

U.S. Department of Commerce Performance Progress Report				2. Award or Grant Number:	46-10-S13046
1. Recipient Name				4. EIN:	46-6000364
South Dakota Bureau of Information and Telecommunications				6. Report Date (MM/DD/YYYY)	07/19/2017
3. Street Address				7. Reporting Period End Date: (MM/DD/YYYY)	06/30/2017
700 Governor's Drive				8. Final Report Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	9. Report Frequency Quarterly <input checked="" type="checkbox"/>
5. City, State, Zip Code				Pierre, SD 57501	
10a. Project/Grant Period					
Start Date: (MM/DD/YYYY)	08/01/2013	10b. End Date: (MM/DD/YYYY)	01/31/2018		
11. List the individual projects in your approved Project Plan					
	Project Type (Capacity Building, SCIP Update,	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category		
1	Stakeholders Engaged	388	Actual number of individuals reached via stakeholder meetings during the quarter		
2	Individuals Sent to Broadband Conferences	2	Actual number of individuals who were sent to third-party broadband conferences using SLIGP grant funds during the quarter		
3	Staff Hired (Full-Time Equivalent)(FTE)	0	Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal)		
4	Contracts Executed	0	Actual number of contracts executed during the quarter		
5	Governance Meetings	1	Actual number of governance, subcommittee, or working group meetings held during the quarter		
6	Education and Outreach Materials Distributed	28,849	Actual volume of materials distributed (inclusive of paper and electronic materials) plus hits to any website or social media account supported by SLIGP during the quarter		
7	Subrecipient Agreements Executed	0	Actual number of agreements executed during the quarter		
8	Phase 2 - Coverage	Stage 6			
9	Phase 2 - Users and Their Operational Areas	Stage 6	For each Phase 2 milestone category, please provide the status of the activity during the quarter: • Stage 1 - Process Development • Stage 2 - Data Collection in Progress • Stage 3 - Collection Complete; Analyzing/Aggregating Data • Stage 4 - Data Submitted to FirstNet • Stage 5 - Continued/Iterative Data Collection • Stage 6 - Submitted Iterative Data to FirstNet		
10	Phase 2 - Capacity Planning	Stage 6			
11	Phase 2 - Current Providers/Procurement	Stage 6			
12	Phase 2 - State Plan Decision	Stage 4			
11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.					
<p>The highlight of the quarter was the delivery of the FirstNet state plans. They were released June 19th. We were not able to view ours because of legal issues with the Terms of Use until July 5th. Stakeholders were engaged at various events, of which included: After the announcement of AT&T as the partner to build, deploy and maintain the FirstNet NPSBN, FirstNet/AT&T held a meeting with the Governor's office. Their main point of the meeting was that with AT&T as the partner it is a "game changer". The Governor's office was more receptive to the coverage maps shown as compared to the initial baseline coverage objective maps from FirstNet. Attended and networked with attendees a forum titled "The Road to 5G" where U.S. Senator John Thune spoke at Dakota State University. SD Telecommunications Association Supervisor Seminar held in Pierre - FirstNet presentation, Joint Sheriffs/Police Chief's meeting in Deadwood (also updated them on LMR radio network), FirstNet Project Manager was on a Telecommunications panel at the Tribal Utility Conference in Rapid City. Others on the panel included FirstNet, AT&T, and IT director/techs from Rosebud and Pine Ridge. Various phone calls with stakeholders such as the FirstNet point of contact with Senator Thune's office, SDN Communications, SD Telecommunications Association executive director, FirstNet regional lead, Western states SPOCS. Our SPOC attended the Regional Emergency Communications Coordination Working Group meeting where FirstNet/AT&T gave a presentation. Had a meeting with the SD tribal relations office to provide suggestions and ensure we had proper tribal representation for our State Plan Review team. Attended a meeting with SDN Communications and the Governor's office where we learned of their (and their Telco partners) involvement with AT&T and FirstNet project. Received a document of questions and had email discussions from a policy analyst at the National Governors Association in their Homeland Security and Public Safety Division where he focuses on FirstNet. June 7-8 we attended the FirstNet/AT&T National State Plan Kickoff Meeting held in Dallas, TX. It was mostly an AT&T show, but we learned more about the delivery of the state plan and what is in it, and always good networking with other area states. On 6/19/17 we received the delivery of the State Plan via the online portal. We and the Governor's office received an email from FirstNet Legal with a letter to the Governor from FirstNet's CEO, Mike Poth, talking about early Opt-in procedures. Legal issues with the Terms of Use caused delays on our abilities to review the plan - officially it was July 5th before we could access the non-public part of the plan. Continue to work with NTIA on the SLIGP grant (SLIGP 2.0). During the June 7th SPOC meeting in Dallas we were told NTIA is going to continue the grant & funding for SLIGP 2.0 and we will work on those details over the next few months. During our SLIGP grant quarterly call, we discussed and then submitted a waiver as we were out of proportion (81% Fed / 19% Match). Compiled and submitted (in advance of deadline) the SLIGP Grant Quarterly Reports for Q1 2017. Our governance council - the SD Public Safety Communications Council (SDPSCC) held their quarterly meeting. FirstNet/AT&T presented to the council mostly on the state plan and the AT&T offering. AT&T answered many of the council member's questions. Our FirstNet project was published in SDN Communications blog: https://sdncommunications.com/blog/planned-emergency-communications-network-advancing. Our education and outreach materials include, emails, handouts, Twitter (tweets/followers/impressions), Facebook (posts/likes), website sessions. The vast majority of outreach materials distributed are via Twitter impressions as Twitter continues to be the most engaged method for us.</p>					
11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.					
None					
11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.					

