

U.S. Department of Commerce Performance Progress Report				2. Award or Grant Number:	53-10-S13053-0	
1. Recipient Name		State of Washington		4. EIN:	91-600109S	
3. Street Address		Building 20, Aviation Drive		6. Report Date (MM/DD/YYYY)	1/30/2016	
5. City, State, Zip Code		Camp Murray, WA 98430		7. Reporting Period End Date: (MM/DD/YYYY)	12/31/2015	
				8. Final Report	9. Report Frequency	
				Yes <input type="checkbox"/>	Quarterly <input checked="" type="checkbox"/>	
				No <input checked="" type="checkbox"/>		
10a. Project/Grant Period						
Start Date: (MM/DD/YYYY)		9/1/2013	10b. End Date: (MM/DD/YYYY)	2/28/2018		
11. List the individual projects in your approved Project Plan						
	Project Type (Capacity Building, SCIP Update,	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Amount expended	
1	Stakeholder Meetings	1,537				
2	Broadband Conferences	7				
3	Staff Hires	0				
4	Contract Executions	3				
5	Governance Meetings	1				
6	Education and Outreach	46,216				
7	Subrecipient Agreement Executed	0				
8	Phase 2 - Coverage	Stage 5: Continued iterative data collection				
9	Phase 2 – Users and Their Operational Areas	Stage 5: Continued iterative data collection				
10	Phase 2 – Capacity Planning	Stage 5: Continued iterative data collection				
11	Phase 2 – Current Providers/Procurement	Stage 2: Data collection				
12	Phase 2 – State Plan Decision	Stage 1: Process development				

11.a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.

- Two Washington OneNet (WON) Stakeholder and Technical Committee webinar meetings were held in October.
- Significant stakeholder meetings included WASPC (Washington Association of Sheriffs and Police Chiefs) Winter Conference, County Leaders Conference, and the Senate Energy, Environment & Telecommunications Broadband Working Session.
- A governance meeting was conducted with Washington's State Interoperability Executive Committee (SIEC) wherein WON reported findings and statistics from its statewide data collection effort.
- Conducted on-site tribal outreach work sessions with Shoalwater, Colville, and Spokane Tribal governments and responders. WON also attended the NW Tribal Technical Assistance Workshop.
- Planned and participated in the Tactical Interoperable Communications Field Operations Guide (TICFOG) kickoff - a joint effort with SIEC, DSHS OEC, and the WA Military department to develop Washington's first TICFOG. This interoperability-centric document will reflect federal, state, regional, and local interoperability channels, as well as introducing FirstNet as a national interop network for first responders and mutual aid responders in WA.
- Video concept, *Active Shooter in Schools*, has been approved by the Governor's office. WON will coordinate this video production with the Office of the Governor.
- The WON program team attended the FirstNet Fall SPOC meeting in Westminster, CO in October.
- WON started production on a video podcast series answering frequently asked questions about FirstNet.
- WON convened two meetings of its Operations Committee - a select working group of incident commanders from various disciplines, examining how priority and preemption will function in real life scenarios.
- In partnership with its subcontractors, Washington State University (WSU) and Pacific Northwest Economic Region (PNWER), WON completed two regional workshops in Omak and Colville. The FirstNet 201 workshops included expanded briefings and map input sessions.
- WON briefed two House Committees in October: The House of Representatives General Government and IT Committee and the House Public Safety Committee. SIEC members Jim Sharp and Stephanie Fritts attended these meetings with WON.
- Introduced latest WA OneNet Video, *After Oso*, in which Adjutant General Bret Daugherty discussed situational awareness at the SR530 mudslide and how FirstNet may help in future incidents. WON coordinated with Governor Jay Inslee's office to provide statements for a Washington OneNet press release.
- Ongoing data collection efforts include outreach to stakeholders regarding the use of the WON coverage mapping tool, which allows WON to incorporate individual stakeholder coverage layers to create statewide GIS coverage layers for FirstNet.
- Continued data collection efforts utilizing two tribal-specific data collection tools, beginning WON data collection efforts targeted specifically to tribes.
- Participated in discussions with FirstNet to clarify the data submitted by WON on September 30th.
- Revised and submitted SLIGP budget materials for Phase II implementation and addressed follow-up requests for clarification.
- OneNet submitted Cybersecurity comments to FirstNet, as well as the WA State's IT/Cybersecurity policy.
- WON, with assistance from WON administrative interns, began a project to collect stakeholder time that can be used as In-Kind contributions.
- GovDelivery, Facebook, Twitter, Newsletters, and Doodle Polls are being used to improve and continue WON outreach, education, and contact with stakeholders, as well as obtaining feedback from stakeholders. WON also began a soft rollout of Vimeo and YouTube video channels.

