

U.S. Department of Commerce SLIGP 2.0 Performance Progress Report				2. Award or Grant Number:	50-10-S18050
				4. EIN:	03-6000264
1. Recipient Name	Vermont Department of Public Safety			6. Report Date (MM/DD/YYYY)	04/17/2020
3. Street Address	45 State Drive			7. Reporting Period End Date: (MM/DD/YYYY)	03/31/2020
5. City, State, Zip Code	Waterbury, VT 05671-1300			8. Final Report Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	9. Report Frequency Quarterly <input checked="" type="checkbox"/>
10a. Project/Grant Period					
Start Date: (MM/DD/YYYY)	03/01/2018	10b. End Date: (MM/DD/YYYY)	03/31/2021		
11. List the individual projects in your approved Project Plan					
	Activity Type (Planning, Governance Meetings, etc.)	Was this Activity Performed during the Reporting Quarter? (Yes/No)	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category	
Activities/Metrics for All Recipients during the Reporting Quarter					
1	Governance Meetings	No	0	<i>Actual number of governance, subcommittee, or working group meetings related to the NPSBN held during the quarter</i>	
2	Individuals Sent to Broadband Conferences	No	0	<i>Actual number of individuals who were sent to national or regional third-party conferences with a focus area or training track related to the NPSBN using SLIGP grant funds during the quarter</i>	
3	Convened Stakeholder Events	No	0	<i>Actual number of events coordinated - or held using SLIGP grant funds during the quarter, as requested by FirstNet.</i>	
4	Staff Hired (Full-Time Equivalent)(FTE)	No	0.00	<i>Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal).</i>	
5	Contracts Executed	No	0	<i>Actual number of contracts executed during the quarter.</i>	
6	Subrecipient Agreements Executed	No	0	<i>Actual number of agreements executed during the quarter.</i>	
7	Data Sharing Policies/Agreements Developed	No		<i>Yes or No if data sharing policies and/or agreements were developed during this reporting quarter.</i>	
8	Further Identification of Potential Public Safety Users	No		<i>Yes or No if further identification of potential public safety users occurred during this reporting quarter.</i>	
9	Plans for Emergency Communications Technology Transitions	No		<i>Yes or No if plans for future emergency communications technology transitions occurred during this reporting quarter.</i>	
10	Identified and Planned to Transition PS Apps & Databases	No		<i>Yes or No if public safety applications or databases within the State or territory were identified and transition plans were developed this reporting quarter</i>	
11	Identify Ongoing Coverage Gaps	Yes		<i>Yes or No if participated in identifying ongoing coverage gaps using SLIGP funds during this reporting quarter.</i>	
12	Data Collection Activities	No		<i>(Opt-In and Opt-Out Post-SMLA Phase Only) Yes or No if participated in data collection activities as requested by FirstNet or following a documented data collection determination by Opt-Out (Post-SMLA) grantees.</i>	
Activities for Opt-Out States only in the Pre-SMLA Phase during the Reporting Quarter					
13	Stakeholders Engaged			<i>Actual number of individuals reached via stakeholder meetings or events during the quarter.</i>	
14	Education and Outreach Materials Distributed In-Person			<i>Actual number of materials distributed in-person during this quarter.</i>	
15	Education and Outreach Materials distributed Electronically			<i>Actual volume of hits or impressions to any website, e-newsletter, social media post, or other account supported by SLIGP during the quarter.</i>	

11a. Narrative description for each activity reported in Question 11 for this quarter; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project (11.11) Data collection and coverage gap activities were compiled into a final report and submitted to the Vermont Department of Public Safety in January. DPS selected the Televate company to conduct the coverage testing in select areas of the state to examine areas of specific concern for validation testing. Testing was done in locations previously identified as being priority areas for public safety coverage but were not located in areas where new FirstNet towers are scheduled to be built. On February 11, 2020, DPS submitted the coverage testing report to the FirstNet Authority. Vermont requested that FirstNet review the report and meet with DPS to discuss coverage concerns. FirstNet has acknowledged receipt of the report but has yet to agree to a meeting time to discuss the results. The coverage test report was posted on the DPS FirstNet web page and shared with public safety stakeholders throughout the state via electronic and printed updates mailed directly to departments. (Other) The COVID-19 emergency has delayed the scheduling of the first meeting of the newly formed Emergency Communications Advisory Council. As staff await the first meeting, an ECAC briefing packet is being prepared to provide information for council members on the nationwide public safety broadband network and how this network and technology will interface with other emergency communication systems.

