

<b>U.S. Department of Commerce</b>  <b>Performance Progress Report</b>		<b>2. Award or Grant Number</b> 55-10-S13055
		<b>4. EIN</b> 396006427
<b>1. Recipient Name</b> Wisconsin Department of Justice		<b>6. Report Date (MM/DD/YYYY)</b> 4/20/2015
<b>3. Street Address</b> 17 W. Main Street		<b>7. Reporting Period End Date:</b> 3/31/2015
<b>5. City, State, Zip Code</b> Madison, Wisconsin, 53707-7857		<b>8. Final Report</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
		<b>9. Report Frequency</b> <input checked="" type="checkbox"/> Quarterly
<b>10a. Project/Grant Period</b> Start Date: 09/01/2013	<b>10b. End Date:</b> 02/28/2018	

**11. List the individual projects in your approved Project Plan**

	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder Meetings (including pre-award)	559			
2	Training Sessions	0			
3	Broadband Conference	2			
4	Staff hires	0			
5	Contract Executions	1			
6	Statutory or Regulatory Changes	0			
7	Governance Meetings	10			
8	Education and Outreach	1700			
9	Sub-recipient Agreements Executed	0			
10	Phase II Activities	0			

**11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.**

**Stakeholder meetings:** 559 public safety personnel were reached throughout the State with regional meetings. The RIC's also facilitated fourteen separate meetings to Chief of Police Associations, Fire Chief's Associations, WI Healthcare Emergency Coalition, WI Communications Resource Association, Milwaukee Amateur Radio Emergency Services, SW WI Healthcare Emergency Readiness Coalition, and the WI Fire Chief's Education Association.

**Broadband Conference:** The Wisconsin Department of Justice staff attended one conference in this reporting period. This conference was the APCO Emerging Technology Forum in Dallas, TX.

**Staff hires:** None during this period

**Governance Meetings:** During this reporting period, ten governance meetings were held throughout the State which are also used for education and outreach on the Nationwide Public Safety Broadband Network. They were the West Central Region SCIP Implementation Council Meeting, Northeast SCIP Implementation Council Meeting, East Central Regional SCIP Implementation Council, South East Region SCIP Implementation Council, North West Region SCIP Implementation Council, two South West Regional SCIP Implementation Council meetings, and three Interoperability Council meeting.

**Other Activities:**

DOJ staff and the RICs participated in three conferences in which we had booths for the purpose of outreach and education. They were the WEMSA Association Conference, WI Chiefs of Police Association Conference, and the Wisconsin Association of Hazardous Materials Responders Association Conference.

**Additional activities included:**

- 3 Monthly FEMA Region V States PSBN Conference Call
- 3 Regional SCIP Coordinator Teleconference
- FirstNet Quarterly Webinar for SPOCs
- Issues, Opportunities, and Challenges for Critical Infrastructure Entities with FirstNet
- 2 FirstNet Region V - Monthly Check in with SPOCS/SWICS
- FirstNet Region V Conference Call
- Regional Interoperability Coordinator in person meeting
- FirstNet SPOC Data Collection Preview Webinar
- WI/SLIGP Quarterly call
- 2015 NCSWIC Committees Overview and Recruitment Webinar
- FirstNet Tribal Outreach Discussion
- FirstNet/NTIA Webinar on Data Collection & SLIGP Phase 2
- FirstNet Region V Confab in person meeting; Chicago, IL

**11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.**

We anticipate submitting a Grant Modification in the next quarter to begin Phase 2 activities. DOJ staff is evaluating Phase 2 activities and will be implementing a plan to start data collection activities in the next quarter. At this time a Baseline Expenditure Plan has not been established.

**11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.**

Wisconsin has contracted with the University of Wisconsin-Extension to develop an outreach campaign that will reach all 72 Wisconsin counties and will also engage Tribal agencies directly. We are also working with the UW and the Wisconsin Public Broadcasters to produce two Wisconsin centric informational videos about FirstNet. We are working diligently to have these completed prior to our June 18<sup>th</sup> State Consultation meeting with FirstNet.

**11d. Describe any success stories or best practices you have identified. Please be as specific as possible.**

Wisconsin's outreach and marketing of FirstNet has really started to increase. Awareness and more interest have been coming in from many different public safety disciplines throughout this last quarter. The Regional Coordinators have also been very engaged with stakeholders and have identified many incidents and events where a dedicated public safety wireless network would have made a huge improvement for the first responders. We are documenting these incidents and are looking forward to presenting these to FirstNet at our State Consultation in June.

