

U.S. Department of Commerce Performance Progress Report				2. Award or Grant Number:	55-10-S13055	
1. Recipient Name				Wisconsin Department of Justice	4. EIN:	396006427
3. Street Address				17 W. Main Street	6. Report Date (MM/DD/YYYY)	7/26/2016
5. City, State, Zip Code				Madison, Wisconsin, 53707-7857	7. Reporting Period End Date: (MM/DD/YYYY)	6/30/2016
10a. Project/Grant Period				8. Final Report		9. Report Frequency
Start Date: (MM/DD/YYYY)		9/1/2013	10b. End Date: (MM/DD/YYYY)	2/28/2018	Yes <input type="checkbox"/>	Quarterly <input checked="" type="checkbox"/>
No <input checked="" type="checkbox"/>						
11. List the individual projects in your approved Project Plan						
	Project Type (Capacity Building, SCIP Update,	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category			
1	Stakeholders Engaged	192	Actual number of individuals reached via stakeholder meetings during the quarter			
2	Individuals Sent to Broadband Conferences	10	Actual number of individuals who were sent to third-party broadband conferences using SLIGP grant funds during the quarter			
3	Staff Hired (Full-Time Equivalent)(FTE)	0.5	Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal)			
4	Contracts Executed	0	Actual number of contracts executed during the quarter			
5	Governance Meetings	8	Actual number of governance, subcommittee, or working group meetings held during the quarter			
6	Education and Outreach Materials Distributed	150	Actual volume of materials distributed (inclusive of paper and electronic materials) plus hits to any website or social media account supported by SLIGP during the quarter			
7	Subrecipient Agreements Executed	0	Actual number of agreements executed during the quarter			
8	Phase 2 - Coverage	Stage 3,4,5	For each Phase 2 milestone category, please provide the status of the activity during the quarter: <ul style="list-style-type: none"> • Stage 1 - Process Development • Stage 2 - Data Collection in Progress • Stage 3 - Collection Complete; Analyzing/Aggregating Data • Stage 4 - Data Submitted to FirstNet • Stage 5 - Continued/Iterative Data Collection • Stage 6 - Submitted Iterative Data to FirstNet 			
9	Phase 2 – Users and Their Operational Areas	Stage 3,4,5				
10	Phase 2 – Capacity Planning	Stage 3,4,5				
11	Phase 2 – Current Providers/Procurement	Stage 3,4,5				
12	Phase 2 – State Plan Decision	Stage 2				

11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.

Stakeholder and Broadband Conferences: 192 public safety personnel were reached throughout the State with regional meetings in this reporting period. The RIC's also facilitated several separate meetings to associations and regional groups that were used for outreach and education for the FirstNet project. The RIC's were able to present updates on the progress of FirstNet and also continued to work with stakeholders to identify requirements and needs for their regions. The Wisconsin Department of Justice staff attended four conferences in this reporting period. The conferences attended were the Spring SPOC Meeting 2016, APCO Public Safety Broadband Summit, Badger State Sheriff's Association Meeting, and the PSCR Public Safety Broadband Stakeholder Meeting. Outreach materials were distributed at each of these meetings.

Governance Meetings: During this reporting period, eight governance meetings were held throughout the State which were also used for education and outreach on the Nationwide Public Safety Broadband Network. Included in these governance meetings were two meetings of the NPSBN Subcommittee, one meeting specific to data collection efforts. During this quarter, four additional voting members were appointed to the NPSBN Subcommittee. In the next quarter, FirstNet will be meeting with the Interoperability Council and NPSBN Subcommittee.

Staff Hires and Other Activities: Jessica Jimenez was hired on April 4th to fill the second Program and Policy Analyst position. The DOJ staff and RICs participated in the following other activities during this reporting period: Region V Teleconferences, meeting with the WI DOA regarding Wisconsin tribes, FirstNet update to the Adjutant General, Broadband Emerging Technologies Workgroup Teleconference, FirstNet board meetings.

Planned Major Activities: The Wisconsin Public Safety Broadband (WIPSB) project will kickoff mid-July. This effort will ramp up outreach and data collection activities and help the State reach all major milestones.

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

Changes will need to be made next quarter regarding the indirect rate, subgrants, and match categories. The team will discuss with Carolyn Dunn before proceeding with those changes.

