		U.S	. Department of Commerce	2. Award or Grant Number 51-10-S13051				
		Pe	rformance Progress Report	4. EIN 54-6002286				
1. Recipier	nt Name: Virginia Depar	tment of	Emergency Management	6. Report Date (10/30/2014)				
3. Street A	ddress: 10501 Trade Co	urt		7. Reporting Period End Date: 09/30/2014				
5. City, Sta	ite, Zip Code					8. Final Report	9. Report Frequency	
-	, VA 223236			. □ Yes	X Quarterly			
	,			X No				
10a. Projec	ct/Grant Period	10b. En	d Date: (07/31/2016)					
Start Da	te: (08/01/2013)							
11. List the	e individual projects in y	our appr	oved Project Plan					
Project Type (Capacity		Project Deliverable Quantity	Total Federal	Total Federal	Funding Amount expended	Percent of Total Federal Funding		
Building, SCIP Update,			(Number & Indicator	Funding Amount	at the end of	at the end of this reporting period Amount expended		
Outreach, Training etc.)			Description)			·		
1 Stakeholder meeting		126						
2	2 Hiring Personnel		0					
3	3 Broadband Conferences		0					
4	4 Contract Executions		0					

11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.

- 1. Stakeholder Meetings During this quarter the RPACI regular quarterly meetings were postponed until the APCO Conference in October. However, there were several informal meetings to discuss local projects that being implemented with other funding and to discover how these projects will or could relate/affect the broadband activities. The SWIC office engaged in several opportunities to discuss the FirstNet Directives and RFI with the Commonwealth's Public Safety Officials in the Governor's Cabinet.
- 2. Hiring Personnel An Interim SWIC has been appointed by the current Administration. The SWIC has also developed an RFP in draft form that has been delivered to the Public Safety Deputy Secretary for approval. The RFP will be the body shop contract to staff the broadband office as well as other deliverables in the SOW
- 3. Broadband Conferences -
- 4. Contract Executions As stated in item 2, the administration will delay on making any contractual decisions until the new SWIC is hired.
- 5. Education and Outreach Materials -

Education and Outreach

Governance Meetings

Materials

0

0

6. Governance Meetings – There were no meetings this quarter with the anticipation of the APCO conference in October.

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

6

1. None	at this time										
11c. Provide any	y other information that w	would be usefu	ıl to NT	IA as it asse	esses this pro	ject's progre	ss.				
1. None	1. None at this time										
11d Describe a	ny success stories or hest	nractices you b	have id	entified Pl	ease he as sn	ecific as nos	ible				
	11d. Describe any success stories or best practices you have identified. Please be as specific as possible.1. None at this time										
12. Personnel											
12a. If the proje	ect is not fully staffed, des	cribe how any	lack of	staffing ma	av imnact the	nroiect's tin	ne line and	when the project wil	l he fully staffed.		
12a. II the proje	see is not runy started, des	cribe now any	idek oi	oturning in	ay impact the	project 5 till	ne mie and	when the project wh	i be fairy staired.		
1. The pr	roject is not fully staffed o	during this qua	rter. At	this time t	his should no	t impact the	program.				
12b. Staffing Ta	able										
	Job Title			ó	Project(s) Assigned						
SWIC			50%	PSBN, I	Project(s) Assigned Change PSBN, FirstNet,						
	Add Row Remove Row										
12 Cubecutuset	s (Vendors and/or Subrec	inianta\									
	s (vendors and/or Subrects Table – Include all sub	•	he tota	s from this	table must e	aual the "Su	hcontracts	Total" in Question 14	ıf		
13a. Subcontrac			iic tota		table mast e	- Ju	beominacis	Total III Question 14			
Name	7,1			RFP/RFQ	Contract	Start	End	Total Federal	Total Matching	Project and % Assigned	
		(Vendor/Subi	rec.)	Issued (Y/N)	Executed (Y/N)	Date	Date	Funds Allocated	Funds Allocated		
Data	To collect information	Vendor		N N	N (1/N)			\$280,000			
Collection								+ ===,===			
	PSBN										
Project	Assist in development	Vendor		N	N			\$1,147,380			
Manager/Subj	of planning for est of										
ect Matter Experts	NPSBN										
Regional	Organize stakeholder	Secretariat O	ffice	Υ	Υ	10/1/20	6/30/1	\$402,480			
Coordination/	meetings; maintain	of Public Safe		•		13	5	γ-10 2 ,-100			
Outreach/Offi	website and	and Homelan	,								
ce Mgr	awareness	Security				<u> </u>					

Interop Conference	Annual state conference will incommend information on PS	e , tracks clude al sessions	AAPCO	Y	Y	10/1/20 13	12/201 5	\$150,000				
			·		Add Row	Remov	ve Row					
13b. Describe a	ny challenges	encountered with v	endors and/or	subrecipi	ents.							
14. Budget Wo												
		ch your current proj the Department of (the SF-424	A on file.					
Project Budget Element (1)		Federal Funds Awarded (2)	Approved Matching Funds (3)		Total Budget (4)		eral Funds ended (5)	Approved Mat Expende	~	Total Funds Expended (7)		
a. Personnel Sal	laries	\$228,000			\$228,00	00	\$33,064.78			\$33,064.78		
b. Personnel Fri	nge Benefits	\$82,609			\$82,60		\$12,921.50			\$12,921.50		
c. Travel		\$105,480			\$105,48	30	\$3,565.66			\$3,565.66		
d. Equipment		\$0			\$	50	\$0.00			\$0.00		
e. Materials/Supplies		\$29,401			\$29,40)1	\$0.00			\$0.00		
f. Subcontracts Total		\$2,167,060			\$2,167,06	50	\$74,312.86			\$74,312.86		
g. Other		\$144,300		689,213		13	\$0.00		\$8,577.08	\$8,577.08		
h. Total Costs		\$2,756,850		689,213	\$3,446,06	53	\$123,864.80		\$8,577.08	\$132,441.88		
i. % of Total		80%	20%	1	100%		92		6%	100%		
		he best of my know I is working on the hhk	_		-		-	erformance of activi	ties for the purp	ose(s) set forth in the award		
6a. Typed or prin	ted name and	l title of Authorized	Certifying Offic	ial		16c. Telep	hone (area	code, number, and e	extension)			
heryl Lee					804 897-9760 15d. Email Address							
rants Director							Cheryl.Lee@vdem.virginia.gov					
6b. Signature of A	Authorized Ce	rtifying Official				15e. Date Report Submitted (month, day, year) 11/21/2014						
heryl I. Le	0											

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a currently valid OMB control number. Public reporting burden for this collection of information is estimated to average 10 hours per response for the application process, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Michael Dame, Director, State and Local Implementation Grant Program, Office of Public Safety Communications, National Telecommunications and Information Administration, U.S. Department of Commerce (DOC), 1401 Constitution Avenue, N.W., HCHB, Room 7324, Washington, D.C. 20230.

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