

U.S. Department of Commerce State and Local Implementation Grant Program Close Out Report				2. Award or Grant Number:	45-10-S13045
				4. EIN:	57-6000286
1. Recipient Name	South Carolina Department of Administration			6. Report Date (MM/DD/YYYY):	6/1/2018
3. Street Address	4430 Broad River Road			7. Reporting Period End Date: (MM/DD/YYYY)	2/28/2018
5. City, State, Zip Code	Columbia, SC 29210				
10a. Project/Grant Period					
Start Date: (MM/DD/YYYY)	9/1/2013	10b. End Date: (MM/DD/YYYY)	2/28/2018		
Part A: Metrics - Final PPR Milestone Data (cumulative through the last quarter)					
	Project Type (Capacity Building, SCIP Update,	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category		
1	Stakeholders Engaged	811	<i>Actual number of individuals reached via stakeholder meetings during the period of performance</i>		
2	Individuals Sent to Broadband Conferences	6	<i>Actual number of individuals who were sent to third-party broadband conferences using SLIGP grant funds during the period of performance</i>		
3	Staff Hired (Full-Time Equivalent)(FTE)	1.3	<i>Actual number of state personnel FTEs who began supporting SLIGP activities during the period of performance (may be a decimal)</i>		
4	Contracts Executed	0	<i>Actual number of contracts executed during the period of performance</i>		
5	Governance Meetings	10	<i>Actual number of governance, subcommittee, or working group meetings held during the period of performance</i>		
6	Education and Outreach Materials Distributed	20,400	<i>Actual volume of materials distributed (inclusive of paper and electronic materials) plus hits to any website or social media account supported by SLIGP during the period of performance</i>		
7	Subrecipient Agreements Executed	0	<i>Actual number of agreements executed during the period of performance</i>		
8	Phase 2 - Coverage	Partial Dataset Submitted to FirstNet	<i>Please choose the option that best describes the data you provided to FirstNet in each category during the period of performance:</i> <ul style="list-style-type: none"> • Not Complete • Partial Dataset Submitted to FirstNet • Complete Dataset Submitted to FirstNet 		
9	Phase 2 – Users and Their Operational Areas	Not Complete			
10	Phase 2 – Capacity Planning	Not Complete			
11	Phase 2 – Current Providers/Procurement	Not Complete			
12	Phase 2 – State Plan Decision	Not Complete			
Part B: Narrative					
Milestone Data Narrative: Please Describe in detail the types of milestone activities your SLIGP grant funded (Please reference each project type you engaged in. Example: Governance Meetings, Stakeholders Engaged)					
<p>The milestone activities that the SLIGP grant funded included sending 6 personnel to broadband conferences and also included the ability to facilitate a constructive Initial Consultaion with FirstNet and SC public safety stakeholders. South Carolina used State funds exclusively for a data submission to FirstNet.</p>					
Please describe in detail any SLIGP program priority areas (education and outreach, governance, etc.) that you plan to continue beyond the SLIGP period of performance.					
N/A.					

Data collection narrative: Please describe in detail the status of your SLIGP funded data collection activities.

N/A.

Please describe in detail any data collection activities you plan to continue beyond the SLIGP period of performance.

N/A.

Lessons Learned: Please share any lessons learned or best practices that your organization implemented during your SLIGP project.

N/A.

Part C: Staffing

Staffing Table - Please provide a summary of all positions funded by SLIGP.

Name	FTE%	Project(s) Assigned	Change
SWIC / SPOC	0.5	Provide oversight of all SLIGP project activities.	No change
Administrative Assistant	0.5	Provide administrative support for grant management, governance meetings and outreach activities.	No change
Finance Assistant	0.25	Provide support for budget management, procurement and processing invoices.	No change
Alternate SPOC	0.25	Provide additional oversight of all SLIGP project activities. (Pre-existing staffing but revised PPR as a result of NTIA site visit.	No change

Part D: Contracts and Funding

Subcontracts Table – Include all subcontractors engaged during the period of performance. The totals from this table must equal the “Subcontracts Total” in your Budget Worksheet

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Total Federal Funds Allocated	Total Matching Funds Allocated
N/A	N/A	N/A	N	\$0.00	\$0.00
N/A	N/A	N/A	N	\$0.00	\$0.00
N/A	N/A	N/A	N	\$0.00	\$0.00
N/A	N/A	N/A	N	\$0.00	\$0.00

Budget Worksheet

Columns 2, 3 and 4 must match your project budget for the entire award and your final SF 424A. Columns 5, 6, and 7 should list your final budget figures, cumulative through the last quarter

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Final Federal Funds Expended (5)	Final Approved Matching Funds Expended (6)	Final Total funds Expended (7)
a. Personnel Salaries	\$500,000.00	\$303,997.00	\$803,997.00	\$0.00	\$56,804.26	\$56,804.26
b. Personnel Fringe Benefits	\$140,000.00	\$85,119.00	\$225,119.00	\$0.00	\$17,443.51	\$17,443.51
c. Travel	\$159,300.00	\$6,048.00	\$165,348.00	\$19,298.42	\$0.00	\$19,298.42
d. Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
e. Materials/Supplies	\$5,998.00	\$3,420.00	\$9,418.00	\$0.00	\$0.00	\$0.00
f. Subcontracts Total	\$912,000.00	\$0.00	\$912,000.00	\$0.00	\$0.00	\$0.00
g. Other	\$136,224.00	\$64,800.00	\$201,024.00	\$4,134.00	\$0.00	\$4,134.00
Indirect	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
h. Total Costs	\$1,853,522.00	\$463,384.00	\$2,316,906.00	\$23,432.42	\$74,247.77	\$97,680.19
i. % of Total	80%	20%	100%	24%	76%	100%

Part E: Additional Questions: Please select the option (Strongly Disagree, Disagree, Neutral, Agree, Somewhat Agree, Strongly Agree) that best suits your answer.			
Overall, were SLIGP funds helpful in preparing for FirstNet?	Disagree	What was most helpful? What challenges did you encounter?	<i>Overall, the SLIGP funds were not helpful in preparing for FirstNet due to the fact that the FirstNet concept has changed so dramatically from the initial planning meetings to what AT&T actually rolled out.</i>
Were SLIGP funds helpful in planning for your FirstNet consultation?	Agree	What was most helpful? What challenges did you encounter?	<i>SLIGP funds were helpful in planning for our FirstNet consultation by allowing us to secure an appropriate meeting facility and meal for the day of consultation.</i>
Were SLIGP funds helpful in informing your stakeholders about FirstNet?	Disagree	What was most helpful? What challenges did you encounter?	<i>SLIGP funds were not used for informing our stakeholders about FirstNet.</i>
Were SLIGP funds helpful in developing a governance structure for broadband in your state?	Disagree	What was most helpful? What challenges did you encounter?	<i>SLIGP funds were not used for developing a governance structure for broadband in our state.</i>
Were SLIGP funds helpful in preparing your staff for FirstNet activities in your state (e.g. attending broadband conferences, participating in training, purchasing software, procuring contract support etc.)?	Neutral	What was most helpful? What challenges did you encounter?	<i>SLIGP funds were used by public safety planning personnel in our state to attend several FirstNet meetings out of state.</i>
Were SLIGP funds helpful in updating your Statewide Communications Interoperability Plan?	Disagree	What was most helpful? What challenges did you encounter?	<i>SLIGP funds were not used for updating our Statewide Communications Interoperability Plan.</i>
Were SLIGP funds helpful in preparing for your review of the FirstNet developed State Plan?	Disagree	What was most helpful? What challenges did you encounter?	<i>SLIGP funds were not used for preparing for our review of the FirstNet developed State Plan.</i>
Were SLIGP funds helpful in conducting FirstNet determined data collection?	Disagree	What was most helpful? What challenges did you encounter?	<i>SLIGP funds were not used for conducting FirstNet determined data collection.</i>
Part F: Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.			
Typed or printed name and title of Authorized Certifying Official:		Telephone (area code, number, and extension)	803-896-4469
Robert D. Steadman, FirstNet SPOC		Email Address:	robert.steadman@admin.sc.gov
Signature of Authorized Certifying Official:		Date:	6/7/2018
Sign here  6/7/18			