

U.S. Department of Commerce SLIGP 2.0 Performance Progress Report				2. Award or Grant Number:	47-10-S18047
1. Recipient Name				4. EIN:	62-6001445
Tennessee Department of Safety and Homeland Security				6. Report Date (MM/DD/YYYY)	04/27/2018
3. Street Address				7. Reporting Period End Date: (MM/DD/YYYY)	03/31/2018
1150 Foster Ave.				8. Final Report Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	9. Report Frequency Quarterly <input checked="" type="checkbox"/>
5. City, State, Zip Code				Nashville, TN 37210-4428	
10a. Project/Grant Period					
Start Date: (MM/DD/YYYY)		03/01/2018		10b. End Date: (MM/DD/YYYY) 02/29/2020	
11. List the individual projects in your approved Project Plan					
	Activity Type (Planning, Governance Meetings, etc.)	Was this Activity Performed during the Reporting Quarter? (Yes/No)	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category	
<b>Activities/Metrics for All Recipients during the Reporting Quarter</b>					
1	Governance Meetings	Yes	1	Actual number of governance, subcommittee, or working group meetings related to the NPSBN held during the quarter	
2	Individuals Sent to Broadband Conferences	Yes	9	Actual number of individuals who were sent to national or regional third-party conferences with a focus area or training track related to the NPSBN using SLIGP grant funds during the quarter	
3	Convened Stakeholder Events	No	0	Actual number of events coordinated - or held using SLIGP grant funds during the quarter, as requested by FirstNet.	
4	Staff Hired (Full-Time Equivalent)(FTE)	Yes	0.60	Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal).	
5	Contracts Executed	No	0	Actual number of contracts executed during the quarter.	
6	Subrecipient Agreements Executed	No	0	Actual number of agreements executed during the quarter.	
7	Data Sharing Policies/Agreements Developed	No		Yes or No if data sharing policies and/or agreements were developed during this reporting quarter.	
8	Further Identification of Potential Public Safety Users	No		Yes or No if further identification of potential public safety users occurred during this reporting quarter.	
9	Plans for Emergency Communications Technology Transitions	No		Yes or No if plans for future emergency communications technology transitions occurred during this reporting quarter.	
10	Identified and Planned to Transition PS Apps & Databases	No		Yes or No if public safety applications or databases within the State or territory were identified and transition plans were developed this reporting quarter	
11	Identify Ongoing Coverage Gaps	No		Yes or No if participated in identifying ongoing coverage gaps using SLIGP funds during this reporting quarter.	
12	Data Collection Activities	No		<i>(Opt-In and Opt-Out Post-SMLA Phase Only)</i> Yes or No if participated in data collection activities as requested by FirstNet or following a documented data collection determination by Opt-Out (Post-SMLA) grantees.	
<b>Activities for Opt-Out States only in the Pre-SMLA Phase during the Reporting Quarter</b>					
13	Stakeholders Engaged			Actual number of individuals reached via stakeholder meetings or events during the quarter.	
14	Education and Outreach Materials Distributed In-Person			Actual number of materials distributed in-person during this quarter.	

15	Education and Outreach Materials distributed Electronically			<i>Actual volume of hits or impressions to any website, e-newsletter, social media post, or other account supported by SLIGP during the quarter.</i>
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**11a. Narrative description for each activity reported in Question 11 for this quarter; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project**  
 The team invited key stakeholders to attend the international Wireless Communications Expo 2018 to acquire the latest information regarding the National Public Safety Broadband Network (NPSBN) deployment, technology, and application ecosystem. The ICAM Working Group met to continue discussions on credentialing and identity management strategies as they pertain to the NPSBN. Also discussed was the need to develop governance basic standard operating procedures (SOP's), and a generic template for memorandum of understanding's (MOU's) to assist the local agencies in creating their data sharing policies.

**12. Personnel**

**12a. Staffing Table - Please include all staff that have contributed time to the project with current quarter's utilization. Please only include FTE staff employed by the state not contractors. Please do not remove individuals from this table.**

Job Title	FTE%	Project (s) Assigned	Change
Director, Wireless Communications	20%	Single Point of Contact (SPOC) for the State of TN and provides oversight over the broadband program in TN, Outreach and Education, External and Internal Stakeholder Relationships	
Deputy Director, Wireless Communications	20%	Outreach and Education, External and Internal Stakeholder Relationships	
Outreach and Education Coordinator	20%	Outreach and Education, External and Internal Stakeholder Relationships, Program Management, Administrative Functions, Scheduling	

**12b. Narrative description of any staffing challenges, vacancies, or changes.**  
 No challenges, vacancies or changes to report.

**13. Contractual (Contract and/or Subrecipients)**

**13a. Contractual Table - Include all contractors. The totals from this table should equal the "Contractual" in Question 14f.**

Name	Subcontract Purpose	Type (Contract/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
Buford Goff and Associates	Outreach and Education, Governance Consultation	Contract	Y	N			\$596,000.00	


**13b. Narrative description any challenges, updates, or changes related to contracts and/or subrecipients.**  
 Currently in contract negotiations with Buford Goff and Associates, Inc.

**14. Budget Worksheet**

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.  
 Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	NTE Total Federal Funds Approved (2)	NTE Total Matching Funds Approved (3)	NTE Total Budget (4)	Federal Funds Obligated to Date (5)	Matching Funds Approved to Date (6)	Total Budget to Date (7)	Federal Funds Expended (8)	Approved Matching Funds Expended (9)	Total funds Expended (10)
a. Personnel Salaries		\$79,520.00	\$79,520.00		\$29,817.00	\$29,817.00		\$3,313.33	\$3,313.33
b. Personnel Fringe Benefits		\$34,100.00	\$34,100.00		\$12,787.00	\$12,787.00		\$1,420.83	\$1,420.83
c. Travel	\$104,000.00		\$104,000.00	\$38,997.00		\$38,997.00	\$16,500.46		\$16,500.46
d. Equipment			\$0.00			\$0.00			\$0.00
e. Materials/Supplies			\$0.00			\$0.00			\$0.00
f. Contractual	\$596,000.00		\$596,000.00	\$211,003.00		\$211,003.00			\$0.00
g. Other		\$61,380.00	\$61,380.00		\$19,896.00	\$19,896.00		\$5,640.60	\$5,640.60
h. Indirect			\$0.00			\$0.00			\$0.00
i. Total Costs	\$700,000.00	\$175,000.00	\$875,000.00	\$250,000.00	\$62,500.00	\$312,500.00	\$16,500.46	\$10,374.76	\$26,875.22
j. Proportionality Percent	80.00%	20.00%	100.00%	80.00%	20.00%	100.00%	61.40%	38.60%	100.00%

**15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.**

16a. Typed or printed name and title of Authorized Certifying Official: Amy Singley		16c. Telephone (area code, number, and extension) 615-483-0396
16b. Signature of Authorized Certifying Official: 		16d. Email Address: amy.singley@tn.gov
		Date: 04/30/2018

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