

U.S. Department of Commerce Performance Progress Report				2. Award or Grant Number:	53-10-S13053-0
1. Recipient Name				4. EIN:	91-6001095
3. Street Address				6. Report Date (MM/DD/YYYY)	07/30/2016
5. City, State, Zip Code				7. Reporting Period End Date: (MM/DD/YYYY)	06/30/2016
10a. Project/Grant Period				8. Final Report	9. Report Frequency
Start Date: (MM/DD/YYYY)		10b. End Date: (MM/DD/YYYY)		Yes <input type="checkbox"/>	Quarterly <input checked="" type="checkbox"/>
09/01/2013		02/28/2018		No <input checked="" type="checkbox"/>	
11. List the individual projects in your approved Project Plan					
	Project Type (Capacity Building, SCIP Update,	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category		
1	Stakeholders Engaged	1658	Actual number of individuals reached via stakeholder meetings during the quarter		
2	Individuals Sent to Broadband Conferences	10	Actual number of individuals who were sent to third-party broadband conferences using SLIGP grant funds during the quarter		
3	Staff Hired (Full-Time Equivalent)(FTE)	0	Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal)		
4	Contracts Executed	0	Actual number of contracts executed during the quarter		
5	Governance Meetings	5	Actual number of governance, subcommittee, or working group meetings held during the quarter		
6	Education and Outreach Materials Distributed	33711	Actual volume of materials distributed (inclusive of paper and electronic materials) plus hits to any website or social media account supported by SLIGP during the quarter		
7	Subrecipient Agreements Executed	0	Actual number of agreements executed during the quarter		
8	Phase 2 - Coverage	Stage 5: Continued iterative data collection	For each Phase 2 milestone category, please provide the status of the activity during the quarter: <ul style="list-style-type: none"> • Stage 1 - Process Development • Stage 2 - Data Collection in Progress • Stage 3 - Collection Complete; Analyzing/Aggregating Data • Stage 4 - Data Submitted to FirstNet • Stage 5 - Continued/Iterative Data Collection • Stage 6 - Submitted Iterative Data to FirstNet 		
9	Phase 2 – Users and Their Operational Areas	Stage 5: Continued iterative data collection			
10	Phase 2 – Capacity Planning	Stage 5: Continued iterative data collection			
11	Phase 2 – Current Providers/Procurement	Stage 2, 3, 4, 5: Continued iterative data collection			
12	Phase 2 – State Plan Decision	Stage 1, 2, 3 : Analyzing/aggregating data			

11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.

Accomplishments:

- During this quarter the program expended all of its match funds, meeting the full commitment of match funds - \$669,113 - required for the entire grant. This was accomplished using available end-of-fiscal year 2014-2016 state funds. (Note per below that the total does not include the pending Q12 Reimbursement Request from WaTech showing the expenditures)
- Stakeholders were engaged through a number of different activities including the Affiliated tribes of Northwest Indians Spring Conference, the Joint Emergency Managers Conference, the Washington Association of Sheriffs and Police Chiefs (WASPC) small agency group presentation, Outreach to Washington State Fire Chiefs and their teams, and a presentation to the Grays Harbor Public Utilities Division.
- Broadband conference attendance consisted of 4 individuals at the FirstNet SPOC meeting and 6 individuals at the Public Safety Communications Research (PSCR) conference.
- Washington OneNet conducted the second pilot of the Consultation Task Team (CTT) on Quality of Service (QoS), Priority and Preemption (QPP) with FirstNet staff on May 31, 2016. Oregon and Idaho teams also participated, with 45 total individuals attending. FirstNet conducted the first pilot with the State of Texas in March, and this second pilot allowed FirstNet to hone its materials so it can proceed to conduct the regional CTTs on QPP.
- Joining with Idaho and Oregon, Washington OneNet conducted a regional planning meeting on May 31. This meeting will lead to a joint document describing what the region expects to see in FirstNet's state plans.
- On April 21 Washington OneNet hosted FirstNet President T J Kennedy. Kennedy met with officials of the Seattle Police Department, the Command Staff of the Seattle Fire Department, the Command Staff of the Seattle Information Technology Department (which now operates all technology, including a land mobile radio network, for all public safety departments at the City of Seattle). Kennedy also attended and presented to the State's main Governance Body, the State Interoperability Executive Committee during its April meeting at Camp Murray, Washington.
- OneNet met with staff of the Governor's Policy Office to develop a strategy for engaging wildland firefighters through the development of video documenting communication during a wildfire event. The Policy office is also developing a statewide campaign to bring attention to public safety in schools. The campaign proposal was inspired by OneNet's *Active Shooter in a School* video production.
- A meeting of the OneNet Operational Workgroup was convened to discuss priority and preemption and local control.
- The program continued work on the Active Shooter in Schools video production.
- Washington OneNet received two national awards (Telly Awards) for its FirstNet in Washington State series and the After Oso video. These videos are being used nationally by other state SLIGP program offices.
- Used GovDelivery, Facebook, Twitter, newsletters, and Doodle polls to improve and continue WON outreach, education, and contact with stakeholders, as well as obtaining feedback from stakeholders.
- Revised OneNet marketing materials.

