State and Local Implementation Grant Program 2.0
Award Closeout Instructions Package

2018 - 2021

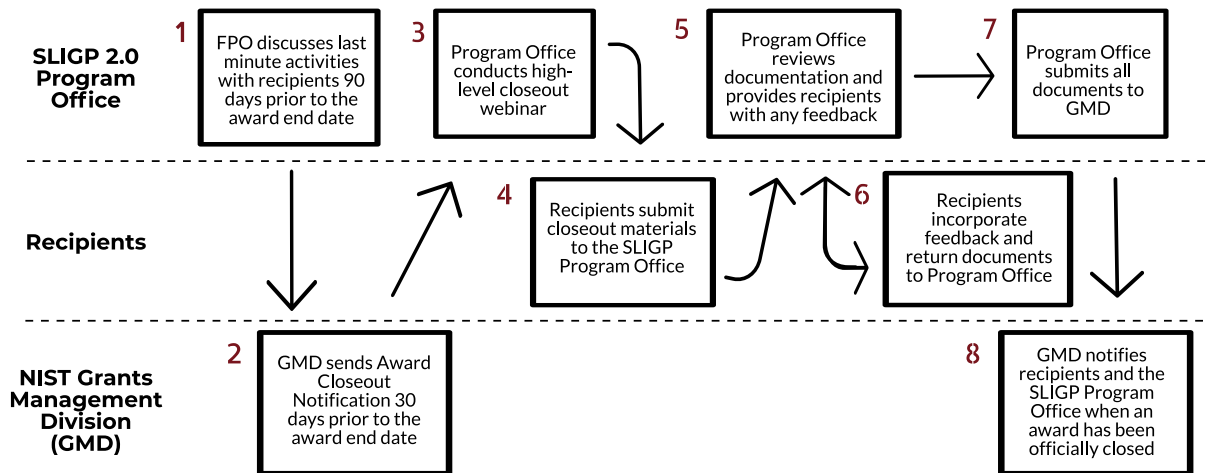**SLIGP** State and Local Implementation Grant Program

Contents

Introduction to Closeout

Closeout is the process by which the U.S. Department of Commerce (DOC), National Telecommunications and Information Administration (NTIA) and National Institute of Standards and Technology (NIST) Grants Management Division (GMD), determine that the recipient has completed all applicable administrative actions and all required work associated with its State and Local Implementation Grant Program (SLIGP) 2.0 award. The NTIA Federal Program Officer (FPO) will work with the recipient to verify that it submits all mandatory final documentation required by federal regulations.

Closeout Timeline

In accordance with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 C.F.R. § 200.343 – Closeout), all SLIGP 2.0 recipients must submit all final closeout reports **within 90 calendar days** after the end date of an award.

| SLIGP 2.0 Closeout Process and Timeline	
90 Days Prior to Award End Date	▪ Recipients will discuss last minute activities with FPOs. ▪ NTIA will send recipients a closeout notification email with links to a closeout notification package and additional closeout materials on the SLIGP 2.0 website. (Links to all closeout documents are included on page 5.)
30 Days Prior to Award End Date	▪ NIST will send recipients a closeout notification letter detailing specific due dates and the documents required (same documents listed on page 5).
Closeout Period	▪ The closeout period begins immediately following the award end date and lasts no longer than 90 calendar days.

SLIGP 2.0 Closeout Process and Timeline	
	▪ In accordance with DOC Financial Assistance Standard Terms and Conditions, closeout activities are limited to the preparation of final progress, financial, and required project audit reports. ▪ All required documentation must be submitted no later than close of business on the award closeout date.
Documentation Review	▪ Once the NTIA Program Office has finalized its review, it will forward all documentation to NIST for its review and final approval.
Award Closed	▪ Once NIST has completed its review and provided final approval of the closeout documentation it will notify the recipient and NTIA in writing when the award is closed.