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

In the next quarter our goal is to conduct six regional kickoff meetings for the WIPSB project. At these meetings we will be introducing stakeholders to FirstNet; to our statewide requirements development program designed to ensure the network's success; and to our project team who will engage with stakeholders throughout the process to make sure their requirements for the network are met. We also plan on having a website and newsletter created to get stakeholders updated on the WIPSB project and FirstNet updates.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

During this quarter DOJ staff attended a meeting with tribal law enforcement leaders and administrative staff to provide a FirstNet update. The State plans to meet with each tribe individually in the coming year. Also in this quarter, the project team worked alongside FirstNet team members to provide a FirstNet update to Adjutant General Dunbar and were subsequently asked to present to the Homeland Security Council in the following quarter.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

Wisconsin's SWIC position is currently still vacant, but the State is actively continuing recruitment efforts and hopes to fill this position within the next quarter. During this quarter, one of the Program and Policy Analyst positions was filled. Jessica Jimenez was officially hired as the secondary Program and Policy Analyst and began working in the new position on April 4th.

12b. Staffing Table - Please include all staff that have contributed time to the project. Please do not remove individuals from this table.

Job Title	FTE%	Project (s) Assigned	Change
Program and Policy Analyst 1	0.5	Provides administrative support relating to grant management, governance meetings, outreach activities, and fulfill program requirements.	
Program and Policy Analyst 2	0.5	Provides administrative support relating to grant management, governance meetings, outreach activities, and fulfill program requirements.	Jessica Jimenez hired April 4th.
Justice Program Supervisor (SWIC)	0.5	Overall program oversight.	Vacant
Grants Specialist 1	0.1	Provides financial balances, completes Financial Status Report (FSR), completes travel reimbursement and pays general costs.	
Grants Specialist 2	0	Completes travel reimbursement and pays general costs.	Will remain vacant
Financial Officer	0	Provides financial oversight for the federal award.	Will remain vacant
LTE	0	Provides program support for day to day work and meetings.	Will remain vacant

13. Subcontracts (Vendors and/or Subrecipients)

The State of Wisconsin has 6 sub-grants reflected within the "Contractual" category in our budget. Our sub-grants are with the following entities: Dane County \$214,584, North Central WI Regional Planning Commission \$86,985, Calumet County \$172,585, Douglas County \$86,985, West Central WI Regional Planning \$86,985, and the City of Milwaukee \$172,585.

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
UW-Extension	Develop training videos and promotional materials.	Vendor	N	Y	3/16/2015	4/1/2016	\$156,984.00	N/A
Unknown at this time	Community Engagement Outreach on a county by county, multi-county, and regional basis.	Unknown at this time	N	N	TBD	TBD	\$393,696.00	N/A
Unknown at this time	Statewide website hosting	Unknown at this time	N	N	TBD	TBD	\$11,230.00	N/A
Six sub-grants	Public Safety Wireless Broadband Planning Facilitation	Subrecipients	N	Y	9/1/2013	12/31/2017	\$820,709.00	N/A

13b. Describe any challenges encountered with vendors and/or subrecipients.

Some challenges have occurred related to contract execution and receiving detailed invoices for deliverables. The purchase order with UW-Extension has been closed. Five out of the six sub-grants have been extended through the end of 2017.

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total funds Expended (7)
a. Personnel Salaries	\$416,118.00	\$0.00	\$416,118.00	\$140,209.00	\$0.00	\$140,209.00
b. Personnel Fringe Benefits	\$163,410.00	\$0.00	\$163,410.00	\$56,717.00	\$0.00	\$56,717.00
c. Travel	\$75,697.00	\$110,631.00	\$186,328.00	\$21,517.00	\$133,832.00	\$155,349.00
d. Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
e. Materials/Supplies	\$14,757.00	\$0.00	\$14,757.00	\$4,383.00	\$0.00	\$4,383.00
f. Subcontracts Total	\$1,382,619.00	\$0.00	\$1,382,619.00	\$467,318.00	\$0.00	\$467,318.00
g. Other	\$156,737.00	\$463,190.00	\$619,927.00	\$22,859.00	\$236,701.00	\$259,560.00
h. Indirect	\$85,595.00	\$0.00	\$85,595.00	\$28,492.00	\$0.00	\$28,492.00
i. Total Costs	\$2,294,933.00	\$573,821.00	\$2,868,754.00	\$741,495.00	\$370,533.00	\$1,112,028.00
j. % of Total	80%	20%	100%	67%	33%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official:

Brad D. Schimel, Attorney General

16c. Telephone (area code, number, and extension)

608-267-1300

16d. Email Address:

cyganebki@doj.state.wi.us

16b. Signature of Authorized Certifying Official:



Date:

8/22/16

7/26/2016