

U.S. Department of Commerce SLIGP 2.0 Performance Progress Report				2. Award or Grant Number:	51-10-S18051
1. Recipient Name		Virginia Department of Emergency Management		4. EIN:	54-6002286
3. Street Address		9711 Farrar Ct		6. Report Date (MM/DD/YYYY)	01/29/2021
5. City, State, Zip Code		Richmond, VA, 23236		7. Reporting Period End Date: (MM/DD/YYYY)	12/31/2020
				8. Final Report Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	9. Report Frequency Quarterly <input checked="" type="checkbox"/>
10a. Project/Grant Period					
Start Date: (MM/DD/YYYY)	03/01/2018	10b. End Date: (MM/DD/YYYY)	03/31/2021		
11. List the individual projects in your approved Project Plan					
	Activity Type (Planning, Governance Meetings, etc.)	Was this Activity Performed during the Reporting Quarter? (Yes/No)	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category	
Activities/Metrics for All Recipients during the Reporting Quarter					
1	Governance Meetings	No	0	Actual number of governance, subcommittee, or working group meetings related to the NPSBN held during the quarter	
2	Individuals Sent to Broadband Conferences	No	0	Actual number of individuals who were sent to national or regional third-party conferences with a focus area or training track related to the NPSBN using SLIGP grant funds during the quarter	
3	Convened Stakeholder Events	No	0	Actual number of events coordinated -or held using SLIGP grant funds during the quarter, as requested by FirstNet.	
4	Staff Hired (Full-Time Equivalent)(FTE)	No	0.00	Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal).	
5	Contracts Executed	No	0	Actual number of contracts executed during the quarter.	
6	Subrecipient Agreements Executed	No	0	Actual number of agreements executed during the quarter.	
7	Data Sharing Policies/Agreements Developed	No		Yes or No if data sharing policies and/or agreements were developed during this reporting quarter.	
8	Further Identification of Potential Public Safety Users	No		Yes or No if further identification of potential public safety users occurred during this reporting quarter.	
9	Plans for Emergency Communications Technology Transitions	No		Yes or No if plans for future emergency communications technology transitions occurred during this reporting quarter.	
10	Identified and Planned to Transition PS Apps & Databases	No		Yes or No if public safety applications or databases within the State or territory were identified and transition plans were developed this reporting quarter	
11	Identify Ongoing Coverage Gaps	No		Yes or No if participated in identifying ongoing coverage gaps using SLIGP funds during this reporting quarter.	
12	Data Collection Activities	No		(Opt-In and Opt-Out Post-SMLA Phase Only) Yes or No if participated in data collection activities as requested by FirstNet or following a documented data collection determination by Opt-Out (Post-SMLA) grantees.	
Activities for Opt-Out States only in the Pre-SMLA Phase during the Reporting Quarter					
13	Stakeholders Engaged			Actual number of individuals reached via stakeholder meetings or events during the quarter.	
14	Education and Outreach Materials Distributed In-Person			Actual number of materials distributed in-person during this quarter.	
15	Education and Outreach Materials distributed Electronically			Actual volume of hits or impressions to any website, e-newsletter, social media post, or other account supported by SLIGP during the quarter.	

11a. Narrative description for each activity reported in Question 11 for this quarter; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional COVID-19 Impact - March 12, 2020 Virginia's Governor declared a State of Emergency in response to the COVID-19 pandemic. Both VDEM and the Secretary's Office of Public Safety and Homeland Security is fully activated to emergency response status. As of mid March Virginia's Governor suspended all public gatherings of 10 or more participants; and restricted state personnel travel. At this time all SLIGP 2.0 related activities are deferred.

12. Personnel

12a. Staffing Table - Please include all staff that have contributed time to the project with current quarter's utilization. Please only include FTE staff employed by the state not contractors. Please do not remove individuals from this table.

Job Title	FTE%	Project (s) Assigned	Change
Interoperability Program Manager	0%	Project Coordination, daily operations, project reporting	Vacant
Grant Manager	0%	Project Coordination, grants management, project and financial reporting	Vacant

12b. Narrative description of any staffing challenges, vacancies, or changes.
 The current report reflects an increase in salary and fringe charges for the Interoperability Program Manager due to standard payroll coding. Those charges will be reallocated through an internal payroll adjustment, which will be reflected in next quarters reporting. Effective October 25, 2020, Thomas Crabbs resigned from the position of Interoperability Program Manager. At this time an interim Program Manager has not been identified.

13. Contractual (Contract and/or Subrecipients)

13a. Contractual Table - Include all contractors. The totals from this table should equal the "Contractual" in Question 14f.

Name	Subcontract Purpose	Type (Contract/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
Unknown	Program Outreach Coordinator	Contract	N				\$0.00	
Unknown	Program Admin Support Tech	Contract	N				\$0.00	
VA APCO	Virginia Interoperability Conference Support	Subcontract	N				\$0.00	
Unknown	Program Technical Support	Subcontract	N				\$0.00	

13b. Narrative description any challenges, updates, or changes related to contracts and/or subrecipients.

The current approved budget includes a total of \$427,960 in contractual cost, however at this time resources have not been identified for these initiatives.

14. Budget Worksheet									
Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.									
Project Budget Element (1)	NTE Total Federal Funds Approved (2)	NTE Total Matching Funds Approved (3)	NTE Total Budget (4)	Federal Funds Obligated to Date (5)	Matching Funds Approved to Date (6)	Total Budget to Date (7)	Federal Funds Expended (8)	Approved Matching Funds Expended (9)	Total funds Expended (10)
a. Personnel Salaries	\$343,490.00	\$0.00	\$343,490.00	\$343,490.00	\$0.00	\$343,490.00	\$130,206.39	\$567.41	\$130,773.80
b. Personnel Fringe Benefits	\$116,787.00	\$0.00	\$116,787.00	\$116,787.00	\$0.00	\$116,787.00	\$33,839.93	\$0.00	\$33,839.93
c. Travel	\$54,560.00	\$0.00	\$54,560.00	\$54,560.00	\$0.00	\$54,560.00	\$977.82	\$0.00	\$977.82
d. Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
e. Materials/Supplies	\$11,400.00	\$0.00	\$11,400.00	\$11,400.00	\$0.00	\$11,400.00	\$18,427.57	\$0.00	\$18,427.57
f. Contractual	\$427,960.00	\$0.00	\$427,960.00	\$427,960.00	\$0.00	\$427,960.00	\$0.00	\$0.00	\$0.00
g. Other	\$0.00	\$238,550.00	\$238,550.00	\$0.00	\$238,550.00	\$238,550.00	\$0.00	\$25,938.77	\$25,938.77
h. Indirect	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
i. Total Costs	\$954,197.00	\$238,550.00	\$1,192,747.00	\$954,197.00	\$238,550.00	\$1,192,747.00	\$183,451.71	\$26,506.18	\$209,957.89
j. Proportionality Percent	80.00%	20.00%	100.00%	80.00%	20.00%	100.00%	87.38%	12.62%	100.00%
15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.									
16a. Typed or printed name and title of Authorized Certifying Official: Cheryl Adkins						16c. Telephone (area code, number, and extension) 804-267-7600			
16b. Signature of Authorized Certifying Official: 						16d. Email Address: cheryl.adkins@vdem.virginia.gov			
						Date: 01/29/2021			

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