Planned major activities for next quarter

- OneNet will continue production on the *Active Shooter in Schools* video and begin pre-production of a Wildfire video at the request of the mayors of the cities of Twisp and Pateros.
- OneNet will continue work on Video Podcast Series to answer frequently asked questions about FirstNet, highlight FirstNet milestones, and illustrate the needs of Washington State Stakeholders in the state design.
- OneNet will continue data and coverage collection efforts throughout the state and tribal nations as well as gathering 911 data for identifying coverage needs in WA.
- Over the next quarter and moving forward OneNet will continue to engage our governing body, the SIEC, regarding FirstNet 2016 consultation plan, phased development of FirstNet, and the State plan.
- WON's Operational Workgroup will continue to meet and discuss the use of data and applications in everyday scenarios as well as major events and how the use of FirstNet can improve response.
- Planning training session at ATNI (Affiliated Tribes of Northwest Indians) Winter conference.
- SPOC Bill Schrier will speak on the FirstNet panel at APCO (Association of Public-Safety Communications Officials) West Region Conference.
- OneNet plans to attend 2016 IWCE (International Wireless Communications Expo) Conference.
- Efforts to collect stakeholder time for In-Kind will continue.
- Refreshing FirstNet in Washington State handouts and materials for distribution.

11.b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

Washington OneNet has submitted a revised budget and project plan for SLIGP Phase II which is awaiting approval.

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

Personnel: Senior Program Manager, Bill Schrier, has reduced his SLIGP time to 8 hours per week. OneNet has executed outreach and education contracts with Jim Pryor, John Defeo, and Andrea Alexander. OneNet amended its subcontract agreement with PNWER to incorporate Phase II funding and incorporate the full term of the grant period. A similar effort is underway with WSU.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

- Our *After Oso* video was released, in which the Adjutant General Bret Daugherty discussed situational awareness at the SR530 mudslide and how FirstNet may help in future incidents. WON coordinated with the office of Governor Jay Inslee to provide statements for a Washington OneNet press release, and the video was posted on the WaTech social media and Intranet, resulting in double the views and loads of any WON video to date.
- WON continues to push the boundary of how FirstNet can change emergency response with our new video that examines active shooter scenarios in schools. This video was approved by the Governor's office and we hope for their participation as well. WON received requests from the mayors of Twisp and Pateros, who, after previewing the After Oso video, felt our style would bring awareness to the communications needs of wildfire events.
- WON continues to participate in WaTech's internship program, which helps to address staffing level concerns as the WON team gets busier. Two new interns are assisting the team with programmatic administration - including travel planning and reimbursement, review of regional meeting feedback forms for update of the FAQ, revision of outreach materials, and the gathering and documentation of In-kind.
- WON continues with data collection and tribal surveys. Seven of 29 tribes have responded to the tribal government/tribal responder survey. A summary of the data collected was reviewed by WON and reported to the SIEC.
- WON continues to support local organizations and improve stakeholder engagement by purchasing booth space and/or sponsoring portions of events with an opportunity to speak and better engage stakeholders.
- WON continues to grow our GovDelivery subscriptions - sending nine bulletins (including the announcement of After Oso video, stakeholder committee update, and welcome newsletter) to attendee conferences in which WON participated.
- Planned and participated in the Tactical Interoperable Communications Field Operations Guide (TICFOG) kickoff, a joint effort with SIEC, DSHS OEC, and the Military department to develop Washington's first TICFOG. The TICFOG is being developed in hardcopy and e-enabled versions.
- Tribal outreach continues to be successful as WON members met with tribal members and responders from Shoalwater, Spokane, and Colville tribes. To date, we have visited 12 out of Washington's 29 federally recognized tribal nations. We continue to support tribal technology initiatives via our outreach efforts in an effort to improve interoperability between tribes and non-tribal entities.
- Broadened outreach efforts on the east side of the state including meeting with three tribes, Speaking at the IAAC (Infrastructure Assistance Coordinating Council), attending Stevens County/Spokane Tribe broadband action team meetings, and hosting two Statewide resilience workshops in the region.
- Held two stakeholder webinars to update stakeholder on the status of FirstNet in Washington. OneNet is planning how to keep stakeholders engaged while FirstNet is focused on the RFP and progress is less visible to the stakeholders.

