

U.S. Department of Commerce Performance Progress Report				2. Award or Grant Number:	46-10-S13046
				4. EIN:	46-6000364
1. Recipient Name	South Dakota Bureau of Information and Telecommunications			6. Report Date (MM/DD/YYYY)	04/16/2018
3. Street Address	700 Governor's Drive			7. Reporting Period End Date: (MM/DD/YYYY)	02/28/2018
5. City, State, Zip Code	Pierre, SD 57501			8. Final Report Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	9. Report Frequency Quarterly <input checked="" type="checkbox"/>
<b>10a. Project/Grant Period</b>					
Start Date: (MM/DD/YYYY)	08/01/2013	10b. End Date: (MM/DD/YYYY)	02/28/2018		
<b>11. List the individual projects in your approved Project Plan</b>					
	Project Type (Capacity Building, SCIP Update, etc.)	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category		
1	Stakeholders Engaged	258	Actual number of individuals reached via stakeholder meetings during the quarter		
2	Individuals Sent to Broadband Conferences	0	Actual number of individuals who were sent to third-party broadband conferences using SLIGP grant funds during the quarter		
3	Staff Hired (Full-Time Equivalent)(FTE)	0	Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal)		
4	Contracts Executed	0	Actual number of contracts executed during the quarter		
5	Governance Meetings	0	Actual number of governance, subcommittee, or working group meetings held during the quarter		
6	Education and Outreach Materials Distributed	7,503	Actual volume of materials distributed (inclusive of paper and electronic materials) plus hits to any website or social media account supported by SLIGP during the quarter		
7	Subrecipient Agreements Executed	0	Actual number of agreements executed during the quarter		
8	Phase 2 - Coverage	Stage 6	For each Phase 2 milestone category, please provide the status of the activity during the quarter: • Stage 1 - Process Development • Stage 2 - Data Collection in Progress • Stage 3 - Collection Complete; Analyzing/Aggregating Data • Stage 4 - Data Submitted to FirstNet • Stage 5 - Continued/Iterative Data Collection • Stage 6 - Submitted Iterative Data to FirstNet		
9	Phase 2 - Users and Their Operational Areas	Stage 6			
10	Phase 2 - Capacity Planning	Stage 6			
11	Phase 2 - Current Providers/Procurement	Stage 6			
12	Phase 2 - State Plan Decision	Stage 4			
<b>11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.</b>					
<p>The focus of the quarter was on working with AT&amp;T/FirstNet to have updated FirstNet pricing and AT&amp;T approved rate plans for the State's first responders. The state NASPO contract was updated with FirstNet pricing. Significant time was spent to determine what state agencies had users who are FirstNet capable. Which currently have WPS (Wireless Priority Service). Are they primary or extended primary - Many emails, calls, spreadsheets, etc. Determining exactly how the state's cell phone person fits into all of these new billing codes, permissions etc., sent spreadsheets to individual agencies about their cellular options. We did (as a test) move some state accounts to be FirstNet devices to test the billing and process (still have things to work out). We are still waiting for AT&amp;T to get the state Project Manager a userid/pw to the portal to track the FirstNet accounts. We've had any meetings, calls, etc. with AT&amp;T (set up weekly cadence meetings). Meeting with AT&amp;T covered information about their ePTT Enhanced Push-to-Talk, pricing, etc. and will keep working on a solution to integrate our statewide radio (LMR) and existing Push-to-Talk solution? Lower Brule Emergency Manager (a tribal representative on the SDPSCC council) invited us to the Lower Brule Tribe emergency management meeting with BIA, Indian Health and Tribal and a Lower Brule Tribal council member (who used to be a fire fighter so he understands the need for public safety communications). Provided information on FirstNet, pricing, next steps, etc. to the South Dakota Municipal League (SDML) Police Chiefs Meeting. AT&amp;T along with us presented at the Lake County Local Emergency Planning Committee attended by first responders in Lake County (and a couple other county EM's). AT&amp;T fielded numerous questions and good discussion with many questions without complete answers. Verizon has been pushing a hard sales pitch to state agencies and without marketing, we are trying to help agencies by explaining FirstNet and AT&amp;T involvement as compared to the Verizon offering. Discussion with AT&amp;T about doing a Hack-a-Thon in SD - we setup a conference call with Dakota State University to explore ideas, and we will need to ensure it is allowable through the SLIGP 2.0 grant as it will take place during that timeframe. We were able to meet with the executives of Avera eCare. They gave us a tour of their eCare Hub tour and we learned how they operate with interesting discussion about utilizing different apps in ambulances, how they communicate with hospitals, etc. AT&amp;T and us presented at the Union County Local Emergency Planning Committee (LEPC) meeting with numerous attendees including North Sioux City PD Chief, County Sheriff, EMS, Fire. Met with SD Department of Public Safety Emergency Management office that does the first responder credentialing for SD to discuss if we can utilize the credentialing system to authenticate FirstNet allowable responders. Met with Verizon in Pierre (State Gov folks) and Sioux Falls (City of Sioux Falls and various responders) to learn more about their offering and ensure we have interoperability with them and the FirstNet network. Our Project Manager was asked to be part of a VIP focus group at the IWCE conference in March which is to be a roundtable discussion to improve our understanding of the needs and expectations of FirstNet. Took part in conference calls with western states FirstNet SPOC's and team members. Compiled and submitted (in advance of deadline) the SLIGP Grant Quarterly Reports for Q4 2017. February 28th was the project end date for SLIGP grant 46-10-S13046. The application for SLIGP 2.0 grant funding has been validated which means we have submitted properly prior to the 12/28/17 deadline. We are now waiting official word on the SLIGP 2.0 grant as we worked through a few recommended changes from our NTIA program manager to better reflect our allowable activities. Our education and outreach materials include, emails, handouts, Twitter (tweets/followers/impressions), Facebook (posts/likes), website sessions. The vast majority of outreach materials distributed are via Twitler impressions as Twitler continues to be the most engaged method for us.</p>					
<b>11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.</b>					
None					
<b>11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.</b>					

