

| U.S. Department of Commerce<br>Performance Progress Report     |   |   |   | 2. Award or Grant Number:                  | 55-10-S13055                                  |
|--|---|---|---|--|---|
|  |   |   |   | 4. EIN:                                    | 396006427                                     |
| 1. Recipient Name  | Wisconsin Department of Justice               |   |   | 6. Report Date (MM/DD/YYYY)                | 10/20/2016                                    |
| 3. Street Address  | 17 W. Main Street                             |   |   | 7. Reporting Period End Date: (MM/DD/YYYY) | 9/30/2016                                     |
| 5. City, State, Zip Code                                       | Madison, Wisconsin, 53707-7857                |   |   | 8. Final Report                            | 9. Report Frequency                           |
|  |   |   |   | Yes <input type="checkbox"/>               | Quarterly <input checked="" type="checkbox"/> |
|  |   |   |   | No <input checked="" type="checkbox"/>     |   |
| 10a. Project/Grant Period                                      |   |   |   |  |   |
| Start Date: (MM/DD/YYYY)                                       | 9/1/2013                                      | 10b. End Date: (MM/DD/YYYY)                                   | 2/28/2018   |  |   |
| 11. List the individual projects in your approved Project Plan |   |   |   |  |   |
|  | Project Type (Capacity Building, SCIP Update, | Project Deliverable Quantity (Number & Indicator Description) | Description of Milestone Category   |  |   |
| 1  | Stakeholders Engaged                          | 446   | Actual number of individuals reached via stakeholder meetings during the quarter  |  |   |
| 2  | Individuals Sent to Broadband Conferences     | 2   | Actual number of individuals who were sent to third-party broadband conferences using SLIGP grant funds during the quarter  |  |   |
| 3  | Staff Hired (Full-Time Equivalent)(FTE)       | 0.5   | Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal)   |  |   |
| 4  | Contracts Executed                            | 1   | Actual number of contracts executed during the quarter  |  |   |
| 5  | Governance Meetings                           | 10  | Actual number of governance, subcommittee, or working group meetings held during the quarter  |  |   |
| 6  | Education and Outreach Materials Distributed  | 450   | Actual volume of materials distributed (inclusive of paper and electronic materials) plus hits to any website or social media account supported by SLIGP during the quarter   |  |   |
| 7  | Subrecipient Agreements Executed              | 0   | Actual number of agreements executed during the quarter   |  |   |
| 8  | Phase 2 - Coverage                            | Stage 6   | For each Phase 2 milestone category, please provide the status of the activity during the quarter: <ul style="list-style-type: none"> <li>• Stage 1 - Process Development</li> <li>• Stage 2 - Data Collection in Progress</li> <li>• Stage 3 - Collection Complete; Analyzing/Aggregating Data</li> <li>• Stage 4 - Data Submitted to FirstNet</li> <li>• Stage 5 - Continued/Iterative Data Collection</li> <li>• Stage 6 - Submitted Iterative Data to FirstNet</li> </ul> |  |   |
| 9  | Phase 2 – Users and Their Operational Areas   | Stage 6   |   |  |   |
| 10   | Phase 2 – Capacity Planning                   | Stage 6   |   |  |   |
| 11   | Phase 2 – Current Providers/Procurement       | Stage 6   |   |  |   |
| 12   | Phase 2 – State Plan Decision                 | Stage 2   |   |  |   |

**11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.**

**Stakeholder and Broadband Conferences:** 446 public safety personnel were reached throughout the State with regional meetings in this reporting period. The RIC's also facilitated several separate meetings to associations and regional groups that were used for outreach and education for the FirstNet project. The RIC's were able to present updates on the progress of FirstNet and also continued to work with stakeholders to identify requirements and needs for their regions. The Wisconsin Department of Justice staff attended three conferences in this reporting period. The conferences attended were the Wisconsin Chiefs of Police Association (WCPA) Conference, APCO Annual Conference, and the Crime Information Bureau Annual Conference. Outreach materials were distributed at the WCPA and CIB conferences.

