEMA – South Dakota Emergency Management Association conference (with Tracey Murdock) and the Dakota 911 conference (911 Communication dispatchers) (with Bill Hinkle), FirstNet's Draft Programmatic Environmental Impact Statement (PEIS) public meeting, the South Dakota Telecommunications Association conference, and a BIA (Bureau of Indian Affairs) meeting in Rapid City. The FirstNet Tribal Team helped coordinate a "Tribal Tour" which we traveled 1,175 miles and held meetings in all of our tribal areas except Pine Ridge as we had already been there and Standing Rock as they wanted to meet when FirstNet does their North Dakota "Tribal Tour." Our governance council - the SD Public Safety Communications Council (SDPSCC) held their quarterly meeting without much FirstNet discussion as we are in a holding pattern until a partner is selected. We met with consultants to continue discussions to consider having them help analyze our state plan. Observed the Next Gen 911 cut over for a county PSAP with the SD state 9-1-1 coordinator. Attended the FirstNet SPOC Webinar to get various updates. Listened via phone to the CTT (Consultation Task Team) meeting held in Montana for our region. Our education and outreach materials include, emails, handouts, Twitter (tweets/followers/impressions), Facebook (posts/likes), website sessions. The vast majority of outreach materials distributed was via Twitter impressions as Twitter continues to be the most engaged method for us.</p> | | | | | |
| 11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation. | | | | | |
| None | | | | | |

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.
 FirstNet's help coordinating with our tribal areas has been a great help in our abilities to provide outreach to them. Also having FirstNet folks (Tracey Murdock, Bill Hinkle) come and present from the FirstNet perspective at various conferences was a big help.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

Our staffing is now at the level we expect for the balance of the project

12b. Staffing Table - Please include all staff that have contributed time to the project. Please do not remove individuals from this table.

| Job Title | FTE% | Project (s) Assigned | Change |
|------------------------------------|------|--|--------|
| Statewide Project Coordinator | 20 | Provide oversight of all SLIGP project activities | |
| Project Manager | 100 | Provide daily support for the SLIGP process | |
| Administrative Staffing Assistance | 10 | Provide administrative support for grant management | |
| Radio System Chief Engineer | 5 | Provide engineering expertise and staffing for project | |
| Engineering Assistant | 0 | Provide administrative support for grant management | |
| Program Manager | 0 | Provide administrative support for governance process | |

13. Subcontracts (Vendors and/or Subrecipients)

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

| Name | Subcontract Purpose | Type (Vendor/Subrec.) | RFP/RFQ Issued (Y/N) | Contract Executed (Y/N) | Start Date | End Date | Total Federal Funds Allocated | Total Matching Funds Allocated |
|---|--|-----------------------|----------------------|-------------------------|------------|----------|-------------------------------|--------------------------------|
| Web Development Contractor | Add Broadband information and associated SLIGP-related survey tools to governance website and the www.PSBN.sd.gov site. | Vendor | N | N | TBD | TBD | \$ 51,000 | \$0 |
| Regional Consultant | Align the SD plan with other states and look to utilize regional resources | Vendor | N | N | TBD | TBD | \$ 180,000 | \$0 |
| BIT Development and/or BIT Social Media/Information Officer | Help design materials (i.e. Infographics, brochures, etc.). May also utilize some of their time to review printed articles (newsletters, press releases, etc.) | Vendor | N | N | TBD | TBD | \$ 30,000 | \$0 |
| BIT GIS Expertise | Their expertise will be needed to sort through the data provided by FirstNet for coverage baseline information to help determine phase plans for the state plan. | Vendor | N | N | TBD | TBD | \$ 30,000 | \$0 |
| State Plan Contractor | Help review and analyze the draft state plan for South Dakota once received from FirstNet. Help determine recommendations for opt-in/opt-out for Governor's office based on the final State plan from FirstNet | Vendor | N | N | TBD | TBD | \$ 140,000 | \$0 |
| Data Collection Contractor | Help coordinate Phase 2 data and assist us in coordinating a product to return to FirstNet. Cost estimate based on "Statements of Work" proposals from contractors | Vendor | N | N | TBD | TBD | \$ 120,000 | \$0 |
| Phase 2 Tools | Certain expertise may be needed for Phase 2. Specifically data collection may require special tools as those requirements are developed and changed to meet the needs of FirstNet. | Vendor | N | N | TBD | TBD | \$ 60,000 | \$25,440 |

13b. Describe any challenges encountered with vendors and/or subrecipients.

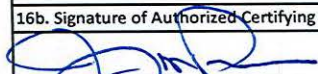
BIT work is charged and contractual with no formal contract.

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.
 Only list matching funds that the Department of Commerce has already approved.

| Project Budget Element (1) | Federal Funds Awarded (2) | Approved Matching Funds (3) | Total Budget (4) | Federal Funds Expended (5) | Approved Matching Funds Expended (6) | Total funds Expended (7) |
|------------------------------|---------------------------|-----------------------------|------------------|----------------------------|--------------------------------------|--------------------------|
| a. Personnel Salaries | \$336,788.00 | \$110,777.00 | \$447,565.00 | \$174,929.75 | \$51,164.92 | \$226,094.67 |
| b. Personnel Fringe Benefits | \$67,357.00 | \$22,155.00 | \$89,512.00 | \$37,003.47 | \$7,040.30 | \$44,043.77 |
| c. Travel | \$21,000.00 | \$144,209.00 | \$165,209.00 | \$25,819.96 | \$11,521.35 | \$37,341.31 |
| d. Equipment | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| e. Materials/Supplies | \$30,040.00 | \$356.00 | \$30,396.00 | \$3,378.71 | \$355.79 | \$3,734.50 |
| f. Subcontracts Total | \$611,000.00 | \$25,440.00 | \$636,440.00 | \$1,236.00 | \$0.00 | \$1,236.00 |
| g. Other | \$171,918.00 | \$6,591.00 | \$178,509.00 | \$18,507.77 | \$0.00 | \$18,507.77 |
| h. Indirect | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| i. Total Costs | \$1,238,103.00 | \$309,528.00 | \$1,547,631.00 | \$260,875.66 | \$70,082.36 | \$330,958.02 |
| j. % of Total | 80% | 20% | 100% | 79% | 21% | 100% |

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

| | | |
|--|--|-------------------------|
| 16a. Typed or printed name and title of Authorized Certifying Official: Jeff Pierce, Program Administrator | 16c. Telephone (area code, number, and extension) | 605-773-4347 |
| | 16d. Email Address: | Jeff.Pierce@state.sd.us |
| 16b. Signature of Authorized Certifying Official:  | Date: | 11/29/2016 |