**12. Personnel**

**12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.**

Wisconsin's SWIC position is currently vacant, but we expect this will be a short term vacancy that will not affect the State's efforts moving forward. Recruitment for the SWIC position is currently underway and we anticipate this position to be filled by next quarter.

**12b. Staffing Table**

Job Title	FTE %	Project(s) Assigned	Change
Program and Policy Analyst	.50	Provides administrative support relating to grant management, governance meetings, outreach activities, and fulfill program reporting requirements	
Justice Program Supervisor	.50	Overall program oversight	Vacant
Grants Specialist 1	.15	Provides financial balances, completes Financial Status Report (FSR)	
Grants Specialist 2	.15	Completes travel reimbursement and pays general costs	
Financial Officer	.05	Provides financial oversight for the federal award	
LTE	.25	Provides program support for day to day work and meetings	

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**13. Subcontracts (Vendors and/or Subrecipients)**

The State of Wisconsin has 6 sub-grants reflected within the "Other" category in our budget. Our sub-grants are with the following entities: Dane County \$414,584, North Central WI Regional Planning Commission \$86,985, Calumet County \$172,585, Douglas County \$86,985, West Central WI Regional Planning \$86,985, and the City of Milwaukee \$172,585

**13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.**

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned
UW-Extension	Develop training videos and promotional materials. Facilitate WI community engagement outreach via a regional or county effort.	Vendor	N	Y	3/16/15	TBD	\$286,584	\$0	N/A
Unknown at this time	Facilitator for Public Safety Wireless Broadband Workgroup (PSWBW)	Unknown at this time	N	N	TBD	TBD	\$4,800	\$0	N/A
Unknown at this time	Statewide website hosting	Unknown at this time	N	N	TBD	TBD	\$5000	\$0	N/A
Six sub-grants	Public Safety Wireless Broadband Planning Facilitation	Subrecipients	N	Y	9/1/13	7/30/16	\$1,020,709	\$0	N/A

**13b. Describe any challenges encountered with vendors and/or subrecipients.**

Our Regional Coordinators are doing a very good job and have started to touch many different types of agency disciplines this quarter. General awareness of FirstNet has increased in our State, which can be felt by the increase of questions and inquiries for more information from different agencies.

The DOJ executed a Purchase Order with the University of Wisconsin- Extension to facilitate some of our outreach efforts and also to develop promotional materials. This was an internal proposal between WI State agencies.

<b>14. Budget Worksheet</b>						
Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.						
Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	\$282,897	\$0	\$282,897	\$98,984	\$0	\$98,984
b. Personnel Fringe Benefits	\$101,509	\$0	\$101,509	\$41,454	\$0	\$41,454
c. Travel	\$29,146	\$69,401	\$98,547	\$11,599	\$59,888	\$71,487
d. Equipment	\$0	\$0	\$0	\$0	\$0	\$0
e. Materials/Supplies	\$17,370	\$0	\$17,370	\$4,383	\$0	\$4,383
f. Subcontracts Total	\$509,800	\$0	\$509,800	\$0	\$0	\$0
g. Other	\$1,297,122	\$504,420	\$1,801,542	\$218,114	\$110,320	\$328,434
h. Indirect	\$57,089	\$0	\$57,089	\$18,163	\$0	\$18,163
i. Total Costs	\$2,294,933	\$573,821	\$2,868,754	\$392,697	\$170,208	\$562,905
j. % of Total	80%	20%	100%	70%	30%	100%
<b>15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.</b>						
<b>16a. Typed or printed name and title of Authorized Certifying Official</b>  Brad D. Schimel, Attorney General				<b>16c. Telephone (area code, number, and extension)</b>  608 – 267-1300		
				<b>16d. Email Address</b>  cyganekbl@doj.state.wi.us		
<b>16b. Signature of Authorized Certifying Official</b>  <i>Bonnie Cyganek 4-20-15</i>				<b>16e. Date Report Submitted (month, day, year)</b>  04/20/2015		

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a currently valid OMB control number. Public reporting burden for this collection of information is estimated to average 10 hours per response for the application process, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Michael Dame, Director, State and Local Implementation Grant Program, Office of Public Safety Communications, National Telecommunications and Information Administration, U.S. Department of Commerce (DOC), 1401 Constitution Avenue, N.W., HCHB, Room 7324, Washington, D.C. 20230.