

U.S. Department of Commerce Performance Progress Report				2. Award or Grant Number:	53-10-S13053-0
1. Recipient Name	State of Washington			4. EIN:	91-6001095
3. Street Address	Building 20, Aviation Drive			6. Report Date (MM/DD/YYYY)	1/26/2018
5. City, State, Zip Code	Camp Murray, Washington 98430			7. Reporting Period End Date: (MM/DD/YYYY)	12/31/2017
				8. Final Report Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	9. Report Frequency Quarterly <input checked="" type="checkbox"/>
10a. Project/Grant Period					
Start Date: (MM/DD/YYYY)	09/01/2013	10b. End Date: (MM/DD/YYYY)	02/28/2018		
11. List the individual projects in your approved Project Plan					
	Project Type (Capacity Building, SCIP Update,	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category		
1	Stakeholders Engaged	89	<i>Actual number of individuals reached via stakeholder meetings during the quarter</i>		
2	Individuals Sent to Broadband Conferences	0	<i>Actual number of individuals who were sent to third-party broadband conferences using SLIGP grant funds during the quarter</i>		
3	Staff Hired (Full-Time Equivalent)(FTE)	0	<i>Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal)</i>		
4	Contracts Executed	0	<i>Actual number of contracts executed during the quarter</i>		
5	Governance Meetings	0	<i>Actual number of governance, subcommittee, or working group meetings held during the quarter</i>		
6	Education and Outreach Materials Distributed	30185	<i>Actual volume of materials distributed (inclusive of paper and electronic materials) plus hits to any website or social media account supported by SLIGP during the quarter. A combination of social media sources include: Twitter, Facebook, YouTube, Vimeo, and GovDelivery(Granicus). Websites include: Onenet.wa.gov and shotfired.onenet.wa.gov. Each social media and website has an analytics report that is pulled monthly for number of hits.</i>		
7	Subrecipient Agreements Executed	0	<i>Actual number of agreements executed during the quarter</i>		
8	Phase 2 - Coverage	Stage 6 - Submitted Iterative Data to FirstNet	<i>For each Phase 2 milestone category, please provide the status of the activity during the quarter:</i> <ul style="list-style-type: none"> • Stage 1 - Process Development • Stage 2 - Data Collection in Progress • Stage 3 - Collection Complete; Analyzing/Aggregating Data • Stage 4 - Data Submitted to FirstNet • Stage 5 - Continued/Iterative Data Collection • Stage 6 - Submitted Iterative Data to FirstNet 		
9	Phase 2 – Users and Their Operational Areas	Stage 6 - Submitted Iterative Data to FirstNet			
10	Phase 2 – Capacity Planning	Stage 6 - Submitted Iterative Data to FirstNet			
11	Phase 2 – Current Providers/Procurement	Stage 6 - Submitted Iterative Data to FirstNet			
12	Phase 2 – State Plan Decision	Stage 6 : Analyzing/aggregating data			
11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.					

Note: Planned Activities are noted with underline, Accomplishments are noted in bold and are italicized.

-Prepare draft format for Governor's decision package. **ACCOMPLISHMENT:** *Completed the Analysis Framework and risk analysis which was provided to the Governor and Governor's Executive team. The Analysis Framework was also provided to the State Interoperability Executive Committee Team members via a secure online portal for their review in preparation for the Governor's decision. The confidential and proprietary nature of the material did not allow for public release.*

-Release video about volunteer fire/EMS and their communication challenges. **ACCOMPLISHMENT:** *Completed and released two responder communication focused videos: 1) Emergency Medical & Fire Service VOLUNTEERING 2) Washington Wildfires. The volunteer video was the result of a partnership with the Washington Dept. of Health. The Dept. of Health oversees the training of volunteer EMS and will work with OneNet in the future to educate responders about policies related to bringing their own devices. The Washington Wildfire video is a result of our stakeholder outreach and at the request of stakeholders who asked OneNet to address the critical communications needs of responders using OneNet's successful video outreach program. The Washington Wildfire video highlights the historic multi-year fires in the Methow Valley of North Central WA and is told from the perspective of the Mayor of Twisp, as a very small rural community. In 2015, a fire in that area, killed 3 U.S. Fire Service Fire Fighters.*