Preparing for Award Closeout

Recipients should read the resources located in the links below on closing out a Federal grant:

1. 2 C.F.R. § 200.343 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Closeout Section)

   https://www.ecfr.gov/cgi-bin/text-idx?SID=d92713f4ea8a25c10625d3a249622350&mc=true&node=pt2.1.200&rgn=div5#se2.1.200_1343
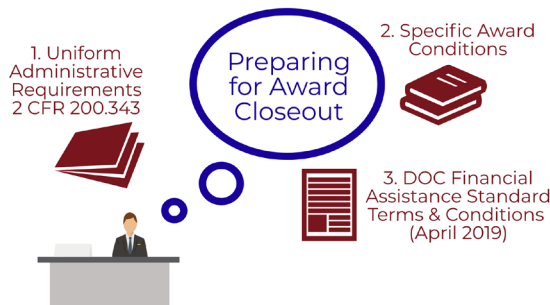
2. Specific Award Conditions (SACs) (issued with award documentation)

3. DOC Financial Assistance Standard Terms and Conditions (October 9, 2018)
   http://www.osec.doc.gov/oam/grants_management/policy/documents/Department%20of%20Commerce%20Standard%20Terms%20&%20Conditions%2009%20October%202018.pdf

As part of award closeout, recipients should demonstrate that they have met the 20 percent match requirement per the SLIGP 2.0 Notice of Funding Opportunity (NOFO). The following grantees do not have a match requirement: American Samoa, Commonwealth of Northern Mariana Islands, Guam, Puerto Rico, and U.S. Virgin Islands.

Submitting all Required Documentation during Closeout

Below is a list of documents recipients will need to submit as part of their closeout package. Recipients must be sure to submit all documents within the 90-day closeout period. Using the Award Closeout Checklist found in Appendix 1, recipients can ensure they have completed the required documents before submitting the closeout package to their FPO and copying the SLIGP 2.0 inbox (sligp2@ntia.gov).

Reports/Documents	Link to Form
SLIGP 2.0 Closeout Report	https://www.ntia.gov/files/ntia/publications/sligp_2.0_closeout_report_blank.xlsx
Final SF-425 – Federal Financial Report (FFR)	https://www.grants.gov/web/grants/forms/post-award-reporting-forms.html#sortby=1
SF-428 & SF-428B - Tangible Personal Property Report (Recipients should mark "None of the above")	https://www.grants.gov/web/grants/forms/post-award-reporting-forms.html#sortby=1

If recipients have obtained any patents for inventions created using SLIGP 2.0 funds, please contact the NIST Grants Officer for further instructions on reporting these patents.

Completing Award Closeout and Retaining Documentation

Recipients must retain all records relating to the award for three years from the date of submission of the final Federal Financial Report (FFR). In cases where litigation, claim, or an audit is initiated prior to the expiration of the three-year period, records must be retained until completion of the action and resolution of any issues associated with it or the end of the three-year retention period, whichever is later. Additional information pertaining to record retention requirements can be found in 2 C.F.R. § 200.343.

Frequently Asked Questions and Answers (FAQs)

1) **Q: When are final reports due?**
   A: Recipients will need to submit all final reports (Closeout Report and final FFR) no later than 90 calendar days after the award end date.

Period of Performance End Date	Final Submission Due Dates
March 31, 2020	• Q8 PPR and FFR due January 30, 2020 • Final FFR due June 29, 2020 (90 days after award end date) • All other closeout documents are due no later than June 29, 2020
June 30, 2020	• Q9 PPR and FFR due April 30, 2020 • Final FFR due September 28, 2020 (90 days after award end date) • All other closeout documents are due no later than September 28, 2020
September 30, 2020	• Q10 PPR and FFR due July 30, 2020 • Final FFR due December 29, 2020 (90 days after award end date) • All other closeout documents are due no later than December 29, 2020
December 31, 2020	• Q11 PPR and FFR due October 30, 2020 • Final FFR due March 31, 2021 (90 days after award end date) • All other closeout documents are due no later than March 31, 2021
March 31, 2021	• Q12 PPR and FFR due January 30, 2021 • Final FFR due June 29, 2021 (90 days after award end date) • All other closeout documents are due no later than June 29, 2021

2) **Q: Will I need to submit a final quarterly Performance Progress Report (PPR)?**
   A: No. NIST waived the final PPR requirement to reduce administrative burden on recipients. To complete the reporting requirements for SLIGP 2.0, you will submit your Closeout Report in lieu of your final PPR (only submit one report).