12. Personnel**12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.**

Project is nearly fully staffed. Senior Program Manager, Bill Schrier, has accepted a second job as Chief Technology Officer for Seattle Police Department. Bill's hours have decreased to 8 hours per week, but he continues to work as the SPOC, SIEC Chair, and the OneNet Lead.

12b. Staffing Table

Job Title	FTE%	Project (s) Assigned	Change
Senior Program Manager	20	Provides oversight and management of all SLIGP project activities. Keynotes at events	Change to 8hrs/week
Program Manager	50	Convenes Meetings of advisory work groups and technical workgroups. Speaks at stakeholder meetings. Writes reports.	No Change
Program Manager/Outreach Consultant	100	Prepares outreach materials, subcontracts with local and non-profit organization to do both phase 1 and 2 activities, speaks at stakeholder meetings.	No Change
Program Administrator	100	Scheduling, Preparation for outreach materials, meeting logistics, listserv management - Position retitled from "Program Assistant" in previous report	No Change
SWIC	15	Coordinates updates to the SCIP and outreach to existing LMR network managers.	Existing, Approved
Grants Program Specialist (SAA)	25	Project accounting and reporting	Contract Amendment in Progress
Consulting Engineer	50	Position will not be filled in Phase 2.	N/A

13. Subcontracts (Vendors and/or Subrecipients)**13a. Subcontracts Table - Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.**

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
WSU-DGSS	Outreach and Education, Phase 2 Data Collection	Vendor	N	Y	12/20/2014	12/13/2015	\$388,936.00	
PNWER	Outreach and Education	Vendor	N	Y	12/20/2014	12/29/2017	\$175,000.00	
ESRI	Phase II Data collection, Coverage Mapping Tool	Vendor (changed from Subrecipient)	N	Y	9/1/2015	TBD	\$42,468.00	
SAAG - Ken Boley	Legal Support	Vendor	N	Y	7/14/2015	6/30/2017	\$67,200.00	\$67,200.00
Andrea Alexander	Outreach and Education - Tribes	Vendor	N	Y	1/1/2016	12/31/2017	\$45,000.00	
Jim Pryor	Outreach and Education	Vendor	N	Y	1/1/2016	12/31/2017	\$45,000.00	
John Defeo	Outreach and Education	Vendor	N	Y	1/1/2016	12/31/2017	\$45,000.00	

13b. Describe any challenges encountered with vendors and/or subrecipients.

None. The contract with PNWER was extended to 12/29/2017.

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.

Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total funds Expended (7)
a. Personnel Salaries	\$736,125.00	\$221,150.00	\$957,275.00	\$297,031.00	\$159,144.00	\$456,175.00
b. Personnel Fringe Benefits	\$147,225.00	\$44,230.00	\$191,455.00	\$87,216.00	\$39,370.00	\$126,586.00
c. Travel	\$72,988.00	\$0.00	\$72,988.00	\$98,884.00		\$98,884.00
d. Equipment	\$0.00	\$0.00	\$0.00			\$0.00
e. Materials/Supplies	\$52,464.00	\$1,200.00	\$53,664.00	\$10,355.00		\$10,355.00
f. Subcontracts Total	\$1,453,800.00	\$33,000.00	\$1,486,800.00	\$332,116.00		\$332,116.00
g. Other	\$101,360.00	\$71,260.00	\$172,620.00	\$115,201.00	\$3,303.00	\$118,504.00
h. Indirect	\$78,629.00	\$298,273.00	\$376,902.00	\$2,422.00	\$57,725.00	\$60,147.00
i. Total Costs	\$2,642,591.00	\$669,113.00	\$3,311,704.00	\$943,225.00	\$259,542.00	\$1,202,767.00
j. % of Total	80%	20%	100%	78%	22%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.**16a. Typed or printed name and title of Authorized Certifying Official:**

John Ufford, Preparedness Unit Manager, Emergency Management Division, Washington Military Department

16c. Telephone (area code, number, and extension)

253-512-7041

16d. Email Address:john.ufford@mil.wa.gov**16b. Signature of Authorized Certifying Official:**

Date:

2/18/16