

U.S. Department of Commerce Performance Progress Report				2. Award or Grant Number:	53-10-S13053-0
				4. EIN:	91-6001095
1. Recipient Name	State of Washington			6. Report Date (MM/DD/YYYY)	10/30/2016
3. Street Address	Building 20, Aviation Drive			7. Reporting Period End Date: (MM/DD/YYYY)	9/30/2016
5. City, State, Zip Code	Camp Murray, Washington 98430			8. Final Report	9. Report Frequency
				Yes <input type="checkbox"/>	Quarterly <input checked="" type="checkbox"/>
				No <input checked="" type="checkbox"/>	
10a. Project/Grant Period					
Start Date: (MM/DD/YYYY)	09/01/2013	10b. End Date: (MM/DD/YYYY)	02/28/2018		
11. List the individual projects in your approved Project Plan					
	Project Type (Capacity Building, SCIP Update,	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category		
1	Stakeholders Engaged	6199	Actual number of individuals reached via stakeholder meetings during the quarter		
2	Individuals Sent to Broadband Conferences	9	Actual number of individuals who were sent to third-party broadband conferences using SLIGP grant funds during the quarter		
3	Staff Hired (Full-Time Equivalent)(FTE)	0	Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal)		
4	Contracts Executed	0	Actual number of contracts executed during the quarter		
5	Governance Meetings	5	Actual number of governance, subcommittee, or working group meetings held during the quarter		
6	Education and Outreach Materials Distributed	4007	Actual volume of materials distributed (inclusive of paper and electronic materials) plus hits to any website or social media account supported by SLIGP during the quarter		
7	Subrecipient Agreements Executed	0	Actual number of agreements executed during the quarter		
8	Phase 2 - Coverage	Stage 5: Continued iterative data collection	For each Phase 2 milestone category, please provide the status of the activity during the quarter: <ul style="list-style-type: none"> • Stage 1 - Process Development • Stage 2 - Data Collection in Progress • Stage 3 - Collection Complete; Analyzing/Aggregating Data • Stage 4 - Data Submitted to FirstNet • Stage 5 - Continued/Iterative Data Collection • Stage 6 - Submitted Iterative Data to FirstNet 		
9	Phase 2 – Users and Their Operational Areas	Stage 5: Continued iterative data collection			
10	Phase 2 – Capacity Planning	Stage 5: Continued iterative data collection			
11	Phase 2 – Current Providers/Procurement	Stage 2, 3, 4, 5: Continued iterative data			
12	Phase 2 – State Plan Decision	Stage 1, 2, 3 : Analyzing/aggregating data			

11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.

Accomplishments:

- Washington OneNet conducted a regional Consultation Task Team (CTT) on Quality of Service (QoS), Priority and Preemption (QPP) with FirstNet staff on August 4.
- Joining with Idaho and Oregon, Washington OneNet conducted a regional planning meeting on August 1. This meeting will lead to a joint document describing what the region expects to see in FirstNet's state plans.
- Drafted and submitted the Washington State Responders Expectations of FirstNet document to FirstNet. The document describes the current communication challenges in Washington and provides FirstNet with a proposal for how Washington would like the network deployed in the state.
- Hosted five operational stakeholders on a tour of Harris Co & Brazos Co Texas FirstNet network in Oregon and Idaho. The tour provided the opportunity to experience the operational changes that a FirstNet-type network would allow. It also provided examples of some of the challenges and requirements agencies should consider when moving to FirstNet.
- Attended and sponsored booth space at the Washington State Emergency Management Association Conference (WSEMA).
- Attended and presented at the Fall Conference of the Affiliated Tribes of Northwest Indians. FirstNet and OneNet provided a mini Quality, Priority & Preemption discussion for tribal attendees. The group included several tribal councilmembers, Tribal IT professionals, and elected officials.
- Attended and presented at numerous sessions during the National APCO conference in Orlando including the Using SLIGP Funds: Best practices session with NTIA's Michael Dame.
- Attended and presented at the Northwest Region Alcohol & Substance abuse conference. The was a regional event co-sponsored by the SLIGP offices of Washington & Idaho attended by law enforcement from the regional roughly 300 law enforcement professionals attend this bi-annual conference.
- Sponsored, attended and presented at the Washington Emergency Communications Coordination Working Group kickoff meeting. Washington OneNet co-hosted this event with the Washington Military Dept. OneNet distributed materials and provided the lunchtime keynote.
- Attended and presented at the National Tribal Emergency Management Conference. This conference of tribal emergency management personnel was co-hosted by FirstNet. FirstNet was a topic on two of the three conference days. OneNet participated in two panel sessions with FirstNet and other State SLIGP office staff.
- Finalized the Active Shooter "Shots Fired" documentary and film trailer. The trailer for the Shots Fired video was completed and debuted at the APCO meeting in Orlando. A nearly final rough cut of the full length documentary was shared with PBS Channel KSTS and an agreement was made for the documentary to air on their network on February 22, 2017.
- Debuted the Shots Fired Trailer on the OneNet website and social media. Interest in the trailer and the video has sparked significant increase in website traffic (600+ views on the day of the APCO trailer debut alone).

