U.S. Department of Commerce Performance Progress Report			2. Award or Grant Number:	46-10-S13046
			4. EIN:	46-6000364
1. Recipient Name	South Dakota Bureau of Information and Telecommunications		6. Report Date (MM/DD/YYYY)	01/15/2018
3. Street Address	700 Governor's Drive		7. Reporting Period End Date: (MM/DD/YYYY)	12/31/2017
5. City, State, Zip Code	Pierre, SD 57501		8. Final Report Yes ☐ No ☒	9. Report Frequency Quarterly ☒

10a. Project/Grant Period				
Start Date: (MM/DD/YYYY) 08/01/2013	10b. End Date: (MM/DD/YYYY)	02/28/2018		

11. List the individual projects in your approved Project Plan

	Project Type (Capacity Building, SCIP Update,	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category
1	Stakeholders Engaged	933	*Actual number of individuals reached via stakeholder meetings during the quarter*
2	Individuals Sent to Broadband Conferences	1	*Actual number of individuals who were sent to third-party broadband conferences using SLIGP grant funds during the quarter*
3	Staff Hired (Full-Time Equivalent)(FTE)	0	*Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal)*
4	Contracts Executed	0	*Actual number of contracts executed during the quarter*
5	Governance Meetings	1	*Actual number of governance, subcommittee, or working group meetings held during the quarter*
6	Education and Outreach Materials Distributed	36,552	*Actual volume of materials distributed (inclusive of paper and electronic materials) plus hits to any website or social media account supported by SLIGP during the quarter*
7	Subrecipient Agreements Executed	0	*Actual number of agreements executed during the quarter*
8	Phase 2 - Coverage	Stage 6	
9	Phase 2 – Users and Their Operational Areas	Stage 6	*For each Phase 2 milestone category, please provide the status of the activity during the quarter:*
10	Phase 2 – Capacity Planning	Stage 6	• *Stage 1 - Process Development* • *Stage 2 - Data Collection in Progress* • *Stage 3 - Collection Complete; Analyzing/Aggregating Data*
11	Phase 2 – Current Providers/Procurement	Stage 6	• *Stage 4 - Data Submitted to FirstNet* • *Stage 5 - Continued/Iterative Data Collection*
12	Phase 2 – State Plan Decision	Stage 4	• *Stage 6 - Submitted Iterative Data to FirstNet*

11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.

The focus of the quarter was on the opt-in/out decision. December 13th Governor Daugaard sent a letter to FirstNet CEO Mike Poth indicating that it is in the best interest of South Dakota to participate in the FirstNet deployment of the Nationwide Public Safety Broadband Network. The announcement set off a flurry of news stories, emails, interviews, social media tweets, posts, etc. Now it is time to concentrate on what will be on the network, who will use it, and how they will use it in South Dakota. We discussed the statewide radio system and communications at the Police Chiefs Association annual meeting at the SD Municipal League (SDML) meeting. We also spoke about FirstNet during a panel session about small cell technology and its implications for municipalities at the SDML meeting. Attended a roundtable hosted by U.S. Sen. John Thune (R-S.D.), chairman of the Senate Committee on Commerce, Science, and Transportation with cybersecurity experts in the Beacom Institute of Technology Collaboration Hall at Dakota State University. Presented FirstNet information at the Lake County Local Emergency Planning Committee meeting and the local newspaper did a nice write up on it but they did not publish it online. Presented with FirstNet and AT&T at the South Dakota Emergency Medical Services (EMS) conference in Spearfish, SD. Listened to good discussion and testimony at the House of Representatives COMMITTEE ON ENERGY AND COMMERCE Subcommittee on Communications and Technology hearing entitled "Oversight of FirstNet: State Perspectives." https://energycommerce.house.gov/hearings/oversight-firstnet-state-perspectives/ Part of an AT&T meeting to begin the sales process with Sioux Falls (our largest city) Metro 911, Fire, City IT, and Emergency Manager. AT&T subject expert Ryan Fields-Spack Lead Market Development Manager presented information to the group. Attended the IWCE's Critical LTE Communications Forum in Dallas to continue discussions with other states, FirstNet, AT&T, other vendors etc. http://www.iwceexpo.com/criticalLTE/Public/enter.aspx. Met the Emergency Management Coordinator for Avera McKennan Hospital and have planned additional follow-up meetings with them. AT&T organized a FirstNet meeting with SD Department of Public Safety. Good discussion with Highway Patrol, SD 9-1-1, folks along with BIT and AT&T. With the help of FirstNet Regional Tribal Government Liaison (Regions I-VIII) we attended a FirstNet meeting with Standing Rock Tribe. Attended and presented on FirstNet to our governance council (the SD Public Safety Communications Council). Presented FirstNet information and statewide communications at the joint meeting of SD Municipal League board and the SD Association of County Commissioners. Received communication from SD Public Utilities Commission asking if we can share the build-out commitments that AT&T made to get the state commitment. We are not allowed to do so but connected him with the AT&T contacts and they will be in touch. Conference call with AT&T and they notified us that they were adding a significant number of tower sites to the initial build out. Obviously this was good news for our state with the additional investment in our state. Took part in conference calls with western states FirstNet SPOC's and team members. Compiled and submitted (in advance of deadline) the SLIGP Grant Quarterly Reports for Q3 2017. Took part in our SLIGP grant quarterly call with NTIA to ensure proper grant progress. We were a little off on our match for the current SLIGP grant. Working with our finance office we were able to get our match back on track. The application for SLIGP 2.0 grant funding has been validated which means we have submitted properly prior to the 12/28/17 deadline. Our education and outreach materials include, emails, handouts, Twitter (tweets/followers/impressions), Facebook (posts/likes), website sessions. The vast majority of outreach materials distributed are via Twitter impressions as Twitter continues to be the most engaged method for us.