3) **Q: What is the Closeout Report?**
   A: The Closeout Report measures the same metrics as the PPR (Governance Meetings Held, Broadband Conferences Attended, Convened Stakeholder Events, Staff Hired, Contracts Executed, and Subrecipient Agreements Executed), but recipients will report on these activities _cumulatively_ for the entire period of performance.

   The Closeout Report also includes qualitative questions asking recipients to assess their activities (Data Sharing Policies, Identification of Public Safety Users, Plans for Emergency Communications Technology Transitions, Identify Ongoing Coverage

Gaps, and Data Collection) and use of SLIGP 2.0 funds throughout the entire period of performance.

The Closeout Report is due 90 calendar days after the period of performance end date.

4) **Q: May I incur costs after the award end date? When should I request final costs through the Automated Standard Application for Payment (ASAP)?**
A: Recipients may only incur costs for closeout activities after the award end date. Closeout activities are limited to the preparation of final reports, such as progress, financial, and audit reports. Recipients should request final costs through ASAP prior to the end of the 90-day closeout period.

5) **Q: When should I submit the final FFR? Should it cover the period through the award end date only or should it include closeout-related costs?**
A: The final FFR should reflect all expenditures, including any closeout-related costs. The final FFR should not reflect any unliquidated obligations or remaining share due to the recipient. Please submit your final FFR with your other closeout documents within the 90-day closeout period. Instructions for the FFR can be found here: https://www.grants.gov/web/grants/forms/post-award-reporting-forms.html#sortby=1

6) **Q: Do I have to contribute all match before the award end date or may I count as match staff costs for preparing final reports during the closeout period?**
A: Recipients may count as match staff costs for preparing final reports during closeout. These contributions should be reflected in the recipient share of expenditures reported on the FFR.

7) **Q: May I initiate closeout with a provisional indirect cost rate? For example, my grant ends March 2020; however, my deadline to submit my 2020 indirect cost proposal is January 2021.**
A: Yes, you may initiate closeout with a provisional indirect cost rate. You should use the latest approved rate during the closeout period.

8) **Q: We didn't purchase any tangible property using SLIGP 2.0 funds. Do we still need to complete this form?**
A: Yes, all recipients and subrecipients must submit a SF-428 and SF-428B even if there is no tangible property (equipment or supplies meeting the $5,000 value or residual value threshold) to report. It is likely that most recipients will not have any tangible personal property to report. If the recipient determines that there are no equipment or supplies to report, please write a comment in Section 8 of form SF-428 stating "no items of equipment meeting the $5,000 threshold and no unused supplies have a residual value of $5,000 or more to report" and complete the top section of form SF-428B and check "1.d. – none of the above."

9) **Q: When should I submit my audit?**

A. Recipients should submit their audit in accordance with their typical Single Audit reporting timeline.

Appendix 1 - Award Closeout Checklist

Award Closeout Checklist for SLIGP 2.0 Recipients

NTIA developed the following checklist for recipients to use during the SLIGP 2.0 Award Closeout process. The checklist will guide recipients through all three closeout phases:

- **Preparing for Award Closeout**
- **Submitting all Required Documentation During Closeout**
- **Completing Award Closeout and Retaining Documentation**

Recipients should review the process with their SLIGP 2.0 FPO leading up to and during the quarter preceding the award end date.

Recipient:	

	Activity	Associated Documents	Complete	Submitted
1	**Discuss closeout process and award end date with FPO**	SLIGP 2.0 Award Closeout Checklist for Recipients	☐	
2	**Verify that all project activities will be completed by the award end date**	None	☐	
3	**Final Federal Financial Report (SF-425)— covering all expenses including those incurred during the last quarter of the project and during closeout**	SF-425	☐	☐
4	**SLIGP 2.0 Closeout Report**	Closeout Report	☐	☐
5	**Tangible Personal Property Report (SF-428, SF-428B)**	SF-428 and attachments	☐	☐

NOTE: Recipients are responsible for retaining all documentation related to the SLIGP 2.0 grant for a period of three years. The retention period starts the day the recipient submits its final financial report.

