

<b>U.S. Department of Commerce Performance Progress Report</b>			<b>2. Award or Grant Number:</b>	53-10-S13053
			<b>4. EIN:</b>	91-6001095
<b>1. Recipient Name</b>	State of Washington		<b>6. Report Date (MM/DD/YYYY)</b>	4/30/2016
<b>3. Street Address</b>	Building 20, Aviation Drive		<b>7. Reporting Period End Date: (MM/DD/YYYY)</b>	3/31/2016
<b>5. City, State, Zip Code</b>	Camp Murray, WA 98430		<b>8. Final Report</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<b>9. Report Frequency</b> Quarterly <input checked="" type="checkbox"/>
<b>10a. Project/Grant Period</b>				
<b>Start Date: (MM/DD/YYYY)</b>	9/1/2013	<b>10b. End Date: (MM/DD/YYYY)</b>	2/28/2018	
<b>11. List the individual projects in your approved Project Plan</b>				
	<b>Project Type (Capacity Building, SCIP Update, Project Deliverable Quantity (Number &amp; Indicator Description))</b>		<b>Total Federal Funding Amount</b>	<b>Total Federal Funding Amount expended at the end of this reporting period</b>
				<b>Percent of Total Federal Amount expended</b>
1	Stakeholder Meetings	1,677		
2	Broadband Conferences	6		
3	Staff Hires	0		
4	Contract Executions	0		
5	Governance Meetings	0		
6	Education and Outreach	36,759		
7	Subrecipient Agreement Executed	0		
8	Phase 2 - Coverage	Stage 5: Continued iterative data collection		
9	Phase 2 – Users and Their Operational Areas	Stage 5: Continued iterative data collection		
10	Phase 2 – Capacity Planning	Stage 5: Continued iterative data collection		
11	Phase 2 – Current Providers/Procurement	Stage 2, 3, 4, 5: Continued iterative data collection		
12	Phase 2 – State Plan Decision	Stage 1, 2, 3 : Analyzing/aggregating data		

**11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.**

- Significant stakeholder meetings included West Region EMS conference, Washington Fire Training and Safety Officers, and a networking event with Puget Sound Emergency Managers and Business Continuity Professionals sponsored by Pacific Northwest Economic Region (PNWER).
- Meeting with NTIA and the Tribal Technology & Training (T3) organization.
- Participated in legislation work session on broadband.
- OneNet staffer attended a Broadband Action Team meeting with Steven's County, Spokane Tribe, and congressional delegation staff.
- Attended a legislative tribal outreach networking event which included opportunities to inform and engage members of the state legislature.
- Conducted a training session on FirstNet to the Affiliated Tribes of Northwest Indians Winter conference (ATNI) which resulted in the adoption of Resolution 16-17 supporting the long term funding of Washington OneNet, FirstNet in Oregon, and the Idaho First Responder Net.
- Planned, hosted, and conducted a strategic planning meeting with FirstNet, SLIGP grantees, sub-grantee and outreach contractors.
- State of Washington Chief Information Officer (CIO) and the governor convened a cybersecurity summit to discuss security of our networks which was attended by OneNet. This state wide summit was an opportunity for continued outreach to the the governor, legislators, and legislative staff.
- Began pre-production of a video regarding interoperability during a wildfire event with WON video team and Operational committee. (A Wildfire video was at the request of the mayors of Twisp and Pateros.)
- Continued production of the Active Shooter in Schools video. WON will continue to coordinate/regularly brief the Office of the Governor about the production as he and his staff are very interested in this project.
- WON completed production, developed a marketing strategy, and distributed a video podcast series answering frequently asked questions about FirstNet.
- WON convened two meetings of its Operations Committee - a select working group of incident commanders from various disciplines, examining how priority and preemption will function in real life scenarios.
- Work sessions with Oregon and Idaho to develop a regional FirstNet deployment and coverage plan.
- Participated in two FirstNet Consultation Kick-offs (Washington's and Idaho's).
- Participated in FirstNet track at the technical training conference IWCE. Bill Schrier spoke at five panels and Michael Marusich moderated one panel.
- Ongoing data collection efforts include outreach to stakeholders to take part in the survey and use of the WON coverage mapping tool, which allows WON to incorporate individual stakeholder coverage layers to create statewide GIS coverage layers for FirstNet. Continued data collection efforts targeted specifically to tribes and utilizing two tribal-specific data collection tools.
- Revised and submitted SLIGP budget materials for Phase II implementation and addressed follow-up requests for clarification.
- WON continued the effort to collect stakeholder time that can be used as in-kind contributions.
- Used GovDelivery, Facebook, Twitter, newsletters, and Doodle Polls to improve and continue WON outreach, education, and contact with stakeholders, as well as obtaining feedback from stakeholders.
- Marketed and distributed FirstNet consultation videos featuring OneNet staff.

