

U.S. Department of Commerce SLIGP 2.0 Performance Progress Report				2. Award or Grant Number:	50-10-S18050
1. Recipient Name				4. EIN:	03-6000264
Vermont Department of Public Safety				6. Report Date (MM/DD/YYYY)	01/10/2019
3. Street Address				7. Reporting Period End Date: (MM/DD/YYYY)	12/31/2018
45 State Drive				8. Final Report Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	9. Report Frequency Quarterly <input checked="" type="checkbox"/>
5. City, State, Zip Code				Waterbury, VT 05671-1300	
10a. Project/Grant Period					
Start Date: (MM/DD/YYYY)	03/01/2018	10b. End Date: (MM/DD/YYYY)	02/29/2020		
11. List the individual projects in your approved Project Plan					
Activity Type (Planning, Governance Meetings, etc.)	Was this Activity Performed during the Reporting Quarter? (Yes/No)	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category		
Activities/Metrics for All Recipients during the Reporting Quarter					
1	Governance Meetings	Yes	1	Actual number of governance, subcommittee, or working group meetings related to the NPSBN held during the quarter	
2	Individuals Sent to Broadband Conferences	No	0	Actual number of individuals who were sent to national or regional third-party conferences with a focus area or training track related to the NPSBN using SLIGP grant funds during the quarter	
3	Convened Stakeholder Events	No	0	Actual number of events coordinated - or held using SLIGP grant funds during the quarter, as requested by FirstNet.	
4	Staff Hired (Full-Time Equivalent)(FTE)	No	0.00	Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal).	
5	Contracts Executed	Yes	1	Actual number of contracts executed during the quarter.	
6	Subrecipient Agreements Executed	No	0	Actual number of agreements executed during the quarter.	
7	Data Sharing Policies/Agreements Developed	No		Yes or No if data sharing policies and/or agreements were developed during this reporting quarter.	
8	Further Identification of Potential Public Safety Users	No		Yes or No if further identification of potential public safety users occurred during this reporting quarter.	
9	Plans for Emergency Communications Technology Transitions	No		Yes or No if plans for future emergency communications technology transitions occurred during this reporting quarter.	
10	Identified and Planned to Transition PS Apps & Databases	No		Yes or No if public safety applications or databases within the State or territory were identified and transition plans were developed this reporting quarter	
11	Identify Ongoing Coverage Gaps	No		Yes or No if participated in identifying ongoing coverage gaps using SLIGP funds during this reporting quarter.	
12	Data Collection Activities	No		(Opt-In and Opt-Out Post-SMLA Phase Only) Yes or No if participated in data collection activities as requested by FirstNet or	
Activities for Opt-Out States only in the Pre-SMLA Phase during the Reporting Quarter					
13	Stakeholders Engaged			Actual number of individuals reached via stakeholder meetings or events during the quarter.	
14	Education and Outreach Materials Distributed In-Person			Actual number of materials distributed in-person during this quarter.	
15	Education and Outreach Materials distributed Electronically			Actual volume of hits or impressions to any website, e-newsletter, social media post, or other account supported by SLIGP during the quarter.	

11a. Narrative description for each activity reported in Question 11 for this quarter; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project
 The Public Safety Broadband Network Commission met on October 17, 2018 and approved the selection of the Televate company to conduct FirstNet planning services. The action followed the release on August 2, 2018 of an RFP for services that was closed on August 31, 2018. Four bids were received and reviewed by a commission evaluation team. The work is funded through the SLIGP 2.0 grant. The contract has a not-to-exceed amount of \$108,000. Vermont first responders remain interested in the progress of the FirstNet buildout in Vermont. A newsletter updating the public safety community was distributed in October, 2018. The Department of Public Safety received two requests for updates on the network. The Pittsford Fire Academy requested a briefing on the FirstNet project for a training class for new dispatchers. There were seven trainees in attendance at the October 11, 2018 meeting. The Governor's Advisory Council on Emergency Management requested a FirstNet project update for their December 12, 2018 meeting. Staff provided an update to 19 council members and attendees.