Appendix 2 - Glossary of Closeout Terms and Definitions

Terms	Definitions
Award End Date	The award end date is the last day of the recipient's award period as modified by the most recent award amendment (CD-451).
Award Closeout Documents Due Date	The closeout documents due date occurs 90 calendar days after the award end date. The date is listed in both the NIST closeout letter and NTIA's closeout notification email.
Award Closeout Instructions Package	This award closeout instructions package, sent to recipients approximately 90 days prior to the end of an award period, notifies the recipient that the award period is nearing its end date and outlines the schedule of activities that must be completed for the award to be closed out. This package also provides a checklist to aid recipients in the closeout process.
Closeout Confirmation Letter	The closeout confirmation letter is the letter from NIST to the recipient confirming the award has been closed.
Closeout Period	The closeout period is a 90-day window, which begins immediately following the award end date, during which the recipient must submit all required documentation, perform any final financial accounting of the award, and receive final review by NTIA and NIST.
Final Single Audit Report	According to OMB Circular A-133, nonprofits, state, tribal, and local government or universities that expend $750,000 or more in federal funds in a year must file a single audit report with the Federal Audit Clearinghouse. The audit must be submitted within 30 calendar days of receiving it from the auditor, and no later than nine months after the end of the recipient's fiscal year.
Performance Progress Report (PPR)	The PPR captures quarterly expenditures and progress toward SLIGP priority areas during the period of performance. NIST waived the final PPR requirement. To complete the reporting requirements for SLIGP 2.0, you will submit your Closeout Report in lieu of your final PPR (only submit one report). The Closeout Report measures the same metrics as the PPR, but recipients will report on these activities cumulatively for the entire period of performance.

Terms	Definitions
SLIGP 2.0 Closeout Report	Recipients must complete and submit a closeout report providing cumulative data on activities during the entire period of performance.
SF-425 Final Federal Financial Report (FFR)	The Final Federal Financial Report details all financial transactions from award inception to the completion of the award, including administrative costs that may be incurred during closeout. The final FFR may not include any unliquidated obligations.
SF-428, SF-428B Tangible Personal Property Reports	The SF-428 and SF-428B are forms used by awarding agencies to collect information related to tangible personal property when required by a federal financial assistance award. All recipients and subrecipients must submit a SF-428 and SF-428B even if there is no tangible property (equipment or supplies meeting the $5,000 value or residual value threshold) to report. It is likely that **most recipients will not have any tangible personal property to report.** If the recipient determines that there are no equipment or supplies to report, complete the SF-428 and the top section of form SF-428B by selecting "1.d. - None of the above."
Uniform Administrative Requirements— 2 C.F.R. § 200.343	The Uniform Administrative Requirements, defined in the Code of Federal Regulations (CFR), help guide the implementation of the grants. 2 C.F.R. Part 200 applies to state, local, and tribal governments, and 2 C.F.R. § 200.343 provides guidance on closeout requirements for DOC grants.
Specific Award Conditions (SACs)	Each SLIGP 2.0 award includes SACs that pertain to SLIGP 2.0 grants. SACs can be found in the recipient's original award package behind the CD-450 (Financial Assistance Award) plus any award amendments (CD-451).
DOC Financial Assistance Standard Terms and Conditions	The DOC Financial Assistance Standard Terms and Conditions provide recipients and subrecipients with a list of terms and conditions and requirements applicable to their grant.

Appendix 3 – Sample Closeout Documents

Reports/Documents	Link to Form
Sample SLIGP 2.0 Closeout Report	https://www.ntia.gov/files/ntia/publications/sligp_2.0_closeout_report_sample.pdf
Closeout Webinar Slides	https://www.ntia.gov/files/ntia/publications/closeout_webinar_jan_2020_final.pdf

Appendix 4 – Closeout Report Guidance and Examples

Reference the following guidance and examples to describe project activities; highlight project successes; share lessons learned or best practices that your organization implemented during your project; and provide feedback on how grant funds were helpful and the challenges encountered. Where applicable, answer each bulleted question in your narrative response and use the examples as a template.

11.   Program Activities

11a.   Identify the activities you performed during the SLIGP 2.0 grant period of performance.

Guidance: This table is a cumulative summary of the project's performance against its milestones and objectives from the start of the project through the last quarter of the period of performance. Please reference each quarter's PPR and calculate the totals for each Activity Type from 1-12 in the table. If there is a "Yes" recorded in a PPR, it should be reflected in this cumulative table.

