			Department of Comme Performance Progress			2. Award or Grant Number: 4. EIN:	78-10-S18078 9-0101838
1. Recipient Name	United States Virgin Islands-	- Office of the Governor - E	Bureau of Information	Technology		6. Report Date (MM/DD/YYYY)	10/30/2018
3. Street Address	8000 Nisky Shopping Center	7. Reporting Period				09/30/2018	
5. City, State, Zip Code	Charlotte Amalie, VI 00802					8. Final Report Yes □ No ☑	9. Report Frequency Quarterly X
10a. Project/Grant Period	•						
Start Date: (MM/DD/YYYY)	03/01/2018	10b. End Date: (MM/DD/YYYY)	02/29/2020				
11. List the individual projects in yo	our approved Project Plan						
	Activity Type (Planning, Governance Meetings, etc.)	Was this Activity Performed during the Reporting Quarter? (Yes/No)	Project Deliverable Quantity (Number & Indicator Description)		Description of Milestone Category		
Activities/Metrics for All Recipients	during the Reporting Quarte	er					
1	Governance Meetings	No		Actual number of governo	ance, subcommittee, or working group meetings related to th	e NPSBN held during t	he quarter
2	Individuals Sent to Broadband Conferences	Yes	2		als who were sent to national or regional third-party confer g SLIGP grant funds during the quarter	ences with a focus area	or training track
3	Convened Stakeholder Events	Yes	1	Actual number of events o	coordinated - or held using SLIGP grant funds during the quar	ter, as requested by Fi	rstNet.
4	Staff Hired (Full-Time Equivalent)(FTE)	No		Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal).			
5	Contracts Executed	No		Actual number of contracts executed during the quarter.			
6	Subrecipient Agreements Executed	No		Actual number of agreem	ents executed during the quarter.		
7	Data Sharing Policies/Agreements Developed	No		Yes or No if data sharing	policies and/or agreements were developed during this repo	rting quarter.	
8	Further Identification of Potential Public Safety Users	Yes		Yes or No if further identi	fication of potential public safety users occurred during this r	eporting quarter.	
9	Plans for Emergency Communications Technology Transitions	Yes		Yes or No if plans for futu	re emergecy communications technology transitions occurred	d during this reporting	quarter.
10	Identified and Planned to Transition PS Apps & Databases	Yes		Yes or No if public safety of this reporting quarter	applications or databases within the State or territory were	dentified and transitio	n plans were developed
11	Identify Ongoing Coverage Gaps	Yes		Yes or No if participated in	n identifying ongoing coveage gaps using SLIGP funds during	this reporting quarter	:
12	Data Collection Activities	No			SMLA Phase Only) Yes or No if participated in data collection data collection determination by Opt-Out (Post-SMLA) grante	•	d by FirstNet or
Activities for Opt-Out States only in	the Pre-SMLA Phase during	the Reporting Quarter					
13	Stakeholders Engaged			Actual number of individu	als reached via stakeholder meetings or events during the q	ıarter.	
14	Education and Outreach Materials Distributed In- Person			Actual number of materia	ls distributed in-person during this quarter.		
15	Education and Outreach Materials distributed Electronically			Actual volume of hits or in quarter.	npressions to any website, e-newsletter, social media post, o	r other account suppor	rted by SLIGP during the

- 11a. Narrative description for each activity reported in Question 11 for this quarter; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project Milestone Activities:
- Hosted Emergency Responder Conference aimed at educating stakeholders on the FirstNet solution, Network buildout plans, and how to subscribe to the network. Charles Murph and Ehrin Ehlert delivered a presentation from the FirstNet Authority. AT&T FirstNet team delivered presentations to approximately 70 stakeholders. Khanisa Figaro delivered a presentation the FirstNet efforts in the Virgin Islands and path forward.
- David Parris (SWIC) and Khanisa Figaro (FirstNetvi program manager) attended APCO conference in Las Vegas, Nevada from August 4th to the 9th.

-Held further discussions with AT&T on network buildout proposal and timeline, contracting, and stakeholder subcription. The team proposed 5 new site builds to the territory of which we agree with the proposed locations; however, there remains to areas of concerns on the island of St. Croix that currently has no coverage. Both areas are high traffic, hiking routes, and prone to crime.

-Strategic planning is underway for Emergency Communications Technology Transitions to provide a 100% "up-time" solution which will seamlessly utilize LMR, FirstNet LTE (Band 14) and Satellite communications as an integrated platform for daily communications regardless of the weather conditions.

