

U.S. Department of Commerce SLIGP 2.0 Performance Progress Report				2. Award or Grant Number:	47-10-S18047
1. Recipient Name				4. EIN:	62-6001445
3. Street Address				6. Report Date (MM/DD/YYYY)	01/30/2019
5. City, State, Zip Code				7. Reporting Period End Date: (MM/DD/YYYY)	12/31/2018
				8. Final Report Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	9. Report Frequency Quarterly <input checked="" type="checkbox"/>
10a. Project/Grant Period					
Start Date: (MM/DD/YYYY)	03/01/2018	10b. End Date: (MM/DD/YYYY)	02/29/2020		
11. List the individual projects in your approved Project Plan					
	Activity Type (Planning, Governance Meetings, etc.)	Was this Activity Performed during the Reporting Quarter? (Yes/No)	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category	
Activities/Metrics for All Recipients during the Reporting Quarter					
1	Governance Meetings	Yes	1	Actual number of governance, subcommittee, or working group meetings related to the NPSBN held during the quarter	
2	Individuals Sent to Broadband Conferences	No	0	Actual number of individuals who were sent to national or regional third-party conferences with a focus area or training track related to the NPSBN using SLIGP grant funds during the quarter	
3	Convened Stakeholder Events	No	0	Actual number of events coordinated - or held using SLIGP grant funds during the quarter, as requested by FirstNet.	
4	Staff Hired (Full-Time Equivalent)(FTE)	No	0.00	Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal).	
5	Contracts Executed	No	0	Actual number of contracts executed during the quarter.	
6	Subrecipient Agreements Executed	No	0	Actual number of agreements executed during the quarter.	
7	Data Sharing Policies/Agreements Developed	Yes		Yes or No if data sharing policies and/or agreements were developed during this reporting quarter.	
8	Further Identification of Potential Public Safety Users	Yes		Yes or No if further identification of potential public safety users occurred during this reporting quarter.	
9	Plans for Emergency Communications Technology Transitions	No		Yes or No if plans for future emergency communications technology transitions occurred during this reporting quarter.	
10	Identified and Planned to Transition PS Apps & Databases	Yes		Yes or No if public safety applications or databases within the State or territory were identified and transition plans were developed this reporting quarter	
11	Identify Ongoing Coverage Gaps	No		Yes or No if participated in identifying ongoing coverage gaps using SLIGP funds during this reporting quarter.	
12	Data Collection Activities	No		(Opt-In and Opt-Out Post-SMLA Phase Only) Yes or No if participated in data collection activities as requested by FirstNet or following a documented data collection determination by Opt-Out (Post-SMLA) grantees.	
Activities for Opt-Out States only in the Pre-SMLA Phase during the Reporting Quarter					
13	Stakeholders Engaged			Actual number of individuals reached via stakeholder meetings or events during the quarter.	
14	Education and Outreach Materials Distributed In-Person			Actual number of materials distributed in-person during this quarter.	

15	Education and Outreach Materials distributed Electronically			<i>Actual volume of hits or impressions to any website, e-newsletter, social media post, or other account supported by SLGP during the quarter.</i>
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11a. Narrative description for each activity reported in Question 11 for this quarter; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project  
 We had 1 TACN Advisory Panel Quarterly Meeting. Status of statewide FN contract was discussed including feedback from State of TN Strategic Technical Services (STS). The statewide contract was signed. Continued to Develop questions for the upcoming Discipline Specific Innovation Workshops designed to open the conversation regarding data sharing amongst agencies and the obstacles and/or best practices that are being encountered. Three Innovation Workshops were held in Q4. The first was at Tennessee Association of Rescue Squads (TARS) Annual Conference. The second and third were held during the Emergency Managers Association of Tennessee Annual Conference. Each of the 3 sessions had similar questions asked of the panelists, but the direction of the conversations were diverse. The TARS takeaways were mostly in regards to coverage issues & concerns that data sharing with "volunteer responders" would continue to have barriers. Takeaways from the first of the 2 sessions at EMAT included the need for an app allowing district personnel in the field to receive real time information from TEMA HQ/NOC, barriers still exist with the "what's mine is mine" mindset amongst disciplines, and coverage. The second session fielded a request to hold an Innovation Workshop for a 6 county area in North East Tennessee with diverse infrastructure/coverage issues, but this group expressed a sincere interest in working on interoperability/data sharing planning/agreements in a facilitated manner.

