

U.S. Department of Commerce		2. Award or Grant Number 50-10-S13050			
Performance Progress Report		4. EIN 03-6000264			
1. Recipient Name Vermont Department of Public Safety		6. Report Date (MM/DD/YYYY)			
3. Street Address 103 South Main Street		7. Reporting Period End Date: 03/31/2016			
5. City, State, Zip Code Waterbury, Vermont 05671-2101		8. Final Report <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	9. Report Frequency <input checked="" type="checkbox"/> Quarterly		
10a. Project/Grant Period Start Date: (MM/DD/YYYY) 08/01/2013	10b. End Date: (MM/DD/YYYY) 01/31/2018				
11. List the individual projects in your approved Project Plan					
	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder Meetings	1382 (attendees)			
2	Broadband Conferences	1 (two attended)			
3	Staff Hires	0			
4	Contract Executions	0			
5	Governance Meetings	1 meetings / 11 attendees			
6	Education and Outreach Materials	2463			
	Phase 2 – Coverage	Stages 2,3 & 4			
	Phase 2 – Users and their Operational Area	Stages 2,3 & 4			
	Phase 2 – Capacity Planning	Stages 2,3 & 4			
	Phase 2 – Current Providers/Procurement	Stages 2,3 & 4			
	Phase 2 – State Plan Decision	Stage 1			

11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.

In the Quarter ending 3/31/16 Vermont has made significant progress with activities and milestones on the SLIGP grant. In this reporting period we talked with over 1,382 members of the public safety community regarding FirstNet and Vermont's planning activities to prepare for the National Public Safety Broadband Network. During this quarter Vermont has:

- Continued to meet regularly as the Public Safety Broadband Commission: <http://psbc.vermont.gov/content/meeting-minutes-and-agendas>.
- Through in person meetings, website communications, newsletter communications, and community presentations; reached 1382 members of the public safety community.
- We plan on meeting with every LEPC and EMS District again to update them on the RFP process, starting in May after responses to the RFP are submitted.
- Completed the SPOC kickoff meeting with FirstNet's Region 1 Lead, Mike Varney. Mr. Varney presented at a meeting of the Vermont Public Safety Broadband Commission about upcoming developments concerning FirstNet in the upcoming year. Mike Varney also attended a meeting of the Professional Firefighters of Vermont with us.
- Presented at important stakeholder groups such as the Vermont Hospitals Emergency Planning Commission, Addison County Firefighters Association, and the Professional Firefighters of Vermont.
- Grew Facebook "likes" by 50 percent this quarter.

Challenges: Our biggest challenge this quarter has been a transitioning staff. Tess Gauthier, the former lead project manager, left the project in October, and fully left the Vermont Department of Public Safety in January. Due to this, there has been one staff member with supporting Vermont's SPOC, managing outreach, and managing the day-to-day functioning of the project. We are happy to announce that a new "FirstNet Outreach Manager" has been hired to help expand outreach in anticipation of the FirstNet contract award. As mentioned previously, it is challenging to strike the right balance between being in the field with first responders and communicating national updates, with so many of the network variables still unknown; cost, devices, lead time to build out the network, etc. We were excited to see the RFP released on time and plan on incorporating information from it into our presentations, as the RFP helps first responders see that there is progress on the project. We were even more excited to hear that there were numerous capability statements submitted to FirstNet. Our public safety community remains cautiously optimistic about the National Public Safety Broadband Network. Their concerns about the network are echoed in every corner of Vermont; Rural Coverage, Cost, A-Line issues with Canada, and the ability for the network to work in remote areas that currently lack any access to mobile broadband.

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

No changes are anticipated at this time. However, we reserve the right to make changes as the Vermont program continues to develop.

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

Our match funding is not in proportion, on September 2, 2015 NTIA granted DPS "relief from need to maintain proportionality throughout the period of performance". We processed the corrections as we indicated on the PPR ending 9/30/15 however; we are still not in proportion. This is due to the contract for \$89,113.00 that came in way under the estimated cost (\$25,774.00). We will need to repurpose these remaining funds in order to meet our match obligation.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

Success Stories: We completed our initial presentation to every LEPC this quarter. It is clear from these meetings that name recognition of FirstNet has greatly increased since the start of our outreach efforts last June. In recent presentations when our outreach team asks about if anyone has heard of FirstNet, we are seeing signs that the word is getting out through the show of hands in each of our audiences. We had the opportunity to present at several important stakeholder meetings this quarter, including the Professional Firefighters of Vermont and the Addison County Firefighters Association. Mike Varney also attended the Professional Firefighters of Vermont meeting. In April, we hired a new "FirstNet Outreach Manager" after two rounds of interviews. We are very happy with our selection and look forward to having Lisa Helme join our team.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

12b. Staffing Table

Job Title	FTE %	Project(s) Assigned	Change
IT Project Manager IV	0	Managing Education and Outreach, Project Management of SLIGP, and contractor / sub-contractor management	Permanently Vacant New position title added in April 2016
Project Manager	100%	Temporary 100% FTE – not to exceed 1,280 hours (State Funded Personnel)	
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13. Subcontracts (Vendors and/or Subrecipients)

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y)	Contract Executed (Y)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned
AppGeo	GIS services and Technical advising	GIS vendor			9/1/15	10/30/15		\$25,773.96	
TBD	Project Manager for Technical Support	Personal Services Contract	N	N	TBD	TBD	199,840		0%

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13b. Describe any challenges encountered with vendors and/or subrecipients.

N/A

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.
 Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	262,926.00	81,634.00	344,560.00	48,255.16	48,366.03	96,621.19
b. Personnel Fringe Benefits	87,537.00	7,258.00	94,795.00	18,296.55	5,329.06	23,625.61
c. Travel	34,506.00	0	34,506.00	11,950.89	0	11,950.89
d. Equipment	0	0	0	0	0	0
e. Materials/Supplies	12,000.00	0	12,000.00	802.23	0	802.23
f. Subcontracts Total	178,285.00	89,113.00	267,398.00	0	0	0
g. Other Costs	6,431.00	0	6,431.00	4,875.30	0	4,875.30
h. Other (Indirect Costs)	129,256.00	0	129,256.00	0	0	0
i. Total Costs	710,941.00	177,735.00	888,676.00	84,180.13	53,695.09	137,875.22
j. % of Total	80%	20%	100%	61.06%	38.94%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official

Terry LaValley
 Criminal Justice Services, Communication Manager
 Vermont Department of Public Safety

16c. Telephone (area code, number, and extension)

802-241-5215

16d. Email Address

grantnotification@listserv.dps.state.vt.us

16b. Signature of Authorized Certifying Official

Terry LaValley 5/16/2016

16e. Date Report Submitted (month, day, year)

5-16-2016

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a currently valid OMB control number. Public reporting burden for this collection of information is estimated to average 10 hours per response for the application process, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Michael Dame, Director, State and Local Implementation Grant Program, Office of Public Safety Communications, National Telecommunications and Information Administration, U.S. Department of Commerce (DOC), 1401 Constitution Avenue, N.W., HCHB, Room 7324, Washington, D.C. 20230