U.S. Department of Commerce	2. Award or Grant Number 55-10-S13055
Performance Progress Report	4. EIN 396006427

1. Recipient Name Wisconsin Department of Justice	6. Report Date (MM/DD/YYYY) 7/14/2014	
3. Street Address 17 W. Main Street	7. Reporting Period End Date: 6/30/2014	
5. City, State, Zip Code Madison, Wisconsin, 53707-7857	8. Final Report ☐ Yes X No	9. Report Frequency X Quarterly

10a. Project/Grant Period Start Date: 09/01/2013	10b. End Date: 08/31/2016			

11. List the individual projects in your approved Project Plan

	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder Meetings (including pre-award)	167			
2	Training Sessions	0			
3	Broadband Conference	4			
4	Staff hires	1			
5	Contract Executions	0			
6	Statutory or Regulatory Changes	0			
7	Governance Meetings	8			
8	Education and Outreach	8			
9	Sub-recipient Agreements Executed	0			
10	Phase II Activities	0			

11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.

Stakeholder meetings: Wisconsin has six Regional Interoperability Coordinators (RIC's) who attend various conferences for the purpose of education and outreach. During the reporting period of 4/1/2014-6/30/2014 they participated in an OEC TA Governance Assessment Workshop in Wausau, a FirstNet session with the National Council of Telecommunication Association executive directors, a SCIP Workshop in Oshkosh, an APCO Broadband Summit in Washington, DC, and a PSCR Conference in Westminster, CO.
Broadband Conference: The Wisconsin Department of Justice sent three representatives to the APCO Broadband Summit in Washington, DC. Tim Pierce, SWIC, attended the PSCR Conference in Westminster, CO.
Staff hires: The Department of Justice made one hire for this quarter. Tim Pierce was hired as the Statewide Interoperability Coordinator (SWIC) with a start date of April 21, 2014.

Governance Meetings: During this reporting period, six governance meetings were held throughout the State which are also used for education and outreach on the Nationwide Public Safety Broadband Network. They were the NW-Region SCIP Implementation Council Meeting, Northeast SCIP Implementation Council Meeting, Public Safety Wireless Broadband Workgroup meeting, East Central Regional SCIP Implementation Council, and two Interoperability Council meetings. In addition, the State held an Office of Emergency Communication Technical Assistance Governance Workshop and a SCIP Update Workshop which stakeholders the opportunity to assist in recommendations for State Interoperability structures and plans.

Other Activities: WI Department of Justice staff participated in several other activities, which included teleconferences, meetings, and phone interviews. For this reporting period we had three FirstNet Region V conference calls, three WI SCIP Planning calls with OEC for the SCIP Workshop, discussions with OEC to discuss phone interviews and survey results for the TA Governance Workshop, and a Wisconsin Quarterly Call with SLIGP staff. DOJ staff also hosted a site visit from Region V's SLIGP Program Manager Carolyn Dunn. This site visit/audit was an all-inclusive look at our SLIGP grant activities. Discussion topics covered Wisconsin's organizational structure and capabilities, grant administration processes and systems, fiscal policies and controls, success stories and results, and additional topics related to the Public Safety Wireless Broadband initiative.

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.
No changes anticipated at this time.

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.
Wisconsin continues to actively educate itself on the latest developments on NPSBN and FirstNet. We have been meeting with the other Region V states regarding collaboration for initial consultation with FirstNet.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.
On June 19, 2014 the Interoperability Council formally identified required and desired attendees for the Initial Consultation meeting with FirstNet. Additionally the Governor designed, by letter, the Interoperability Council to be the state point of contact for FirstNet. Since FirstNet and NTIA require an individual, not a governance body, for contact the Interoperability Council formally moved to name the Statewide Interoperability Coordinator, currently filled by Tim Pierce, to serve as the single point of contact for FirstNet and NTIA.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

During this reporting period, the SWIC position was filled by Tim Pierce. The SLIGP Program and Policy Analyst position announcement was opened and the recruiting process has begun to fill this vacancy.

12b. Staffing Table

Job Title	FTE %	Project(s) Assigned	Change
Assistant Program Manager	.50	Provides administrative support relating to grant management, governance meetings, outreach activities, and fulfill program reporting requirements	We will be changing this job title to Program and Policy Analyst.
Program Supervisor	.50	Overall program oversight	Tim Pierce hired. We

					will classify this position as the Justice Program Supervisor
Grants Specialist 1	.15	Provides financial balances, completes Financial Status Report (FSR)			
Grants Specialist 2	.15	Completes travel reimbursement and pays general costs			
Financial Officer	.05	Provides financial oversight for the federal award			
LTE	.25	Provides program support for day to day work and meetings			

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13. Subcontracts (Vendors and/or Subrecipients)

The State of Wisconsin has 6 sub-grants reflected within the "Other" category in our budget. Our sub-grants are with the following entities:

Dane County $414,584, North Central WI Regional Planning Commission $86,985, Calumet County $172,585, Douglas County $86,985, West Central WI Regional Planning $86,985, and the City of Milwaukee $172,585

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned
Unknown at this time	Develop training videos and brochures related to broadband for outreach, host 3 webinars and 4 two-day regional trainings	Vendor	N	N	TBD	TBD	$500,000	$0	N/A
Unknown at this time	Facilitator for Public Safety Wireless Broadband Workgroup (PSWBW)	Unknown at this time	N	N	TBD	TBD	$4,800	$0	N/A
Unknown at this time	Statewide website hosting	Unknown at this time	N	N	TBD	TBD	$5000	$0	N/A
Six sub-grants	Public Safety Wireless Broadband Planning Facilitation	Subrecipients	N	Y	9/1/13	7/30/16	$1,020,709	$0	N/A

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13b. Describe any challenges encountered with vendors and/or subrecipients.

Our subrecipients have been excelling at their work, however, with a lack of information from FirstNet it is difficult to get a good grasp on what this entire process should look like. The State is waiting to enter into any agreements with vendors until FirstNet is able to provide more guidance and direction on where the NPSBN is headed.

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.
Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	$282,897	$0	$282,897	$37,823	$0	$37,823
b. Personnel Fringe Benefits	$101,509	$0	$101,509	$16,933	$0	$16,933
c. Travel	$29,146	$69,401	$98,547	$8,819	$17,778	$26,597
d. Equipment	$0	$0	$0	$0	$0	$0
e. Materials/Supplies	$17,370	$0	$17,370	$3,187	$0	$3,187
f. Subcontracts Total	$509,800	$0	$509,800	$0	$0	$0
g. Other	$1,297,122	$504,420	$1,801,542	$22,461	$45,652	$68,113
h. Indirect	$57,089	$0	$57,089	$6,830	$0	$6,830
i. Total Costs	$2,294,933	$573,821	$2,868,754	$96,053	$63,430	$159,483
j. % of Total	80%	20%	100%	60%	40%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official J.B. Van Hollen Attorney General	16c. Telephone (area code, number, and extension) 608 – 267-1300
Bonnie Cyganek 8-29-14	16d. Email Address cyganekbl@doj.state.wi.us
16b. Signature of Authorized Certifying Official	16e. Date Report Submitted (month, day, year) 7/24/2014