**12. Personnel**

12a. Staffing Table - Please include all staff that have contributed time to the project with current quarter's utilization. Please only include FTE staff employed by the state not contractors. Please do not remove individuals from this table.

Job Title	FTE%	Project (s) Assigned	Change
Director, Wireless Communications	20%	Single Point of Contact (SPOC) for the State of TN and provides oversight over the broadband program in TN, Outreach and Education, External and Internal Stakeholder Relationships	No Change
Deputy Director, Wireless Communications	0%	Outreach and Education, External and Internal Stakeholder Relationships	VACANT- to be filled at 20% upon hire
Outreach and Education Coordinator	20%	Outreach and Education, External and Internal Stakeholder Relationships, Program Management, Administrative Functions, Scheduling	No Change

12b. Narrative description of any staffing challenges, vacancies, or changes.  
 Deputy Director Gerald Risner will be leaving TACN (last day Oct. 26, 2018). He has accepted a position with the FirstNet Authority.

**13. Contractual (Contract and/or Subrecipients)**

13a. Contractual Table – Include all contractors. The totals from this table should equal the "Contractual" in Question 14f.

Name	Subcontract Purpose	Type (Contract/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
Buford Goff and Associates	Outreach and Education, Governance Consultation	Contract	Y	Y	07/01/2018	02/29/2020	\$596,000.00	

13b. Narrative description any challenges, updates, or changes related to contracts and/or subrecipients.  
 Currently signed with Buford Goff and Associates, Inc.

14. Budget Worksheet										
Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.										
Only list matching funds that the Department of Commerce has already approved.										
Project Budget Element (1)	NTE Total Federal Funds Approved (2)	NTE Total Matching Funds Approved (3)	NTE Total Budget (4)	Federal Funds Obligated to Date (5)	Matching Funds Approved to Date (6)	Total Budget to Date (7)	Federal Funds Expended (8)	Approved Matching Funds Expended (9)	Total funds Expended (10)	
a. Personnel Salaries		\$79,520.00	\$79,520.00		\$79,520.00	\$79,520.00		\$30,831.00	\$30,831.00	
b. Personnel Fringe Benefits		\$34,100.00	\$34,100.00		\$34,100.00	\$34,100.00		\$12,921.00	\$12,921.00	
c. Travel	\$104,000.00		\$104,000.00	\$104,000.00		\$104,000.00	\$24,729.55		\$24,729.55	
d. Equipment			\$0.00			\$0.00			\$0.00	
e. Materials/Supplies			\$0.00			\$0.00			\$0.00	
f. Contractual	\$596,000.00		\$596,000.00	\$596,000.00		\$596,000.00	\$74,640.23		\$74,640.23	
g. Other		\$61,380.00	\$61,380.00		\$61,380.00	\$61,380.00		\$10,424.18	\$10,424.18	
h. Indirect			\$0.00			\$0.00			\$0.00	
i. Total Costs	\$700,000.00	\$175,000.00	\$875,000.00	\$700,000.00	\$175,000.00	\$875,000.00	\$99,369.78	\$54,176.18	\$153,545.96	
j. Proportionality Percent	80.00%	20.00%	100.00%	80.00%	20.00%	100.00%	64.72%	35.28%	100.00%	
15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.										
16a. Typed or printed name and title of Authorized Certifying Official: Amy Singley							16c. Telephone (area code, number, and extension)	615-483-0396		
16b. Signature of Authorized Certifying Official: 							16d. Email Address:	amy.singley@tn.gov		
							Date:	01/30/2019		

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