11b.   Provide a description of each activity reported in response to Question 11a.

11.1   Governance Meetings: If you recorded a "Yes" to 11.1, please include the following information in a description, if applicable:

- Name of Governing Body
- Public safety disciplines represented in your governance body
- Whether FirstNet and AT&T attended meetings
- Broadband subcommittees formed
- Example of topics addressed during meetings

Example: Our State Interoperability Executive Committee (SIEC) included 5 members from fire service, 10 from EMS, 4 from telecommunications, and 15 from emergency management; met 39 times during the grant; and was attended by FirstNet/AT&T. The SIEC has a broadband subcommittee focused on applications that met quarterly. The Nationwide Public Safety Broadband Network (NPSBN) and/or the allowable activities defined in the NOFO were discussed.

Please document any obstacles or challenges to conduct this activity in 15d of the report.

11.2:   Individuals Sent to Broadband Conferences: If you recorded a "Yes" to 11.2, please include the following information in a description, if applicable:

- Examples of conferences attended

- Examples of presentation/workshop topics considered relevant/useful to your program

Example: Happystate sent a total of 27 individuals to broadband conferences during SLIGP 2.0, including APCO, NENA, and PSCR. Staff attended FirstNet presentations and NPSBN-related sessions.

Please document any obstacles or challenges to conduct this activity in 15e of the report.

11.3: Convened Stakeholder Events: If you recorded a "Yes" to 11.3, please include the following information in a description, if applicable:

- Total number of people that attended all events
- Examples of presentation topics
- Description of FirstNet and AT&T involvement

Example: During the SLIGP 2.0 period of performance, Happystate held 2 stakeholder events as requested by FirstNet. The total number of attendees for both events together was 148 people. The most successful workshop was entitled, "Advancing Fire Service Response through the Nationwide Public Safety Broadband Network (NPSBN)" and was intended to familiarize Happystate fire service personnel with the application of broadband wireless technology in a manner that improves the safety of both the firefighter and other public safety personnel as well as the public, increases productivity, and provides improved access to and interpretation of data. Two guest speakers, representing FirstNet users in their respective fire departments, provided firsthand knowledge of the FirstNet technology and use case implementation within the fire service.

Please document any obstacles or challenges to conduct this activity in 15c of the report.

11.4: Staff Hired: When calculating for the entire period of performance, staff changes to fill vacant positions do not count toward the staff hired metric. Only FTEs hired into new positions count toward the 11.4 activity metric. Please include the following information in a description, if applicable:

- Amount of FTE working on SLIGP 2.0 allowable activities

Example: 2.1 FTE staff were hired during the life of the grant including a Program Manager, Project Manager, and Financial Manager.

Please document any obstacles or challenges to conduct this activity in 15e of the report.

11.5: Contracts Executed: If you recorded a "Yes" to 11.5, please include the following information in a description, if applicable:

- Name of contract executed and activity alignment

Example: Happystate executed 3 contracts during SLIGP 2.0.
1) Happystate contracted with Good Company to conduct drive testing and coverage analysis.
2) Happystate contracted a Project Manager to support the Single Point Of Contact (SPOC) with grant monitoring.
3) Happystate contracted a Program Coordinator to support the SPOC with developing draft materials for workshops.

Please document any obstacles or challenges to conduct this activity in 15e of the report.

11.6: Subrecipient Agreements Executed: If you recorded a "Yes" to 11.6, please include the following information in a description, if applicable:

- Number and name of subrecipients and activity alignment

Example: Happystate executed a subrecipient agreement with the Department of Information Technology. The Department of Information Technology handled some of the project activities.

Please document any obstacles or challenges to conduct this activity in 15e of the report.

11.7: Data Sharing Policies/Agreements Developed: If you recorded a "Yes" to 11.7, please include the following information in a description, if applicable:

- How did you develop policies/agreements, through targeted workshops, meetings, subcommittee interactions
- Any results of activity

Example: Happystate held 4 data sharing workshops across the state. The goal of the workshops was to target leadership, such as County Communication Managers. The success of the workshops was moderate, attendance was not as high as we were hoping, but the workshops helped us identify data sharing issues in the state. Two counties developed an MOU on how to share data on a scene using the NPSBN.

