U.S. Department of Commerce	2. Award or Grant Number 46-10-S13046	
Performance Progress Report	4. EIN 46-6000364	
1. Recipient Name South Dakota Bureau of Information and Telecommunications	6. Report Date (MM/DD/YYYY) 04/27/2015	
3. Street Address 700 Governor's Drive	7. Reporting Period End Date: 01/01/2015-03/31/2015	
5. City, State, Zip Code Pierre, SD 57501	8. Final Report □ Yes X No	9. Report Frequency X Quarterly
10a. Project/Grant Period Start Date: 08/01/2013	10b. End Date: 07/31/2016	

11. List the individual projects in your approved Project Plan

	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder Meetings	7 meetings, 119 attendee's			
2	Training Sessions	TBD (Phase 2)			
3	Broadband Conferences	0			
4	Staff Hires	0			
5	Contract Executions	0			
6	Governance	1			
7	Education & Outreach Materials	49 via email etc. 119 via meetings 368 Tweets 162 Facebook Likes 1,208 web page views 1906 TOTAL			
8	Phase 2 Activities	N/A			

11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.

(1) Stakeholder meetings.
   a. Met with Police Chief's, and other Bureau of Indian Affairs Law enforcement (20 in attendance)
   b. Met with Director of Communications for Brown County (1 person)
   c. Attended the 911 Coordination board meeting(s) (3 meetings, 20 in attendance)
   d. Presented FirstNet to the Madison Kiwanis (20 in attendance)
   e. Overview to SDN Communications (SD Provider) (18 in attendance)
(2) Training Sessions.
   a. Phase 2 activity as envisioned

(3) Broadband Conferences.
   a. No activity this quarter.
(4) Staff Hires
   a. No activity this quarter.
(5) Contract Executions.
   a. Phone discussion with possible vendor(s).
(6) Governance.
   a. Plan governance meeting April 1st with our consultation
   b. Chairperson Matt Tooley sent the FirstNet Consultation Meeting Announcement to the Board Members (18 members)
(7) Education & Outreach Materials.
   a. Email to our Tribal relations office RE: Environmental Impact Statement sent from FirstNet (2)
   b. Connected Sheriff's Association member with FirstNet Senior Law Enforcement Advisor (1)
   c. Received materials from Texas to modify for our use. (8 items)
   d. Outreach for Initial Consultation Meeting:
      i. Chairperson Matt Tooley sent the FirstNet Consultation Meeting Announcement to the Board Members (18 members)
      ii. Contacted various entities to present at the consultation meeting (4)
         1. National Guard to present on their communication capabilities
         2. SD HP to present at the consultation meeting
         3. DCI agent
         4. Emergency Manager for Lincoln County
      iii. Emails with the director of Standing Rock Sioux Tribe Internal Affairs and other members of their board (3)
         1. Establishing contact and information about consultation meeting
         2. Follow-up emails with two attendees
      iv. Phone calls to all tribes (9) looking for their Emergency Manager or person to visit about emergency communications
         1. Have a contact in Rosebud Sioux Tribe
      v. Created two pull up banners to be used during consultation meeting and other outreach meetings/events (2)
      vi. Updated our website to include meeting announcement in photo rotation & a meeting countdown widget with a link to register (1)
   e. Updated our website to include FirstNet Blog and other misc. cleanup activities
   f. Added our logo and link to our website from our Bureau of Information & Telecommunications home page
   g. Setup registration site for our initial consultation meeting – contains information about FirstNet etc.
   h. Sent information to SD 911 State director (1)
   i. Information about our Initial Consultation Meeting sent to BIA and state Tribal Affairs Offices (3 people & 3 pages of information)
   j. Twitter (as of end of quarter):
      i. Followers: 232
      ii. Tweets: 368
   k. Facebook (as of end of quarter):
      i. Likes: 162
   l. Website Sessions per Google Analytics (Jan-Mar 2015):
      i. Sessions: 572
      ii. Users: 462

       iii.   Page views: 1,208
- m. Ongoing:
  - i.   Updates to our website (psbn.sd.gov), our twitter feed @sdpsbn, and our Facebook page (facebook.com/SDPSBN).
  - ii. Continue to educate ourselves on all FirstNet related activities as we hear about them (news articles, FirstNet.gov, other associations)
- (8) Phase 2 Activities.
  - a. Nothing authorized yet.