Planned Major Activities for Next Quarter:

- Working with Oregon and Idaho, create an "expectations of FirstNet's state plan" representing regional thinking about what should be included in the State Plan. Vet this with stakeholders.
- Conduct four governance meetings.
- Continue attending and outreach to Associations and Stakeholders.
- Complete Active Shooter in Schools video, now titled, *Shots Fired at North Thurston High School*, in preparation for airing on local PBS channels and for presentation at OneNet outreach events.
- Start production on applicability of FirstNet in a Wildfire response scenario video documentary.
- Conduct FirstNet Applications workshop tentatively planned for September 2016.
- Offer FirstNet Devices workshop planned for early 2017.
- Co-host the ESF-2 Cascadia Rising Communication review and tabletop.
- Participate in August 4 FirstNet Region X CTT on QoS, Priority, and Pre-emption.
- Continue regional expectations planning.
- Continue state expectations planning.
- Attend demonstration of Harris Co. Early builder program.
- Attend APCO conference.
- Present and participate with events to engage stakeholders.

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

No changes are anticipated.

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

We anticipate losing two staff members early in Quarter 13. The program office will be restructured to reallocate duties.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

OneNet videos continue to define the applications and uses for a national public safety broadband network.

Social media followers continue to grow. Use of other media formats allows staff to interact with stakeholders more frequently and reduces travel costs.

Regional Outreach: The development of our regional outreach planning approach allows Washington, Oregon, and Idaho the opportunity to stretch grant dollars and to maximize the individual talents of each state program.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

The SPOC is currently working only 8 hours per week. There will be a variance in personnel, fringe, and indirect as a result. Program anticipates losing two staff members in Quarter 13. Staffing levels may change as the program replaces staff and/or shifts responsibilities.

12b. Staffing Table - Please include all staff that have contributed time to the project. Please do not remove individuals from this table.

Job Title	FTE%	Project (s) Assigned	Change
Senior Program Manager	20	Provides oversight and management of all SLIGP project activities. Keynotes at events.	No Change
Program Manager	50	Convenes meeting of advisor work groups and technical workgroups. Speaks at stakeholder meetings. Writes reports.	No Change
Program Manager/Outreach Consultant	100	Develops Outreach Strategy, designs outreach materials, manages subcontracts with local & non-profit organizations to conduct phase 1 & 2 activities, speaks at stakeholder associations, meetings, and conferences.	No Change
Program Administrator	100	Coordinates staff travel and meeting logistics, processes agency/grant required documentation.	No Change
SWIC	15	Coordinates updates to the SCIP and outreach to existing LMR network managers.	No Change
Grants Program Specialist	25	Project accounting and reporting	No Change
Consulting Engineer	50	Position will not be filled in Phase 2	No Change

13. Subcontracts (Vendors and/or Subrecipients)

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the “Subcontracts Total” in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
WSU-DGSS	Outreach and Education, Phase 2 Data Collection	Vendor	N	Y	12/20/2014	12/31/2017	\$508,000.00	
PNWER	Outreach and Education	Vendor	N	Y	12/20/2014	12/29/2017	\$175,000.00	
ESRI	Phase II Data collection, Coverage Mapping Tool	Vendor (changed from Subrecipient)	N	Y	9/1/2015	9/30/2016	\$42,468.00	
SAAG - Ken Boley	Legal Support	Vendor	N	Y	7/14/2015	6/30/2017	\$67,200.00	\$67,200.00
Andrea Alexander	Outreach and Education - Tribes	Vendor	N	Y	1/1/2016	12/31/2017	\$45,000.00	
Jim Pryor	Outreach and Education	Vendor	N	Y	1/1/2016	12/31/2017	\$45,000.00	
John DeFeo	Outreach and Education	Vendor	N	Y	1/1/2016	12/31/2017	\$45,000.00	

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.

Only list matching funds that the Department of Commerce has already approved. *Does not include pending Q12 Reimbursement Request from WaTech

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total funds Expended (7)
a. Personnel Salaries	\$44,370.00	\$0.00	\$44,370.00	\$18,465.35	\$0.00	\$18,465.35
b. Personnel Fringe Benefits	\$13,311.00	\$0.00	\$13,311.00	\$6,394.94	\$0.00	\$6,394.94
c. Travel	\$25,800.00	\$0.00	\$25,800.00	\$1,505.72	\$0.00	\$1,505.72
d. Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
e. Materials/Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
f. Subcontracts Total	\$2,559,110.00	\$669,113.00	\$3,228,223.00	\$1,270,485.65	\$259,542.00	\$1,530,027.65
g. Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
h. Indirect	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
i. Total Costs	\$2,642,591.00	\$669,113.00	\$3,311,704.00	\$1,296,851.66	\$259,542.00	\$1,556,393.66
j. % of Total	80%	20%	100%	83%	17%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official:	16c. Telephone (area code, number, and extension)	(253) 512-7041
John Ufford, Preparedness Unit Manager, Emergency Management Division, Washington Military Department	16d. Email Address:	john.ufford@mil.wa.gov
16b. Signature of Authorized Certifying Official:	Date:	8/19/16