**12. Personnel**

12a. Staffing Table - Please include all staff that have contributed time to the project with current quarter's utilization. Please only include FTE staff employed by the state not contractors. Please do not remove individuals from this table.

Job Title	FTE%	Project (s) Assigned	Change
Single Officer	20%	Act as overall coordinator of consultation efforts, directs program manager & other support staff, convenes ECAC, coordinates grant implementation.	No
Program Manager	80%	Facilitates & executes coordination efforts including identified SLIGP activities, RFP process, work with contractors & support staff, & FirstNet outreach.	Yes

12b. Narrative description of any staffing challenges, vacancies, or changes.  
 As we near the end of the grant period, the program manager duties have been shifted entirely onto grant supported work. At the same time, the weekly hours for this position have been reduced to 32 hours per week to enable the position to function for a longer period of time.

**13. Contractual (Contract and/or Subrecipients)**

13a. Contractual Table – Include all contractors. The totals from this table should equal the “Contractual” in Question 14f.

Name	Subcontract Purpose	Type (Contract/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
Televate	FirstNet Planning Process	Contract	Y	Y	12/01/2018	11/30/2020	\$86,400.00	\$21,600.00

13b. Narrative description any challenges, updates, or changes related to contracts and/or subrecipients.

DPS has received invoices from Televate for work completed on coverage testing of the FirstNet-AT&T network. The invoices are now being processed for payment.

<b>14. Budget Worksheet</b>									
Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.									
Only list matching funds that the Department of Commerce has already approved.									
Project Budget Element (1)	NTE Total Federal Funds Approved (2)	NTE Total Matching Funds Approved (3)	NTE Total Budget (4)	Federal Funds Obligated to Date (5)	Matching Funds Approved to Date (6)	Total Budget to Date (7)	Federal Funds Expended (8)	Approved Matching Funds Expended (9)	Total funds Expended (10)
a. Personnel Salaries	\$179,471.00	\$65,203.00	\$244,674.00	\$179,471.00	\$65,203.00	\$244,674.00	\$116,476.82	\$79,061.95	\$195,538.77
b. Personnel Fringe Benefits	\$62,637.00	\$18,385.00	\$81,022.00	\$62,637.00	\$18,385.00	\$81,022.00	\$66,784.73	\$31,847.57	\$98,632.30
c. Travel	\$12,792.00	\$0.00	\$12,792.00	\$12,792.00	\$0.00	\$12,792.00	\$1,734.86	\$0.00	\$1,734.86
d. Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
e. Materials/Supplies	\$3,600.00	\$1,500.00	\$5,100.00	\$3,600.00	\$1,500.00	\$5,100.00	\$0.00	\$0.00	\$0.00
f. Contractual	\$86,400.00	\$21,600.00	\$108,000.00	\$86,400.00	\$21,600.00	\$108,000.00	\$18,962.00	\$0.00	\$18,962.00
g. Other	\$6,941.00	\$1,559.00	\$8,500.00	\$6,941.00	\$1,559.00	\$8,500.00	\$2,685.44	\$138.74	\$2,824.18
h. Indirect	\$81,147.00	\$0.00	\$81,147.00	\$81,147.00	\$0.00	\$81,147.00	\$35,026.34	\$0.00	\$35,026.34
i. Total Costs	\$432,988.00	\$108,247.00	\$541,235.00	\$432,988.00	\$108,247.00	\$541,235.00	\$241,670.19	\$111,048.26	\$352,718.45
j. Proportionality Percent	80.00%	20.00%	100.00%	80.00%	20.00%	100.00%	68.52%	31.48%	100.00%
<b>15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.</b>									
<b>16a. Typed or printed name and title of Authorized Certifying Official:</b> Terry LaValey, Director Radio Technology Services							<b>16c. Telephone (area code, number, and extension)</b>	(802) 241-5215	
<b>16b. Signature of Authorized Certifying Official:</b>							<b>16d. Email Address:</b>	terry.lavalley@vermont.gov	
							<b>Date:</b>		

Public Burden Statement: According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a currently valid OMB number. Public reporting burden for this collection of information is estimated to average 12.5 hours per response. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to Michael Dame, Program Director, State and Local Implementation Grant Program, National Telecommunications and Information Administration, U.S. Department of Commerce, 1401 Constitution Avenue, NW, Room 4078, Washington, DC 20230.