Planned Major Activities for Next Quarter:

- Convene Regional Operations Workgroup to develop how priority and preemption will function during large scale regional events and to develop common characteristics of specialized apps.
- Conduct five governance meetings.
- Host four Metro engagement meetings co-sponsored with FirstNet and hosted by local stakeholders: Everett, Tacoma, Seattle, and Spokane.
- Continue attending and outreach to Associations and Stakeholders including but not limited to meetings with Tribal Councils (many councils were recently replaced), Washington Sheriffs and Police Chiefs (WASPC), County Leaders, Association of Washington Cities and Counties, etc.
- The Shots Fired documentary will debut on PBS/KCTS TV beginning February 22, 2017. PBS, OneNet, and the Office of the Governor will develop a joint marketing campaign to engage viewers and stakeholder. The campaign will include outreach events and town hall meetings which will describe the work OneNet is doing and how FirstNet will change the communication landscape for responders. The campaign will be a focused FirstNet outreach opportunity.
- Start pre-production in partnership with the Department of Health on the role of volunteer EMS personnel and their communication needs and challenges.
- Conduct FirstNet Applications workshop tentatively planned for December 2016.
- Offer FirstNet Devices workshop planned for early 2017.
- Continue regional expectations planning.
- Attend APCO Emerging Technology conference.
- Present and participate in events to engage stakeholders.
- Significantly overhaul and reprint program information and materials.
- Attend the November meeting of the State Points of Contact in Phoenix, AZ.

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

No changes are anticipated.

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

The program's outreach coordinator replaced the SPOC in August. The program does not anticipate hiring a replacement outreach consultant. Instead the outreach activities will be merged with the SPOC's position. The SPOC position is now funded at 100% by the SLIGP grant and is fulltime. The program administrative assistant left the effort in July. We anticipate replacing that position with a 50% FTE. There are no anticipated impacts to the project's progress.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

OneNet videos continue to define the applications and uses for a national public safety broadband network. A OneNet production will air on KCTS/PBS on February 22, 2017. The event will be preceded by an extensive marketing campaign in coordination with local TV, the Governor's Office and Washington OneNet. Social media followers continue to grow and use of other media formats allow staff to interact with stakeholders more frequently and effectively. Regional Outreach: The development of our regional outreach planning approach allows Washington, Oregon, and Idaho the opportunity to stretch grant dollars and to maximize the individual talents of each state program.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

There has been a net decrease of approximately 2 FTE's as reflected in 12b. (Q12 FTE was 3.7, Q13 is 1.75) The program office is reallocating project duties with the reduced number of staff to minimize any potential project or timeline impacts. The 50% FTE program administrator will ideally be filled in Q14.

12b. Staffing Table - Please include all staff that have contributed time to the project. Please do not remove individuals from this table.

Job Title	FTE%	Project (s) Assigned	Change
Senior Program Manager	100	Provides oversight and management of all SLIGP project activities. Keynotes at events.	Went from 20% to 100%
Program Manager	50	Convenes meeting of advisor work groups and technical workgroups. Speaks at stakeholder meetings. Writes reports.	No Change
Program Manager/Outreach Consultant	0	Develops Outreach Strategy, designs outreach materials, manages subcontracts with local & non-profit organizations to conduct phase 1 & 2 activities, speaks at stakeholder associations, meetings, and conferences.	Went from 100% to 0%
Program Administrator	0	Coordinates staff travel and meeting logistics, processes agency/grant required documentation.	Went from 100% to 0%
SWIC	0	Coordinates updates to the SCIP and outreach to existing LMR network managers.	Went from 25% to 0%
Grants Program Specialist	25	Project accounting and reporting	No Change
Consulting Engineer	0	Position will not be filled in Phase 2	Went from 50% to 0%

13. Subcontracts (Vendors and/or Subrecipients)

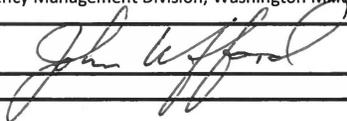
13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the “Subcontracts Total” in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
WSU-DGSS	Outreach and Education, Phase 2 Data Collection	Vendor	N	Y	12/20/2014	12/31/2017	\$508,000.00	
PNWER	Outreach and Education	Vendor	N	Y	12/20/2014	12/29/2017	\$175,000.00	
ESRI	Phase II Data collection, Coverage Mapping Tool	Vendor (changed from Subrecipient)	N	Y	9/1/2015	9/30/2016	\$42,468.00	
SAAG - Ken Boley	Legal Support	Vendor	N	Y	7/14/2015	6/30/2017	\$67,200.00	\$67,200.00
Andrea Alexander	Outreach and Education - Tribes	Vendor	N	Y	1/1/2016	12/31/2017	\$45,000.00	
Jim Pryor	Outreach and Education	Vendor	N	Y	1/1/2016	12/31/2017	\$45,000.00	
John DeFeo	Outreach and Education	Vendor	N	Y	1/1/2016	12/31/2017	\$45,000.00	

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total funds Expended (7)
a. Personnel Salaries	\$44,370.00	\$0.00	\$44,370.00	\$21,559.26	\$0.00	\$21,559.26
b. Personnel Fringe Benefits	\$13,311.00	\$0.00	\$13,311.00	\$7,596.34	\$0.00	\$7,596.34
c. Travel	\$25,800.00	\$0.00	\$25,800.00	\$1,547.92	\$0.00	\$1,547.92
d. Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
e. Materials/Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
f. Subcontracts Total	\$2,559,110.00	\$669,113.00	\$3,228,223.00	\$1,670,049.66	\$669,113.00	\$2,339,162.66
g. Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
h. Indirect	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
i. Total Costs	\$2,642,591.00	\$669,113.00	\$3,311,704.00	\$1,700,753.18	\$669,113.00	\$2,369,866.18
j. % of Total	80%	20%	100%	72%	28%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official: John Ufford, Preparedness Unit Manager, Emergency Management Division, Washington Military Department	16c. Telephone (area code, number, and extension) (253) 512-7041
	16d. Email Address: john.ufford@mil.wa.gov
16b. Signature of Authorized Certifying Official: 	Date: