U.S. Department of Commerce State and Local Implementation Grant Program Close Out Report				2. Award or Grant Number:	47-10-513047
				4. EIN:	62-6001445
1. Recipient Name	Tennessee Department of Safety and Homeland Security			6. Report Date (MM/DD/YYYY):	5/29/2018
3. Street Address	1150 Foster Avenue			7. Reporting Period End Date: (MM/DD/YYYY)	2/28/2018
5. City, State, Zip Code	Nashville, TN 37243				

10a. Project/Grant Period					
Start Date: (MM/DD/YYYY)	8/1/2013	10b. End Date: (MM/DD/YYYY)	2/28/2018		

Part A: Metrics - Final PPR Milestone Data (cumulative through the last quarter)

	Project Type (Capacity Building, SCIP Update,	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category
1	Stakeholders Engaged	18946	*Actual number of individuals reached via stakeholder meetings during the period of performance*
2	Individuals Sent to Broadband Conferences	96	*Actual number of individuals who were sent to third-party broadband conferences using SLIGP grant funds during the period of performance*
3	Staff Hired (Full-Time Equivalent)(FTE)	2	*Actual number of state personnel FTEs who began supporting SLIGP activities during the period of performance (may be a decimal)*
4	Contracts Executed	2	*Actual number of contracts executed during the period of performance*
5	Governance Meetings	38	*Actual number of governance, subcommittee, or working group meetings held during the period of performance*
6	Education and Outreach Materials Distributed	675896	*Actual volume of materials distributed (inclusive of paper and electronic materials) plus hits to any website or social media account supported by SLIGP during the period of performance*
7	Subrecipient Agreements Executed	0	*Actual number of agreements executed during the period of performance*
8	Phase 2 - Coverage	Complete Dataset Submitted to FirstNet	
9	Phase 2 – Users and Their Operational Areas	Complete Dataset Submitted to FirstNet	*Please choose the option that best describes the data you provided to FirstNet in each category during the period of performance:*
10	Phase 2 – Capacity Planning	Complete Dataset Submitted to FirstNet	• *Not Complete*
11	Phase 2 – Current Providers/Procurement	Complete Dataset Submitted to FirstNet	• *Partial Dataset Submitted to FirstNet* • *Complete Dataset Submitted to FirstNet*
12	Phase 2 – State Plan Decision	Complete Dataset Submitted to FirstNet	

Part B: Narrative

Milestone Data Narrative: Please Describe in detail the types of milestone activities your SLIGP grant funded (Please reference each project type you engaged in. Example: Governance Meetings, Stakeholders Engaged)

The SLIGP grant funded extensive outreach and education activities, including 3 state conferences and numerous regional conferences where our stakeholders were enlightend by reknowned speakers. We featured 2 public safety broadband table top exercises in conjunction with the Department of Homeland Security (DHS) Office of Emergency Communications (OEC) in addition to updating our Statewide Communications Interoperability Plan (SCIP). Over 675,000 education and outreach materials were distributed through social media campaigns, innovative one-pagers, and our monthly newsletter. Our advisory body has become very engaged and active with working groups being incorporated. Our website, continues to engage local, state and federal stakeholders with our Global Scoreboard, highlighting assets and promoting interoperability with a competitive format.

Please describe in detail any SLIGP program priority areas (education and outreach, governance, etc.) that you plan to continue beyond the SLIGP period of performance.

We will continue our social media and outreach activities in addition to the continuation of our website and the Global Scoreboard. Our advisory body will continue to meet along with the working groups, to work through the "post opt-in world".

Data collection narrative: Please describe in detail the status of your SLIGP funded data collection activities.

All data collection activity is complete.

Please describe in detail any data collection activities you plan to continue beyond the SLIGP period of performance.

We will not continue data collection.

Lessons Learned: Please share any lessons learned or best practices that your organization implemented during your SLIGP project. We learned that making the intangible tactile allowed buy in from our stakeholders. The ability to meet with local agencies at their location was also very valuable.

Part C: Staffing

Staffing Table - Please provide a summary of all positions funded by SLIGP.