**Governance Meetings:** During this reporting period, ten governance meetings were held throughout the State which were also used for education and outreach on the Nationwide Public Safety Broadband Network. Included in these governance meetings were four meetings of the NPSBN Subcommittee, three meetings specific to developing a phased build out approach. The additional governance meetings include the Northeast Regional SCIP Implementation Council, East Central Regional SCIP Implementation Council, Southeast Regional SCIP Implementation Council, Interoperability Council, and the Governance Body Meeting with FirstNet.

**Staff Hires and Other Activities:** Jim Klas was hired on August 8th to fill the SWIC position. The DOJ staff and RICs participated in the following other activities during this reporting period: Region V Teleconferences, meeting with the WI DOA regarding Wisconsin tribes, FirstNet update to the Adjutant General and Homeland Security Council, Broadband Emerging Technologies Workgroup Teleconference, FirstNet SPOC Webinar, FirstNet Region V QPP CTT, ICAM 101 Webinar, call with NTIA, MABAS Preconference FirstNet Presentation (Bill Hinkle), Governance Assessment Meetings, Western States FirstNet Calls, Tribal Outreach Planning, FirstNet Update to AG and Governor's Offices, FirstNet Update to DOA Secretary and Team, FirstNet Board and Finance Meeting, FirstNet PEIS Meeting, and WIPSB Standing Meetings.

**Planned Major Activities:** In the next quarter the state will work on identifying the state plan decision process and gathering the necessary parties to be included in that analysis.

**11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.**

**11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.**

The team has successfully launched our project website (<https://wipsb.wisconsin.gov>) and have produced our first of many monthly newsletters updating stakeholders on the progress in Wisconsin. The data collected in the user population survey, coverage reviews, and phased build out meetings were compiled in a report and submitted to FirstNet on 9/30/16. The team has also started to hold weekly progress meetings to ensure the entire team (including the Regional Interoperability Coordinators) has all necessary information.

The Subcontracts total in table 13a does not currently equal the Subcontracts Total in 14f as a budget modification has not yet been made to reallocate additional funds into the Subcontracts category.

**11d. Describe any success stories or best practices you have identified. Please be as specific as possible.**

The Nationwide Public Safety Broadband Subcommittee has been very active in the past quarter and plans to remain active to assist with state plan review. The project team has also had successful executive consultation meetings with individuals from various agencies throughout Wisconsin, along with hosting regional kickoff meetings with public safety stakeholders in all six regions of the state.

**12. Personnel**

**12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.**

The project is now fully staffed.

**12b. Staffing Table - Please include all staff that have contributed time to the project. Please do not remove individuals from this table.**

| Job Title                         | FTE% | Project (s) Assigned  | Change                |
|-----------------------------------|------|---|-----------------------|
| Program and Policy Analyst 1      | 0.5  | Provides administrative support relating to grant management, governance meetings, outreach activities, and fulfill program requirements. |                       |
| Program and Policy Analyst 2      | 0.5  | Provides administrative support relating to grant management, governance meetings, outreach activities, and fulfill program requirements. |                       |
| Justice Program Supervisor (SWIC) | 0.5  | Overall program oversight.  | Jim Klas hired 8/8/16 |
| Grants Specialist 1               | 0.1  | Provides financial balances, completes Financial Status Report (FSR), completes travel reimbursement and pays general costs.              |                       |
| Grants Specialist 2               | 0    | Completes travel reimbursement and pays general costs.  | Will remain vacant    |
| Financial Officer                 | 0    | Provides financial oversight for the federal award.   | Will remain vacant    |
| LTE                               | 0    | Provides program support for day to day work and meetings.  | Will remain vacant    |

**13. Subcontracts (Vendors and/or Subrecipients)**

The State of Wisconsin has 7 sub-grants reflected within the "Contractual" category in our budget. Our sub-grants are with the following entities: Dane County \$214,584, North Central WI Regional Planning Commission \$86,985, Calumet County \$172,585, Douglas County \$86,985, West Central WI Regional Planning \$86,985, the City of Milwaukee \$172,585, and Televate LLC.