Please document any obstacles or challenges to conduct this activity in 15a of the report.

11.8: Further Identification of Potential Public Safety Users: If you recorded a "Yes" to 11.8, please include the following information in a description, if applicable:

- Tactics utilized to identify potential public safety users

Example: Throughout SLIGP 2.0 Happystate took every opportunity possible to identify potential users at workshops and stakeholder events. We were constantly adding to our evolving contact list. Additionally, we connected FirstNet and AT&T to interested agencies within Happystate.

Please document any obstacles or challenges to conduct this activity in 15a of the report.

11.9:   Plans for Emergency Communications Technology Transitions: If you recorded a "Yes" to 11.9, please include the following information in a description, if applicable:

- Any activities you conducted to plan for the transfer from mission critical push to talk to integrate and use the NPSBN for mission critical communications
- Any results of activity (plans, surveys, meetings, guides, checklists)

Example: Happystate distributed surveys to stakeholders to identify currently used mission critical push to talk communications within the State. Following the survey, Happystate held a workshop to work with stakeholders to develop a guide and checklist to plan for using mission critical push to talk in the NPSBN in the future.

Example: Happystate held four meetings with stakeholders to better understand mission critical push to talk systems. We started thinking about this activity, but chose to no longer pursue it due to staffing changes.

Please document any obstacles or challenges to conduct this activity in 15a of the report.

11.10:   Identified and Planned to Transition Public Safety Apps & Databases: If you recorded a "Yes" to 11.10, please include the following information in a description, if applicable:

- How you identified and planned for transition to public safety apps and software (through targeted workshops, meetings, surveys)
- Any results of activity (plans developed, stakeholders engaged)

Example: Happystate disseminated a survey to public safety stakeholders on applications and databases, as it correlates to the NPSBN. The goal of the survey was to identify the applications (apps) currently used or required for future use by the Happystate public safety community. We received 142 responses from stakeholders. The data was extrapolated to show what specifications were important to our public safety stakeholder community. We shared the results of this survey with FirstNet Authority and AT&T.

Please document any obstacles or challenges to conduct this activity in 15a of the report.

11.11:   Identify Ongoing Coverage Gaps: If you recorded a "Yes" to 11.11, please include the following information in a description, if applicable:

- How you identified coverage needs/gaps
- Any results of activity (information distributed to stakeholders and/or FirstNet)

Example: Happystate worked with the statewide public safety community to determine and identify coverage need/gaps within the respective Initial Operating Capability (IOC)

environments where the FirstNet network is deployed and operational. Coverage measurements and assessments were performed by our contractor. These areas were tested after stakeholders completed a survey confirming they are FirstNet users that have coverage gaps. Stakeholders identified coverage needs/gaps and subsequent analyses were performed within those specific areas of the state. The results showed there was no coverage at these sites. We compared these survey response areas to the State Portal Plan and completed IOC areas. Then Good Company completed drive testing and shared the results with FirstNet and AT&T.

Example: Happystate's Broadband Subcommittee met to discuss different options for crowdsourcing to determine if drive testing was needed in various regions of the state. We did not complete drive testing because we wanted to focus on more manageable allowable activities.

Please document any obstacles or challenges to conduct this activity in 15a of the report.

11.12:   Data Collection Activities: If you recorded a "Yes" to 11.12, please include the following information in a description, if applicable:

- Description of FirstNet request
- Any results of activity (surveys developed, information distributed)

Example: FirstNet requested Happystate conduct data collection, specifically gathering input from counties and operational areas regarding their respective top five coverage needs. The identified coverage gaps were incorporated into Happystate's annual input to AT&T on potential tower locations. Consistent with NTIA's guidance, these data collection efforts did not include coverage modeling, propagation studies, environmental impact studies, or permitting costs.

Please document any obstacles or challenges to conduct this activity in 15a of the report.

11d.   Please share any lessons learned or best practices that your organization implemented during your SLIGP 2.0 project.

Lesson Learned Example: We learned that there is a need to continue to educate and discuss the NPSBN with our stakeholders, as their perspectives are imperative to the success of the NPSBN in Happystate.