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

None

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

As we move into actual FirstNet network usage (more than just talk and promises), we feel a nationwide meeting of SPOC's would be good for states to communicate and discuss best practices. We are building an interoperable network and somehow need to keep the face-to-face communications going among the states utilizing this network.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

It was good to hear AT&T is going to build out additional towers/sites which will also improve rural mobile broadband acess for our first responders and citizens living in these areas.

12. Personnel
12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

Our staffing is now at the level we expect for the balance of the project

12b. Staffing Table - *Please include all staff that have contributed time to the project. Please do not remove individuals from this table.*

Job Title	FTE%	Project (s) Assigned	Change
Statewide Project Coordinator	20	Provide oversight of all SLIGP project activities	
Project Manager	100	Provide daily support for the SLIGP process	
Administrative Staffing Assistance	10	Provide administrative support for grant management	
Radio System Chief Engineer	5	Provide engineering expertise and staffing for project	
Engineering Assistant	0	Provide administrative support for grant management	
Program Manager	0	Provide administrative support for governance process	

13. Subcontracts (Vendors and/or Subrecipients)
13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
Web Development Contractor	Add Broadband information and associated SLIGP-related survey tools to governance website and the www.PSBN.sd.gov site.	Vendor	N	N	TBD	TBD	$ 51,000	$0
Regional Consultant	Align the SD plan with other states and look to utilize regional resources	Vendor	N	N	TBD	TBD	$ 180,000	$0
BIT Development and/or BIT Social Media/Information Officer	Help design materials (i.e. Infographics, brochures, etc.). May also utilize some of their time to review printed articles (newsletters, press releases, etc.)	Vendor	N	N	TBD	TBD	$ 30,000	$0
BIT GIS Expertise	Their expertise will be needed to sort through the data provided by FirstNet for coverage baseline information to help determine phase plans for the state plan.	Vendor	N	N	TBD	TBD	$ 30,000	$0
State Plan Contractor	Help review and analyze the draft state plan for South Dakota once received from FirstNet. Help determine recommendations for opt-in/opt-out for Governor's office based on the final State plan from FirstNet	Vendor	N	N	TBD	TBD	$ 140,000	$0
Data Collection Contractor	Help coordinate Phase 2 data and assist us in coordinating a product to return to FirstNet. Cost estimate based on "Statements of Work"proposals from contractors	Vendor	N	N	TBD	TBD	$ 120,000	$0
Phase 2 Tools	Certain expertise may be needed for Phase 2. Specifically data collection may require special tools as those requirements are developed and changed to meet the needs of FirstNet.	Vendor	N	N	TBD	TBD	$ 60,000	$25,440

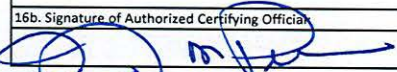| 13b. Describe any challenges encountered with vendors and/or subrecipients. |
|---|

BIT work is charged and contractural with no formal contract.

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.
Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total funds Expended (7)
a. Personnel Salaries	$336,788.00	$86,186.00	$422,974.00	$287,450.39	$78,332.28	$365,782.67
b. Personnel Fringe Benefits	$67,356.00	$17,237.00	$84,593.00	$56,391.49	$11,437.68	$67,829.17
c. Travel	$50,000.00	$37,335.00	$87,335.00	$39,424.23	$12,273.00	$51,697.23
d. Equipment	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
e. Materials/Supplies	$30,040.00	$356.00	$30,396.00	$4,903.86	$355.79	$5,259.65
f. Subcontracts Total	$50,000.00	$0.00	$50,000.00	$1,236.00	$0.00	$1,236.00
g. Other	$29,932.00	$0.00	$29,932.00	$26,443.27	$0.00	$26,443.27
h. Indirect	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
i. Total Costs	$564,116.00	$141,114.00	$705,230.00	$415,849.24	$102,398.75	$518,247.99
j. % of Total	80%	20%	100%	80%	20%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.		
16a. Typed or printed name and title of Authorized Certifying Official: Jeff Pierce, Program Administrator	16c. Telephone (area code, number, and extension)	605-773-4347
16b. Signature of Authorized Certifying Official	16d. Email Address:	Jeff.Pierce@state.sd.us
	Date: 1/30/2018	