12. Personnel

12a. Staffing Table - Please include all staff that have contributed time to the project with current quarter's utilization. Please only include FTE staff employed by the state not contractors. Please do not remove individuals from this table.

Job Title	FTE%	Project (s) Assigned	Change
Single Officer	50%	Act as overall coordinator of consultation efforts, directs program manager & other support staff, convenes PSBC, coordinates grant implementation.	No
Program Manager	100%	Facilitates & executes coordination efforts including identified SLIGP activities, RFP process, work with contractors & support staff, FirstNet outreach.	No

12b. Narrative description of any staffing challenges, vacancies, or changes.

13. Contractual (Contract and/or Subrecipients)

13a. Contractual Table – Include all contractors. The totals from this table should equal the “Contractual” in Question 14f.

Name	Subcontract Purpose	Type (Contract/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
Televate	FirstNet Planning Process	Contract	Yes	Y	12/01/2018	11/30/2020	\$86,400.00	\$21,600.00

13b. Narrative description any challenges, updates, or changes related to contracts and/or subrecipients.

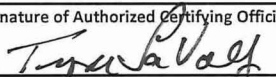
The Public Safety Broadband Network Commission voted unanimously to award the bid for FirstNet planning services to the Televate company. Prescribed allowable SLIGP 2.0 activities will guide the scope of services. See more details in the narrative for question 11 of this report.

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.
 Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	NTE Total Federal Funds Approved (2)	NTE Total Matching Funds Approved (3)	NTE Total Budget (4)	Federal Funds Obligated to Date (5)	Matching Funds Approved to Date (6)	Total Budget to Date (7)	Federal Funds Expended (8)	Approved Matching Funds Expended (9)	Total funds Expended (10)
a. Personnel Salaries	\$179,471.00	\$65,203.00	\$244,674.00	\$ 179,471.00	\$ 65,203.00	\$244,674.00	\$44,336.97	\$38,402.32	\$82,739.29
b. Personnel Fringe Benefits	\$62,637.00	\$18,385.00	\$81,022.00	\$ 62,637.00	\$ 18,385.00	\$81,022.00	\$24,976.74	\$16,287.42	\$41,264.16
c. Travel	\$12,792.00	\$0.00	\$12,792.00	\$ 12,792.00	\$ -	\$12,792.00	\$0.00	\$0.00	\$0.00
d. Equipment	\$0.00	\$0.00	\$0.00	\$ -	\$ -	\$0.00	\$0.00	\$0.00	\$0.00
e. Materials/Supplies	\$3,600.00	\$1,500.00	\$5,100.00	\$ 3,600.00	\$ 1,500.00	\$5,100.00	\$0.00	\$0.00	\$0.00
f. Contractual	\$86,400.00	\$21,600.00	\$108,000.00	\$ 86,400.00	\$ 21,600.00	\$108,000.00	\$0.00	\$0.00	\$0.00
g. Other	\$6,941.00	\$1,559.00	\$8,500.00	\$ 6,941.00	\$ 1,559.00	\$8,500.00	\$878.96	\$138.74	\$1,017.70
h. Indirect	\$81,147.00	\$0.00	\$81,147.00	\$ 81,147.00	\$ -	\$81,147.00	\$5,431.05	\$0.00	\$5,431.05
i. Total Costs	\$432,988.00	\$108,247.00	\$541,235.00	\$432,988.00	\$108,247.00	\$541,235.00	\$75,623.72	\$54,828.48	\$130,452.20
j. Proportionality Percent	80.00%	20.00%	100.00%	80.00%	20.00%	100.00%	57.97%	42.03%	100.00%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official: Terry LaValley, DPS Radio Technology Services Director and Single Officer for Vermont		16c. Telephone (area code, number, and extension) (802) 241-5215
16b. Signature of Authorized Certifying Official: 		16d. Email Address: terry.lavalley@vermont.gov Date: 11/19/19

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