-Continue to develop regional coordination with Oregon and Idaho as it relates to the FirstNet State Plan and coverage on the border areas and develop communication policies and procedures for regional operations. **ACCOMPLISHMENT:** *Post governors' decisions, Washington, Oregon, and Idaho have re-opened discussions of how to support regional responders as they move forward with the adoption of prioritized and preemptive service, and how the adoption of new technology and applications will require new policies related to the sharing of data and protecting the privacy of citizens. Washington, Oregon, and Idaho are participating in each others' governing body organizations to further strengthen regional cooperation for FirstNet interoperability.*

-Provided Legislative Updates. Washington's legislative members continue to show interest in developments related to the NPSBN. OneNet staff have met with members in districts and in special meetings involving the House & Senate, State agencies, and FirstNet/AT&T/OneNet. **ACCOMPLISHMENT:** *OneNet met with ranking members of Washington's legislature for 1:1 and workgroup meetings regarding FirstNet and the ongoing requirements and role of the state. Legislators representing rural districts and/or those with tribal nations have expressed a particular interest in the proposed built-out of FirstNet as the challenges of rural communication for responders is well know by members of the state legislature, many of whom are responders in their small communities. The conversation has also generated discussion about how to better support the overall communication and technology needs of responders.*

-Engaged the Technology Services Board (TSB). **ACCOMPLISHMENT:** *While the TSB had indicated a desire to received updates and analysis of FirstNet's final plan, the timeline for the Governor's decision and other competing initiatives as well as the holidays, prohibited the TSB from receiving updates and from an unofficial role in the Governor's decision. OneNet staff will update the TSB as requested in the future.*

- OneNet, via the SIEC, will start identifying the policies, standards and best practices that should be adopted or enhanced to address data sharing and interoperability on the NPSBN. **ACCOMPLISHMENT:** *The SIEC meetings in October and December were canceled and a new chair was appointed in December. With the Governor's Opt-in decision, OneNet has begun to identify policies that may need to be update or drafted in order to support agency/responder use of technology.*

- OneNet will execute a contract for assistance with the final State Plan review and Governor's decision package. **ACCOMPLISHMENT:** *OneNet was not required under Washington procurement rules to executed a new contract with SAIC. Instead, the existing SAIC contract was amended to increase the contract ceiling (reflected below). The amendment was for SAIC to provide analysis of the Final FirstNet State Plan and create a Analysis Framework for the Governor's consideration for his final decision. The framework was*

OTHER Q18 ACTIVITIES:

- Negotiations with AT&T. **ACCOMPLISHMENT:** *An unforeseen aspect of the Governor's Opt-in/Opt-out decision was negotiating with AT&T on the elements of the state plan. In the two weeks prior to the deadline significant progress was made in detailing and negotiating the specific buildout terms. AT&T was very open to finding a way to reach consensus on Washington's identified priorities.*

- Oregon/Washington Joint RFP. **ACCOMPLISHMENT:** *In October, the Governor requested that the Department of Enterprise Services work with the State of Oregon to issue an RFP for an alternative to FirstNet. In order to protect the neutrality of the OneNet office, the staff and SPOC were not involved in the RFP other than as subject matter experts. However, the decision resulted in additional questions from stakeholders, media, etc. regarding the process.*

- Develop and execute post decision communication plan. **ACCOMPLISHMENT:** *Due to the relationship between both states (Oregon & Washington), there was a desire to coordinate and jointly issue communications regarding the RFP and the Governors' decisions. There was significant coordination with the offices of both Governors and the multiple agencies/staff involved. Upon receipt of the Governors' opt-in letters, FirstNet allowed the Governors and their staff the opportunity to take the lead with the public announcements. The WA opt-in announcement was disseminated to stakeholders via personal phone calls, website, and social media.*

Planned Major Activities for Next Quarter (Q19):

- Continue to participate in the Washington Emergency Communications Coordinating Working Group (WECCWG), spearheaded by the Washington Military Department. The WECCWG provides an opportunity to develop interoperability and expand the platform for discussing the role of the NPSBN in disaster preparedness.
- Washington OneNet will continue its outreach efforts as invited by stakeholders in support of the NPSBN.
- Continue to develop regional coordination with Oregon and Idaho as it relates to the FirstNet State Plan and coverage on the border areas and develop communication policies and procedures for regional operations.
- Develop a "Next Steps" FAQ to provide stakeholders with information about details and timeline for the deployment and availability of FirstNet post Governor's opt-in decision.
- Close out the SLIGP 1.0 grant.