**13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.**

| Name                 | Subcontract Purpose  | Type (Vendor/Subrec.) | RFP/RFQ Issued (Y/N) | Contract Executed (Y/N) | Start Date | End Date   | Total Federal Funds Allocated | Total Matching Funds Allocated |
|----------------------|--|-----------------------|----------------------|-------------------------|------------|------------|-------------------------------|--------------------------------|
| UW-Extension         | Develop training videos and promotional materials.   | Vendor                | N                    | Y                       | 3/16/2015  | 4/1/2016   | \$16,152.50                   | N/A                            |
| Unknown at this time | Community Engagement Outreach on a county by county, multi-county, and regional basis.         | Unknown at this time  | N                    | N                       | TBD        | TBD        | \$0.00                        | N/A                            |
| Unknown at this time | Statewide website hosting  | Unknown at this time  | N                    | N                       | TBD        | TBD        | \$0.00                        | N/A                            |
| Six sub-grants       | Public Safety Wireless Broadband Planning Facilitation   | Subrecipients         | N                    | Y                       | 9/1/2013   | 12/31/2017 | \$820,709.00                  | N/A                            |
| Televate LLC         | Public Safety Broadband Consultation, outreach, project support, and data collection services. | Vendor                | N                    | Y                       | 7/21/2016  | 12/31/2017 | \$630,000.00                  | N/A                            |

**13b. Describe any challenges encountered with vendors and/or subrecipients.**

**14. Budget Worksheet**

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.

| Project Budget Element (1)   | Federal Funds Awarded (2) | Approved Matching Funds (3) | Total Budget (4) | Federal Funds Expended (5) | Approved Matching Funds Expended (6) | Total funds Expended (7) |
|------------------------------|---------------------------|-----------------------------|------------------|----------------------------|--------------------------------------|--------------------------|
| a. Personnel Salaries        | \$416,118.00              | \$0.00                      | \$416,118.00     | \$147,646.00               | \$0.00                               | \$147,646.00             |
| b. Personnel Fringe Benefits | \$163,410.00              | \$0.00                      | \$163,410.00     | \$57,496.00                | \$0.00                               | \$57,496.00              |
| c. Travel                    | \$75,697.00               | \$110,631.00                | \$186,328.00     | \$32,494.00                | \$144,002.00                         | \$176,496.00             |
| d. Equipment                 | \$0.00                    | \$0.00                      | \$0.00           | \$0.00                     | \$0.00                               | \$0.00                   |
| e. Materials/Supplies        | \$14,757.00               | \$0.00                      | \$14,757.00      | \$4,383.00                 | \$0.00                               | \$4,383.00               |
| f. Subcontracts Total        | \$1,382,619.00            | \$0.00                      | \$1,382,619.00   | \$524,709.00               | \$0.00                               | \$524,709.00             |
| g. Other                     | \$156,737.00              | \$463,190.00                | \$619,927.00     | \$24,444.00                | \$268,114.00                         | \$292,558.00             |
| h. Indirect                  | \$85,595.00               | \$0.00                      | \$85,595.00      | \$31,045.00                | \$0.00                               | \$31,045.00              |
| i. Total Costs               | \$2,294,933.00            | \$573,821.00                | \$2,868,754.00   | \$822,217.00               | \$412,116.00                         | \$1,234,333.00           |
| j. % of Total                | 80%                       | 20%                         | 100%             | 67%                        | 33%                                  | 100%                     |

**15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.**

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| 16a. Typed or printed name and title of Authorized Certifying Official:<br><br>Brad D. Schimel, Attorney General                             | 16c. Telephone (area code, number, and extension) | 608-267-1300   |
|  | 16d. Email Address:                               | <a href="mailto:cyganekbl@doj.state.wi.us">cyganekbl@doj.state.wi.us</a> |
| 16b. Signature of Authorized Certifying Official:<br><br> | Date:   | 10/20/2016<br><i>10-18-16</i>  |