

U.S. Department of Commerce Performance Progress Report		2. Award or Grant Number 50-10-S13050			
		4. EIN 03-6000264			
1. Recipient Name Vermont Department of Public Safety		6. Report Date (MM/DD/YYYY) 1/29/2014			
3. Street Address 103 South Main Street		7. Reporting Period End Date: 12/31/2014			
5. City, State, Zip Code Waterbury, Vermont 05671-2101		8. Final Report <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		9. Report Frequency <input checked="" type="checkbox"/> Quarterly	
10a. Project/Grant Period Start Date: (MM/DD/YYYY) 08/01/2013	10b. End Date: (MM/DD/YYYY) 07/31/2016				
11. List the individual projects in your approved Project Plan					
	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder Meetings	Two meetings - 110 attended			
2	Broadband Conferences	None during this qtr.			
3	Staff Hires	None hired at this time.			
4	Contract Executions	None executed at this time.			
5	Governance Meetings	2 meetings, 17 attendees			
6	Education and Outreach Materials	100 handouts			
11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information. We did not hire any staff, nor did we execute any contracts. Our commission has met twice during the performance period.					
11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation. No changes are anticipated at this time. However, we reserve the right to make changes as the Vermont program continues to develop.					

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

None at this time.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

None at this time.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

During this quarter two job postings were issued for a program manager. As of 12/31/14 the applications from the second job posting were reviewed and interviews have been scheduled. We are hopes of hiring a program manager in January.

12b. Staffing Table

Job Title	FTE %	Project(s) Assigned	Change

Add Row

Remove Row

13. Subcontracts (Vendors and/or Subrecipients)

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned
TBD	Project Manager for Technical Support	Personal Services Contract	N	N	TBD	TBD	199,840.00	0	0%

Add Row
Remove Row

13b. Describe any challenges encountered with vendors and/or subrecipients.

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.
 Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	238,821.00	129,918.00	368,739.00	768.44	3418.95	4187.39
b. Personnel Fringe Benefits	72,336.00	47,817.00	120,153.00	353.68	1003.46	1357.14
c. Travel	14,700.00	0	14,700.00	5102.01	0	5102.01
d. Equipment	0	0	0	0	0	0
e. Materials/Supplies	7509.00	0	7509.00	177.62	0	177.62
f. Subcontracts Total	199,840.00	0	199,840.00	0	0	0
g. Other (Indirect Costs)	177,735.00	0	177,735.00	0	0	0
h. Total Costs	710,941.00	177,735.00	888,676.00	6401.75	4422.41	10824.16
i. % of Total	80%	20%	100%	59%	41%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official

Francis (Paco) X. Aumand III
 Division Director
 Division of Criminal Justice Services

16c. Telephone (area code, number, and extension)

802-241-5488

16d. Email Address

grantnotification@state.vt.us

16b. Signature of Authorized Certifying Official



16e. Date Report Submitted (month, day, year)

2-3-15

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a currently valid OMB control number. Public reporting burden for this collection of information is estimated to average 10 hours per response for the application process, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Michael Dame, Director, State and Local Implementation Grant Program, Office of Public Safety Communications, National Telecommunications and Information Administration, U.S. Department of Commerce (DOC), 1401 Constitution Avenue, N.W., HCHB, Room 7324, Washington, D.C. 20230.