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

A new baseline plan will need to be submitted prior to Phase 2 expenditures, a modification will be inserted into that submission.

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

We are still waiting for answers to frequently asked questions. Short timeline for data collection will stress the limited resources we have and could impact the quality of the data received. We have a lot of data collected through the State Broadband Initiative (SBI) project, and would like to use some of it, but are unsure if we can.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

The Initial Consultation Meeting was a success. Good information provided to FirstNet from our first responders.
Plan to continue our use of the CASM tool, including the Mobile Data Survey Tool to generate the data necessary for FirstNet.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

Our staffing is now at the level we expect for the balance of the project.

12b. Staffing Table -

Job Title	FTE %	Project(s) Assigned	Change
Statewide Project Coordinator	10	Provide oversight of all SLIGP project activities	No change
Project Manager	100	Provide daily support for the SLIGP process	No change
Administrative Staffing Assistant	5	Provide administrative support for grant management	No change
Engineering Assistant		Provide administrative support for grant management	No change
Program Manager	10	Provide administrative support for governance process	No change
Radio System Chief Engineer	10	Provide engineering expertise and staffing for project	No change

Add Row   Remove Row

13. Subcontracts (Vendors and/or Subrecipients)

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned
Legal Rep	Formalize agreements with local governments	Vendor	N	N	TBD	TBD	$75,000		NA
Regional Contractors (3)	Provide outreach & data collection statewide	Vendor	N	N	TBD	TBD	$180,000	0	NA
Regional Plan Coordinator	Align the SD plan with other states and look to utilize regional resources	Vendor	N	N	TBD	TBD	$180,000		
SCIP Contractor	Help the State update the Broadband portion of the SCIP	Vendor	N	N	TBD	TBD	$30,000		100% Completed with OEC SCIP workshop

Add Row   Remove Row

13b. Describe any challenges encountered with vendors and/or subrecipients.

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.
Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	0.00	55,683.00	$55,683.00	34,129.80	24,817.12	58,946.92
b. Personnel Fringe Benefits	0.00	11,137.00	$11,137.00	7,832.78	3,414.84	11,247.62
c. Travel	240,579.00	127,684.00	$368,263.00	5,023.94	11,521.35	16,545.29
d. Equipment	21,000.00	0.00	$21,000.00	197.84	0.00	197.84
e. Materials/Supplies	20,439.00	28,984.00	$49,423.00	00.00	355.79	355.79
f. Subcontracts Total	843,000.00	51,000.00	$894,000.00	1,236.00	0.00	1,236.00
g. Other	113,085.00	35,040.00	$148,125.00	666.58	0.00	666.58
h. Total Costs	$1,238,103.00	$309,528.00	$1,547,631.00	49,086.94	40,109.10	89,196.04
i. % of Total	80%	20%	100%	55%	45%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official	16c. Telephone (area code, number, and extension)

JEFF PIERCE, PROGRAM ADMINISTRATOR	605-773-4347	
	16d. Email Address	
	Jeff.Pierce@state.sd.us	
16b. Signature of Authorized Certifying Official	**16e. Date Report Submitted (month, day, year)**	
	04/27/2015	

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a currently valid OMB control number. Public reporting burden for this collection of information is estimated to average 10 hours per response for the application process, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Michael Dame, Director, State and Local Implementation Grant Program, Office of Public Safety Communications, National Telecommunications and Information Administration, U.S. Department of Commerce (DOC), 1401 Constitution Avenue, N.W., HCHB, Room 7324, Washington, D.C. 20230.