Other activities:

-Worked with BIT, Government house, and Primary public safety stakeholders to improve PSAP tools, software and vision.

-worked to Identify additional potential users of the network.

-worked with stakeholders to identify and document ongoing covereage needs and identify gaps.

-Participated in SLIGP quarterly call.

-Particiated in hurricane preparedness planning and discussions.

- Drafted RFP for Technical Experts/consultant services
- Drafted Program coordinator Job description

Planned Major activities for next quarter:

-Governance Board Meeting

- Hire program coordinator
- Continue procurement process for securing Technical Experts/consultant services contract.

12. Personnel

12a. Staffing Table - Please include all staff that have contributed time to the project with current quarter's utilization. Please only include FTE staff employed by the state not contractors. Please do not remove individuals from this table.							
Job Title	Job Title FTE% Project (s) Assigned						
Program Manager	100%	Program Management of SLIGP Grant					

12b. Narrative description of any staffing challenges, vacancies, or changes.

The team plans to add a Program coordinator position to the grant during QTR4 2018. The employee will spend 100% of their time fulfilling SLIGP 2.0 objectives.

13. Contractual (Contract and/or Subrecipients)

13a. Contractual Table - Include all contractors. The totals from this table should equal the "Contractual" in Question 14f.

Name	Name		Туре	RFP/RFQ Issued (Y/N)	Contract	Start Date	End Date	Total Federal Funds	Total Matching Funds
	Name		(Contract/Subrec.)		Executed (Y/N)	Start Date		Allocated	Allocated
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Г									

13b	. Narrative description any challenges, updates, or changes related to contracts and/or subrecipients.
N/A	. Narrative description any challenges, updates, or changes related to contracts and/or subrecipients.

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12	Contractual	(Contract	and/or	Subracia	ionte

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	Name	Subcontract Purpose	pose Type RFP/RFQ Issued (Y/N) Contract Start Date End Date	End Date	Total Federal Funds	Total Matching Funds			
	Name	Subcontract Purpose	(Contract/Subrec.)		Executed (Y/N)	Start Date	Liid Date	Allocated	Allocated
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14. Budget Worksheet										
Columns 2, 3 and 4 must match you	Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.									
Only list matching funds that the Department of Commerce has already approved.										
Project Budget Element (1)	NTE Total Federal Funds Approved (2)	NTE Total Matching Funds Approved (3)	NTE Total Budget (4)	Federal Funds Obligated to Date (5)	Matching Funds Approved to Date (6)	Total Budget to Date (7)	Federal Funds Expended (8)	Approved Matching Funds Expended (9)	Total funds Expended (10)	
a. Personnel Salaries	\$240,000.00		\$240,000.00	\$90,000.00		\$90,000.00	\$35,000.00		\$35,000.00	
b. Personnel Fringe Benefits	\$108,000.00		\$108,000.00	\$40,500.00		\$40,500.00	\$15,333.02		\$15,333.02	
c. Travel	\$33,040.00		\$33,040.00	\$9,390.00		\$9,390.00	\$13,484.73		\$13,484.73	
d. Equipment	\$0.00		\$0.00			\$0.00			\$0.00	
e. Materials/Supplies	\$18,560.00		\$18,560.00	\$4,192.00		\$4,192.00	\$2,655.00		\$2,655.00	
f. Contractual	\$140,000.00		\$140,000.00	\$52,017.00		\$52,017.00			\$0.00	
g. Other	\$10,400.00		\$10,400.00	\$3,901.00		\$3,901.00	\$3,588.00		\$3,588.00	
h. Indirect	\$0.00		\$0.00			\$0.00			\$0.00	
i. Total Costs	\$550,000.00	\$0.00	\$550,000.00	\$200,000.00	\$0.00	\$200,000.00	\$70,060.75	\$0.00	\$70,060.75	
j. Proportionality Percent	100.00%	0.00%	100.00%	100.00%	0.00%	100.00%	100.00%	0.00%	100.00%	
15. Certification: I certify to the bes	it of my knowledge and belief	that this report is correc	t and complete for pe	formance of activities for t	the purpose(s) se	t forth in the awar	d documents.			
16a. Typed or printed name and tit	le of Authorized Certifying Of	ficial:					16c. Telephone (area			
Angelo Riddick, PMP						code, number, and	340-713-0	354 Ext. 5510		
Director/Chief Information Officer	4						extension)			
16b. Signature of Authorized Certif	16b. Signature of Authorized Certifying Official:						16d. Email Address:	angelo.riddick@bit.vi.go	<u></u>	
	Caged Rildick Dat							10/30/2018		

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