U.S. Department of Commerce	2. Award or Grant Number 49-10-S13049N	
Performance Progress Report	4. EIN 87-0587139	
1. Recipient Name Utah Communications Authority	6. Report Date (MM/DD/YYYY) 7/27/2015	
3. Street Address 5360 S Ridge Village Dr	7. Reporting Period End Date: 06/30/2015	
5. City, State, Zip Code Salt Lake City, Utah, 84118	8. Final Report □ Yes X No	9. Report Frequency Quarterly

10a. Project/Grant Period Start Date: 11/1/2014	10b. End Date: 1/31/2018		

11. List the individual projects in your approved Project Plan

	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder Meeting	93			
2	Broadband Conferences	4			
3	Staff Hires				
4	Contract Executions	0			
5	Governance Meetings	3			
6	Education & Outreach Materials	126			
7	Phase II	0			

11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.

Monthly UCA Board meetings were held, in which the April meeting UCA's response to the Second Request to FirstNet Public Notice was distributed and discussed.

Three people attended the FirstNet SPOC meeting in April, and one person attended the PSCR meeting in June.

The SWIC position was filled with an existing UCA staff person, effective June 29, 2015.

UCA held two FirstNet Technology Seminars in June in different areas of the state, in which 93 people attended.

11b.If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

The project is not fully staffed as described in our baseline expenditure plan. A SWIC position was opened in Q7, with only one qualified applicant. An offer made, but was turned down. UCA will re-open the position in Q8, looking at a broader market.

12b. Staffing Table

Job Title	FTE %	Project(s) Assigned	Change
Statewide Interoperability Coordinator (SWIC)	.9	Oversee SLIGP activities	Filled
SWIC Assistant	1	Assist with SLIGP activities	Currently vacant
SWIC Assistant for Utah tribes	1	Assist with SLIGP activities relating to tribes in Utah	Currently vacant
UCA Director	.2	Oversight	Filled
UCA Operations Manager	.1	Oversight	Filled

Add Row   Remove Row

13. Subcontracts (Vendors and/or Subrecipients)

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned
Accounting Support and Solutions	Financial Management	Vendor	N	N	11/1/14	1/31/18	$40,320.00		0%
Marketing	Outreach Coordination	Vendor	N	N			$84,000.00		0%

Marketing	Material Development	Vendor	N	N			$56,000.00		0%
Film Crew	Educational Video	Vendor	N	N			$50,000.00		0%
Ballard Spahr, LLP	Contract Review	Vendor	N	N			$1,955.00		0%
Fletcher, Heald & Hildreth	Assistance in Project Management	Vendor	N	Y	3/23/15	6/30/15	$6,545.00		0%

Add Row   Remove Row

13b. Describe any challenges encountered with vendors and/or subrecipients.

Due to the unfilled SWIC position, UCA Contracted with Fletcher, Heald & Hildreth to assist in the writing of the response to the Second and Third Notice and Request for Comments issued by FirstNet. The dollars spent on this were adjusted through out of the Ballard Spahr contract. Budgets will be re-adjusted with the Phase II modifications.

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.
Only list matching funds that the Department of Commerce has already approved.
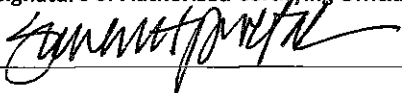
Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	$310,454.07	$110,249.94	$420,704.01	$10,159.62	$886.60	$11,046.22
b. Personnel Fringe Benefits	$148,707.50	$52,809.72	$201,517.22	$2,234.87	$397.73	$2,632.59
c. Travel	$139,660.00		$139,660.00	$5,739.59		$5,739.59
d. Equipment						
e. Materials/Supplies	$11,280.22		$11,280.22	$1300.00		$1300.00
f. Subcontracts Total	$238,820.00		$238,820.00	$9,025.00		$9,025.00
g. Other	$35,554.00	$157,530.00	$193,084.00	$5,817.30	$17,530.24	$23,347.54
h. Phase II	$885,903.01	$98,867.57	$984,770.58			
i. Total Costs	$1,770,378.80	$419,457.23	$2,189,836.03	$34,276.38	$18,814.57	$53,090.95
j. % of Total	80.85%	19.15%	100%	64.56%	35.44%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official	16c. Telephone (area code, number, and extension)
	801-840-4200

Steven Proctor, UCA Executive Director	16d. Email Address sproctor@uca911.org
16b. Signature of Authorized Certifying Official	16e. Date Report Submitted (month, day, year) 7/27/2015

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a currently valid OMB control number. Public reporting burden for this collection of information is estimated to average 10 hours per response for the application process, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Michael Dame, Director, State and Local Implementation Grant Program, Office of Public Safety Communications, National Telecommunications and Information Administration, U.S. Department of Commerce (DOC), 1401 Constitution Avenue, N.W., HCHB, Room 7324, Washington, D.C. 20230.