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

No changes are anticipated.

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

The program continues to enjoy a positive relationship with stakeholders. In general, stakeholders view the program and staff as agnostic advocates for the communication needs of responders/public safety. Local and tribal entities see the program as necessary for coordinating effort, minimizing redundancy, and communicating needs to the Governor and the legislature. During this quarter, the SAIC contract was increased to \$65,000 utilizing the unexpended subcontract funding.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.
The use of video to highlight communication challenges and potential solutions using the NSPBN have been favorably received by stakeholders and the authorizing environment. The result is a better understanding/recognition of the gaps in critical and catastrophic communications and the need to invest in those areas. Continuation of the program is critical to keeping momentum toward future investments.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

The project is fully staffed.

12b. Staffing Table - Please include all staff that have contributed time to the project. Please do not remove individuals from this table.

Job Title	FTE%	Project (s) Assigned	Change
Senior Program Manager	100	Provides oversight and management of all SLIGP project activities. Keynotes at events.	No Change
Program Manager	50	Convenes meeting of advisor work groups and technical workgroups. Speaks at stakeholder meetings. Writes reports.	No Change
Program Manager/Outreach Consultant	0	Develops Outreach Strategy, designs outreach materials, manages subcontracts with local & non-profit organizations to conduct phase 1 & 2 activities, speaks at stakeholder associations, meetings, and conferences.	No Change
Program Administrator	50	Coordinates staff travel and meeting logistics, processes agency/grant required documentation.	No Change
SWIC	0	Coordinates updates to the SCIP and outreach to existing LMR network managers.	No Change
Grants Program Specialist	25	Project accounting and reporting	No Change
Consulting Engineer	0	Position will not be filled in Phase 2	No Change

13. Subcontracts (Vendors and/or Subrecipients)

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the “Subcontracts Total” in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subject.)	RFP/RFQ Issued (Y/N)	Contract Executed	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
WSU-DGSS	Outreach and Education, Phase 2 Data Collection	Vendor	N	Y	12/20/2014	12/31/2017	\$508,000.00	
PNWER	Outreach and Education	Vendor	N	Y	12/20/2014	12/29/2017	\$175,000.00	
ESRI	Phase II Data collection, Coverage Mapping Tool	Vendor (changed from Subrecipient)	N	Y	3/1/2015	3/30/2016	\$42,468.00	
SAAG - Ken Boley	Legal Support	Vendor	N	Y	7/14/2014	6/30/2017	\$67,200.00	\$67,200.00
Andrea Alexander	Outreach and Education - Tribes	Vendor	N	Y	1/1/2016	12/31/2017	\$45,000.00	
Jim Pryor	Outreach and Education	Vendor	N	Y	1/1/2016	12/31/2017	\$45,000.00	
John DeFeo	Outreach and Education	Vendor	N	Y	1/1/2016	12/31/2017	\$45,000.00	
SAIC	Outreach, Education, Analysis, assistance with Governor's Decision.	Vendor	N	Y	7/1/2017	2/28/2018	\$65,000.00	

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.
Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total funds Expended (7)
a. Personnel Salaries	\$44,370.00	\$0.00	\$44,370.00	\$36,156.56	\$0.00	\$36,156.56
b. Personnel Fringe Benefits	\$13,311.00	\$0.00	\$13,311.00	\$13,055.04	\$0.00	\$13,055.04
c. Travel	\$25,800.00	\$0.00	\$25,800.00	\$7,676.03	\$0.00	\$7,676.03
d. Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
e. Materials/Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
f. Subcontracts Total	\$2,559,110.00	\$669,113.00	\$3,228,223.00	\$2,317,244.36	\$669,113.00	\$2,986,357.36
g. Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
h. Indirect	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
i. Total Costs	\$2,642,591.00	\$669,113.00	\$3,311,704.00	\$2,374,131.99	\$669,113.00	\$3,043,244.99
j. % of Total	80%	20%	100%	78%	22%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official:	16c. Telephone (area code, number, and extension)	(253) 512-7041
John Ufford, Preparedness Unit Manager, Emergency Management Division, Washington Military Department	16d. Email Address:	john.ufford@mil.wa.gov
16b. Signature of Authorized Certifying Official:	Date:	2/7/2018