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

Our staffing is now at the level we expect for the balance of the project

12b. Staffing Table - Please include all staff that have contributed time to the project. Please do not remove individuals from this table.

Job Title	FTE%	Project (s) Assigned	Change
Statewide Project Coordinator	20	Provide oversight of all SLIGP project activities	
Project Manager	100	Provide daily support for the SLIGP process	
Administrative Staffing Assistance	10	Provide administrative support for grant management	
Radio System Chief Engineer	5	Provide engineering expertise and staffing for project	
Engineering Assistant	0	Provide administrative support for grant management	
Program Manager	0	Provide administrative support for governance process	

13. Subcontracts (Vendors and/or Subrecipients)

13a. Subcontracts Table - Include all subcontracts. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
Web Development Contractor	Add Broadband information and associated SLIGP-related survey tools to governance website and the www.P5BN.sd.gov site.	Vendor	N	N	TBD	TBD	\$ 51,000	\$0
Regional Consultant	Align the SD plan with other states and look to utilize regional resources	Vendor	N	N	TBD	TBD	\$ 180,000	\$0
BIT Development and/or BIT Social Media/Information Officer	Help design materials (i.e. infographics, brochures, etc.). May also utilize some of their time to review printed articles (newsletters, press releases, etc.)	Vendor	N	N	TBD	TBD	\$ 30,000	\$0
BIT GIS Expertise	Their expertise will be needed to sort through the data provided by FirstNet for coverage baseline information to help determine phase plans for the state plan.	Vendor	N	N	TBD	TBD	\$ 30,000	\$0
State Plan Contractor	Help review and analyze the draft state plan for South Dakota once received from FirstNet. Help determine recommendations for opt-in/opt-out for Governor's office based on the final State plan from FirstNet	Vendor	N	N	TBD	TBD	\$ 140,000	\$0
Data Collection Contractor	Help coordinate Phase 2 data and assist us in coordinating a product to return to FirstNet. Cost estimate based on "Statements of Work" proposals from contractors	Vendor	N	N	TBD	TBD	\$ 120,000	\$0
Phase 2 Tools	Certain expertise may be needed for Phase 2. Specifically data collection may require special tools as those requirements are developed and changed to meet the needs of FirstNet.	Vendor	N	N	TBD	TBD	\$ 60,000	\$25,440


13b. Describe any challenges encountered with vendors and/or subrecipients.

BIT work is charged and contractual with no formal contract.

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total funds Expended (7)
a. Personnel Salaries	\$336,788.00	\$86,186.00	\$422,974.00	\$301,103.29	\$84,385.15	\$385,488.44
b. Personnel Fringe Benefits	\$67,356.00	\$17,237.00	\$84,593.00	\$59,394.14	\$12,465.34	\$71,859.48
c. Travel	\$50,000.00	\$37,335.00	\$87,335.00	\$41,333.06	\$12,273.00	\$53,606.06
d. Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
e. Materials/Supplies	\$30,040.00	\$356.00	\$30,396.00	\$5,272.87	\$355.79	\$5,628.66
f. Subcontracts Total	\$50,000.00	\$0.00	\$50,000.00	\$1,236.00	\$0.00	\$1,236.00
g. Other	\$29,932.00	\$0.00	\$29,932.00	\$28,412.80	\$0.00	\$28,412.80
h. Indirect	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
i. Total Costs	\$564,116.00	\$141,114.00	\$705,230.00	\$436,752.16	\$109,479.28	\$546,231.44
j. % of Total	80%	20%	100%	80%	20%	100%

<b>15. Certification:</b> I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.	
<b>16a. Typed or printed name and title of Authorized Certifying Official:</b> Jeff Pierce, Program Administrator	
<b>16c. Telephone (area code, number, and extension)</b> 605-773-4347	
<b>16d. Email Address:</b> Jeff.Pierce@State.sd.us	
<b>16b. Signature of Authorized Certifying Official:</b> 	<b>16e. Date:</b> 05/04/2018