Narrative Example: Happystate conducted two successful stakeholder events across the state at the request of FirstNet in the major disciplines of police, fire, and Emergency Management Systems (EMS). Each of the events included a section on use cases, which we learned is one of the best ways to educate potential users on the benefits of the NPSBN. We estimate that these events were successful at educating 242 key stakeholders on the NPSBN. The staff of Happystate are most proud of these events. We learned that there is a need to continue to educate and discuss the NPSBN with our stakeholders, as their perspectives are imperative to the success of the NPSBN in Happystate.

Happystate presented on their positive experiences with the FirstNet network at a hurricane conference regarding the performance of the NPSBN during Hurricane Joe and the Super Bowl.

Happystate learned that lack of coverage and cost are the two major barriers to subscription in the state. To address these concerns, we utilized SLIGP 2.0 funds to test coverage. We actively worked with FirstNet and AT&T to report areas of coverage gaps. Additionally, we provided interested Happystate agencies with FirstNet and AT&T contacts to discuss adopting FirstNet. Happystate has FirstNet and AT&T on their contract vehicle (NASPO).

In addition to programmatic work completed, the SLIGP 2.0 grant program provided additional opportunities to interact with FirstNet Authority and AT&T and maintain improved communications. After the grant program, we will continue to engage and collaborate with both organizations.

15.   Additional Questions:

15a.   Example: The SLIGP 2.0 grant helped us plan for integration with the NPSBN by [*providing opportunities to engage and educate stakeholders; increasing subscribers; improving communication and our relationship with FirstNet; producing a data sharing plan*].

Example: Happystate met with FirstNet/AT&T to discuss what types of data they would be interested in collecting in the state. They did not have a need for us to conduct data collection.

Example: Happystate partnered with the Attorney General's (AG) Office to address the data sharing allowable activity. We met to develop the required legal framework to allow first responders to have access to mental health data in emergency situations. Completing the activity was challenging as we depended upon the long turnaround time of the AG Office to draft the framework.

15b.   Example: We plan to continue prioritizing planning for NPSBN integration in our state through our governance body meetings and with regular meetings with FirstNet representatives.

15c.   Example: The SLIGP 2.0 grant helped provide an opportunity for Happystate to work with our regional FirstNet representative and AT&T market manager to develop an agenda and slide deck for planned stakeholder events. Topics covered in the slide deck included aspects of the FirstNet Roadmap and how Happystate's public safety agencies can utilize the NPSBN. Unfortunately, we did not convene a stakeholder event prior to the end of our period of performance.

15d.   Example: The SLIGP 2.0 grant helped us to establish and maintain a governing body of members from various public safety disciplines dedicated to broadband in our state and provided opportunities for purposeful communication with FirstNet/AT&T.

Example: Challenges we encountered included [*inconsistent attendance by members; not all meeting discussions or outcomes were focused on allowable activities, governing body was sunsetted*].

15e. **Example:** Without SLIGP 2.0 funds we would not have been able to attend broadband conferences and training workshops that provided important learning and outreach opportunities for our staff. SLIGP 2.0 funds helped us procure contracts with companies that helped us conduct drive testing and analyze data for future recommendations to FirstNet/AT&T and state leadership on our state's broadband priorities.

Example: Challenges we encountered included [*resources toward purchasing FirstNet devices were unallowable, the scope of allowable activities was narrow, contractors had difficulty developing work plans that were all allowable tasks, staffing changes prevented consistent program planning*]

15f. **Example:** Overall, SLIGP 2.0 funds helped us prepare for the NPSBN by [*providing funding for staff dedicated to broadband, providing opportunities and platforms for statewide collaboration on NPSBN integration, building relationships with FirstNet/AT&T to the benefit of our state's broadband coverage and applications priorities, elevating the issue as a statewide priority, increasing our ability to successfully integrate the NPSBN*].

Example: Overall, challenges we encountered during the overall SLIGP 2.0 grant period of performance included [*the scope of allowable activities was narrow, stakeholders were not interested in planning allowable activities, our governing body identified only unallowable activities, working within allowable activities was difficult to navigate, contractors had difficulty developing work plans that were all allowable tasks, staffing changes prevented consistent program planning*].

Example: Happystate struggled to spend the SLIGP 2.0 funds due to lack of interest by stakeholders in planning for the NPSBN. Our stakeholders were ready to work on the operations of the NPSBN, which was not allowable.