Name	FTE%	Project(s) Assigned	Change
Outreach & Education Coordinator	50	Program Management, outreach and educations, external and internal stakeholder relationships no longer fu	
Administrative Assistant	10	program management support, administrative functions - no longer funded	

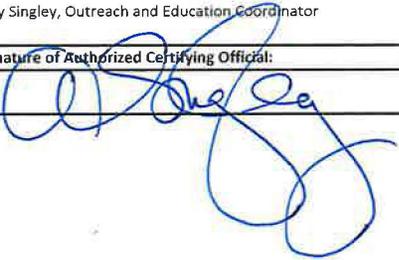**Part D: Contracts and Funding**

Subcontracts Table – Include all subcontractors engaged during the period of performance. The totals from this table must equal the "Subcontracts Total" in your Budget Worksheet

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Total Federal Funds Allocated	Total Matching Funds Allocated
Buford Goff and Associates, Inc	Data Collection/Outreach and Education	Vendor	Y	$1,616,105.00	$590,335.00
Tennessee Technological University, iCube	website and training, conference media, and marketing development	Vendor	Y	$60,000.00	

Budget Worksheet

Columns 2, 3 and 4 must match your project budget for the entire award and your final SF 424A. Columns 5, 6, and 7 should list your final budget figures, cumulative through the last quarter

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Final Federal Funds Expended (5)	Final Approved Matching Funds Expended (6)	Final Total funds Expended (7)
a. Personnel Salaries	$346,026.00		$346,026.00	$162,642.34		$162,642.34
b. Personnel Fringe Benefits	$65,344.00		$65,344.00	$42,168.94		$42,168.94
c. Travel	$243,780.00		$243,780.00	$159,349.88		$159,349.88
d. Equipment			$0.00			$0.00
e. Materials/Supplies	$27,595.00		$27,595.00	$23,661.01		$23,661.01
f. Subcontracts Total	$1,616,105.00	$590,335.00	$2,206,440.00	$1,659,547.27	$571,077.71	$2,230,624.98
g. Other	$62,490.00		$62,490.00	$27,998.22		$27,998.22
Indirect			$0.00			$0.00
h. Total Costs	$2,361,340.00	$590,335.00	$2,951,675.00	$2,075,367.66	$571,077.71	$2,646,445.37
i. % of Total	80%	20%	100%	78%	22%	100%

Part E: Additional Questions: Please select the option (Strongly Disagree, Disagree, Neutral, Agree, Somewhat Agree, Strongly Agree) that best suits your answer.			
Overall, were SLIGP funds helpful in preparing for FirstNet?	Strongly Agree	What was most helpful? What challenges did you encounter?	Without funding, none of our efforts would have been successful.
Were SLIGP funds helpful in planning for your FirstNet consultation?	Strongly Agree	What was most helpful? What challenges did you encounter?	As the consutation was a requirement of the grant, funding was necessary.
Were SLIGP funds helpful in informing your stakeholders about FirstNet?	Strongly Agree	What was most helpful? What challenges did you encounter?	The ability to travel and meet with the local agecncies was key to our success.
Were SLIGP funds helpful in developing a governance structure for broadband in your state?	Strongly Agree	What was most helpful? What challenges did you encounter?	As a governance structure was a requirement of the grant, funding was necessary.
Were SLIGP funds helpful in preparing your staff for FirstNet activities in your state (e.g. attending broadband conferences, participating in training, purchasing software, procuring contract support etc.)?	Strongly Agree	What was most helpful? What challenges did you encounter?	The ability to meet with other SPOC teams and FirstNet Authority officials was very valuable during the SPOC Meetings. We could network with the other states and learn what was working for them.
Were SLIGP funds helpful in updating your Statewide Communications Interoperability Plan?	Strongly Agree	What was most helpful? What challenges did you encounter?	In coordination with DHS OEC, we were able to hold SCIP Workshops that allowed locals the ability to have a voice in the plan.
Were SLIGP funds helpful in preparing for your review of the FirstNet developed State Plan?	Strongly Agree	What was most helpful? What challenges did you encounter?	The state plan portal access was fundamental in the review of the state plans.
Were SLIGP funds helpful in conducting FirstNet determined data collection?	Strongly Agree	What was most helpful? What challenges did you encounter?	Funding allowed us to have great success with data collection, reaching at least one agency in every county in our state. We were able to map coverage needs with the locals via Esri software and this made the idea of FirstNet tangible.

Part F: Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.		
Typed or printed name and title of Authorized Certifying Official: Amy Singley, Outreach and Education Coordinator	Telephone (area code, number, and extension)	615-483-0396
Signature of Authorized Certifying Official: 6.11.18	Email Address:	amy.singley@tn.gov
	Date:	5/29/2018