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.
Great to have the state plan to review, and we have a good representative review team. Good to hear about additional funding through SLIGP 2.0, now to determine exactly what we can utilize those funds for.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

Our staffing is now at the level we expect for the balance of the project

12b. Staffing Table - Please include all staff that have contributed time to the project. Please do not remove individuals from this table.

Job Title	FTE%	Project (s) Assigned	Change
Statewide Project Coordinator	20	Provide oversight of all SLIGP project activities	
Project Manager	100	Provide daily support for the SLIGP process	
Administrative Staffing Assistance	10	Provide administrative support for grant management	
Radio System Chief Engineer	5	Provide engineering expertise and staffing for project	
Engineering Assistant	0	Provide administrative support for grant management	
Program Manager	0	Provide administrative support for governance process	

13. Subcontracts (Vendors and/or Subrecipients)

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
Web Development Contractor	Add Broadband information and associated SLIGP-related survey tools to governance website and the www.PSBN.sd.gov site.	Vendor	N	N	TBD	TBD	\$ 51,000	\$0
Regional Consultant	Align the SD plan with other states and look to utilize regional resources	Vendor	N	N	TBD	TBD	\$ 180,000	\$0
BIT Development and/or BIT Social Media/Information Officer	Help design materials (i.e. Infographics, brochures, etc.). May also utilize some of their time to review printed articles (newsletters, press releases, etc.)	Vendor	N	N	TBD	TBD	\$ 30,000	\$0
BIT GIS Expertise	Their expertise will be needed to sort through the data provided by FirstNet for coverage baseline information to help determine phase plans for the state plan.	Vendor	N	N	TBD	TBD	\$ 30,000	\$0
State Plan Contractor	Help review and analyze the draft state plan for South Dakota once received from FirstNet. Help determine recommendations for opt-in/opt-out for Governor's office based on the final State plan from FirstNet	Vendor	N	N	TBD	TBD	\$ 140,000	\$0
Data Collection Contractor	Help coordinate Phase 2 data and assist us in coordinating a product to return to FirstNet. Cost estimate based on "Statements of Work" proposals from contractors	Vendor	N	N	TBD	TBD	\$ 120,000	\$0
Phase 2 Tools	Certain expertise may be needed for Phase 2. Specifically data collection may require special tools as those requirements are developed and changed to meet the needs of FirstNet.	Vendor	N	N	TBD	TBD	\$ 60,000	\$25,440

13b. Describe any challenges encountered with vendors and/or subrecipients.

BIT work is charged and contractual with no formal contract.

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total funds Expended (7)
a. Personnel Salaries	\$336,788.00	\$110,777.00	\$447,565.00	\$247,409.39	\$60,162.36	\$307,571.75
b. Personnel Fringe Benefits	\$67,357.00	\$22,155.00	\$89,512.00	\$47,586.15	\$8,278.35	\$55,864.50
c. Travel	\$21,000.00	\$144,209.00	\$165,209.00	\$34,070.89	\$12,273.00	\$46,343.89
d. Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
e. Materials/Supplies	\$30,040.00	\$356.00	\$30,396.00	\$4,903.86	\$355.79	\$5,259.65
f. Subcontracts Total	\$611,000.00	\$25,440.00	\$636,440.00	\$1,236.00	\$0.00	\$1,236.00
g. Other	\$171,918.00	\$6,591.00	\$178,509.00	\$22,819.42	\$0.00	\$22,819.42
h. Indirect	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
i. Total Costs	\$1,238,103.00	\$309,528.00	\$1,547,631.00	\$358,025.71	\$81,069.50	\$439,095.21
j. % of Total	80%	20%	100%	82%	18%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.		
16a. Typed or printed name and title of Authorized Certifying Official:	16c. Telephone (area code, number, and extension)	605-773-4347
Jeff Pierce, Program Administrator	16d. Email Address:	jeff.pierce@state.sd.us
16b. Signature of Authorized Certifying Official:	Date:	07/19/2017
		