Planned major activities for next quarter:

- Continue data and coverage collection efforts throughout the state until the September 30, 2016 deadline. Increased focus on encouraging responses from tribal nations as well as gathering 911 data for identifying coverage needs in WA.
- OneNet will continue production on the Active Shooter in Schools video and plans to engage Governor Inslee and a statewide representation of legislator/responders on this project.
- Will continue pre-production of a wildfire video while working with Operational Workgroup for input and feedback.
- OneNet is planning a Q12 Pilot of the Consultation Task Team (CTT) workshop on QPP (Quality, Priority, and Preemption) for selected stakeholder and also plans to engage the Operational Workgroup to address these concerns.
- OneNet will continue to film, release and market Video Podcast Series to answer frequently asked questions about FirstNet, highlight FirstNet milestones, and illustrate the needs of Washington State Stakeholders in the state design.
- Development of a regional plan for FirstNet deployment and coverage to include Washington, Idaho, and Oregon.
- WON will create and refine a legislative outreach policy and engage in a marketing plan to keep our legislators engaged in the program and the needs of Washington State.
- Over the next quarter and moving forward OneNet will continue to engage our governing body, the SIEC, regarding FirstNet 2016 consultation plan, phased development of FirstNet, and the State plan.
- WON's Operational Workgroup will continue to meet and discuss the use of data and applications in everyday scenarios as well as major events and how the use of FirstNet can improve response.
- Outreach to rural and tribal stakeholders regarding Broadband will continue.
- Efforts to collect stakeholder time for in-kind will continue.
- Refreshing FirstNet in Washington State handouts and materials for distribution.

Future:

- Planning FirstNet applications workshop date TBD Q12
- Planning Mini tabletop exercise date TBD Q13

**11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of**

**11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.**

Personnel: Senior Program Manager, Bill Schrier, has reduced his SLIGP time to 8 hours per week.

**11d. Describe any success stories or best practices you have identified. Please be as specific as possible.**

- OneNet continues to define how the adoption of FirstNet can change public safety with our new video that examines active shooter scenarios in schools. Governor Inslee reviewed and approved the proposal for this video. Additionally, WON received requests from the Mayors of Twisp and Pateros (Eastern Washington) who, after previewing the After Oso video, felt that our style would bring awareness to communications needs/challenges during a wildfire event.
- WON has engaged their Operational Workgroup to assist in the pre-production of the Wildfire video. The workgroup consists of experienced incident managers including two chiefs responsible for coordinating the response to two of the largest wildfires of 2016.
- WON continues its participation in WaTech's internship program. Program interns assist the team with administrative duties including: travel planning and reimbursement, review of regional meeting feedback forms, revision of outreach materials, and the gathering and documentation of In-kind.
- OneNet continued FirstNet data collection through both tribal and non-tribal specific surveys. Seven of Washington's 29 tribes have responded to the tribal government/tribal responder surveys. A marketing plan to encourage more engagement before the September 30, 2016 deadline is in the works.
- OneNet encourages tribal engagement by offering training sessions at Affiliated Tribes of Northwest Indians (ATNI) winter conference, as well as attending and speaking at the NTIA Broadband and Tribal Technology Training meeting and the Statewide Broadband Conference, the Broadband Action Teams, and Legislative Broadband hearings and workgroups. We continue to support tribal technology initiatives via our outreach in an effort to improve interoperability between tribes and non-tribal entities. These activities have resulted in ATNI passing resolution 16-17 in support of WON and long-term funding for the program.
- Supporting local organizations and improving stakeholder engagement by purchasing booth space and/or sponsoring portions of events with an opportunity to speak and better engage stakeholders.
- Continued to grow our GovDelivery subscriptions sending four bulletins including the Summary of the December SIEC meeting, notification on FirstNet's release of the RFP and welcome newsletters to attendee's conferences in which we participated.
- WON works collaboratively with Oregon and Idaho on Tribal outreach (events like ATNI) and developing a regional plan for FirstNet deployment and coverage.

**12. Personnel**

**12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.**

Project is nearly fully staffed. Senior Program Manger, Bill Schrier, has accepted a second job as Chief Technology Officer for Seattle Police Department. Bill's hours have decreased to 8 hours per week, but he continues to work as the SPOC, SIEC Chair, and the OneNet Lead.

**12b. Staffing Table**

Job Title	FTE%	Project (s) Assigned	Change
Senior Program Manager	20	Provides oversight and management of all SLIGP project activities. Keynotes at events	Change to 8hrs/week
Program Manager	50	Convenes meetings of advisory work groups and technical workgroups. Speaks at stakeholder meetings. Writes reports.	No Change
Program Manager/Outreach Consultant	100	Prepares outreach materials, subcontracts with local and non-profit organization to do both phase 1 and 2 activities, speaks at stakeholder meetings.	No Change
Program Administrator	100	Scheduling, preparation for outreach materials, meeting logistics, listserv management - Position retitled from "Program Assistant" in previous report.	No Change
SWIC	15	Coordinates updates to the SCIP and outreach to excising LMR network managers.	Existing, Approved
Grants Program Specialist (SAA)	25	Project accounting and reporting.	Contract Amendment in Progress
Consulting Engineer	50	Position will not be filled in Phase 2.	N/A

**13. Subcontracts (Vendors and/or Subrecipients)**

**13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.**

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
WSU-DGSS	Outreach and Education, Phase 2 Data Collection	Vendor	N	Y	12/20/2014	12/13/2015	\$388,936.00	
PNWER	Outreach and Education	Vendor	N	Y	12/20/2014	12/29/2017	\$175,000.00	
ESRI	Phase II Data collection, Coverage Mapping Tool	Vendor (changed from Subrecipient)	N	Y	9/1/2015	TBD	\$42,468.00	
SAAG - Ken Boley	Legal Support	Vendor	N	Y	7/14/2015	6/30/2017	\$67,200.00	\$67,200.00
Andrea Alexander	Outreach and Education - Tribes	Vendor	N	Y	1/1/2016	12/31/2017	\$45,000.00	
Jim Pryor	Outreach and Education	Vendor	N	Y	1/1/2016	12/31/2017	\$45,000.00	
John DeFeo	Outreach and Education	Vendor	N	Y	1/1/2016	12/31/2017	\$45,000.00	

**13b. Describe any challenges encountered with vendors and/or subrecipients.**

none.

**14. Budget Worksheet**

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.  
 Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total funds Expended (7)
a. Personnel Salaries	\$44,370.00	\$0.00	\$44,370.00	\$18,593.00	\$0.00	\$18,593.00
b. Personnel Fringe Benefits	\$13,311.00	\$0.00	\$13,311.00	\$5,317.00	\$0.00	\$5,317.00
c. Travel	\$25,800.00	\$0.00	\$25,800.00	\$1,505.00	\$0.00	\$1,505.00
d. Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
e. Materials/Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
f. Subcontracts Total	\$2,559,110.00	\$669,113.00	\$3,228,223.00	\$922,202.90	\$259,541.20	\$1,181,744.10
g. Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
h. Indirect	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
i. Total Costs	\$2,642,591.00	\$669,113.00	\$3,311,704.00	\$947,617.90	\$259,541.20	\$1,207,159.10
j. % of Total	80%	20%	100%	78%	22%	100%

**15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.**

<b>16a. Typed or printed name and title of Authorized Certifying Official:</b>		<b>16c. Telephone (area code, number, and extension)</b>	
John Ufford, Preparedness Unit Manager, Emergency Management Division, Washington Military Department		253-512-7041	
<b>16b. Signature of Authorized Certifying Official:</b>		<b>16d. Email Address:</b>	
		john.ufford@mil.wa.gov	
		<b>Date:</b> 6/3/16	