

U.S. Department of Commerce Performance Progress Report		2. Award or Grant Number 55-10-S13055
		4. EIN 396006427
1. Recipient Name Wisconsin Department of Justice		6. Report Date (MM/DD/YYYY) 1/21/2015
3. Street Address 17 W. Main Street		7. Reporting Period End Date: 12/31/2014
5. City, State, Zip Code Madison, Wisconsin, 53707-7857		8. Final Report <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
		9. Report Frequency <input checked="" type="checkbox"/> Quarterly
10a. Project/Grant Period Start Date: 09/01/2013	10b. End Date: 08/31/2016	

11. List the individual projects in your approved Project Plan

	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder Meetings (including pre-award)	266			
2	Training Sessions	0			
3	Broadband Conference	3			
4	Staff hires	1			
5	Contract Executions	0			
6	Statutory or Regulatory Changes	0			
7	Governance Meetings	7			
8	Education and Outreach	500			
9	Sub-recipient Agreements Executed	0			
10	Phase II Activities	0			

11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.

Stakeholder meetings: Wisconsin has six Regional Interoperability Coordinators (RIC's) who attend various conferences for the purpose of education and outreach. Over 266 public safety personnel were reached throughout the State with regional meetings. The RIC's also facilitated seven separate meetings to Chief of Police Association, Fire Chiefs Association, County Public Works Department, Mutual Assistance Response Teams, and Local Emergency Planning Committees.

Broadband Conference: The Wisconsin Department of Justice staff attended three conferences in this reporting period. These conferences consisted of the APCO Tech Conference in San Francisco, the Canada-US Bi-National Cross Border Interoperability Workshop, and the NCSWIC conference in Norman, Oklahoma.

Staff hires: One new staff member was hired during this reporting period. The staff member will be the Program and Policy Analyst in the Interoperability Unit at the DOJ.

Governance Meetings: During this reporting period, seven governance meetings were held throughout the State which are also used for education and outreach on the Nationwide Public Safety Broadband Network. They were the West Central Region SCIP Implementation Council Meeting, Northeast SCIP Implementation Council Meeting, East Central Regional SCIP Implementation Council, South East Region SCIP Implementation Council, North West Region SCIP Implementation Council, South West Regional SCIP Implementation Council, and one Interoperability Council meeting.

Other Activities: The DOJ staff and RIC's participated in the following other activities during this reporting period.

- FirstNet Quarterly SPOC Webinar
- Public-Safety Broadband: State of the States 2 Webinar
- 3 FirstNet Region V Conference Calls
- 2 Monthly FEMA Region V States PSBN Conference Calls
- 3 Regional SCIP Coordinator Teleconferences
- UW-EX/FirstNet Meeting
- WI SLIGP Quarterly Call
- WI FirstNet Region V: Monthly Check in with SPOCs/SWICs
- 2 Day PSWB Planning Meeting
- Racine County Chief of Police Meeting
- Manitowoc County Public Works Department Meeting
- Suburban Mutual Assistance Response Team (SMART) Meeting
- WEM SE Region Meeting
- Calumet County LECP Meeting
- UW- Whitewater PD Broadband Discussion

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

No changes anticipated at this time.

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

Wisconsin continues to actively educate itself on the latest developments on NPSBN and FirstNet. The DOJ staff is currently developing a campaign with presentation materials for outreach and marketing.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

Although Wisconsin's initial consultation with FirstNet is yet to be scheduled, the feedback we have received from other state's consultations has been very helpful to prepare us as a State for our meeting. Wisconsin has been proactively preparing for the consultation by gathering and analyzing information from each completed initial state consultation, comparing success stories and learning from best practices. This has also assisted us with our strategic planning and how we want to structure our marketing campaign to maximize our outreach efforts moving forward.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

Staffing levels are meeting our current needs, but as the NPSBN initiative expands in Wisconsin additional staff will be required.

12b. Staffing Table

Job Title	FTE %	Project(s) Assigned	Change
Program and Policy Analyst	.50	Provides administrative support relating to grant management, governance meetings, outreach activities, and fulfill program reporting requirements	Karlin Younger hired October 27 th , 2014.
Justice Program Supervisor	.50	Overall program oversight	
Grants Specialist 1	.15	Provides financial balances, completes Financial Status Report (FSR)	
Grants Specialist 2	.15	Completes travel reimbursement and pays general costs	
Financial Officer	.05	Provides financial oversight for the federal award	
LTE	.25	Provides program support for day to day work and meetings	

13. Subcontracts (Vendors and/or Subrecipients)

The State of Wisconsin has 6 sub-grants reflected within the "Other" category in our budget. Our sub-grants are with the following entities: Dane County \$414,584, North Central WI Regional Planning Commission \$86,985, Calumet County \$172,585, Douglas County \$86,985, West Central WI Regional Planning \$86,985, and the City of Milwaukee \$172,585

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned
Unknown at this time	Develop training videos and brochures related to broadband for outreach, host 3 webinars and 4 two-day regional trainings	Vendor	N	N	TBD	TBD	\$500,000	\$0	N/A
Unknown at this time	Facilitator for Public Safety Wireless Broadband Workgroup (PSWBW)	Unknown at this time	N	N	TBD	TBD	\$4,800	\$0	N/A
Unknown at this time	Statewide website hosting	Unknown at this time	N	N	TBD	TBD	\$5000	\$0	N/A
Six sub-grants	Public Safety Wireless Broadband Planning Facilitation	Subrecipients	N	Y	9/1/13	7/30/16	\$1,020,709	\$0	N/A

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13b. Describe any challenges encountered with vendors and/or subrecipients.

We still have limited information directly from FirstNet on how the network will be built, associated costs, coverage, and certain definitions of users for the network. Given the information available, our Regional Coordinators continue the education/awareness campaign in their regions for the NPSBN initiative.

14. Budget Worksheet						
Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.						
Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	\$282,897	\$0	\$282,897	\$73,505	\$0	\$73,505
b. Personnel Fringe Benefits	\$101,509	\$0	\$101,509	\$31,714	\$0	\$31,714
c. Travel	\$29,146	\$69,401	\$98,547	\$10,492	\$34,996	\$45,488
d. Equipment	\$0	\$0	\$0	\$0	\$0	\$0
e. Materials/Supplies	\$17,370	\$0	\$17,370	\$4383	\$0	\$4383
f. Subcontracts Total	\$509,800	\$0	\$509,800	\$0	\$0	\$0
g. Other	\$1,297,122	\$504,420	\$1,801,542	\$130,972	\$73,577	\$204,549
h. Indirect	\$57,089	\$0	\$57,089	\$13,189	\$0	\$13,189
i. Total Costs	\$2,294,933	\$573,821	\$2,868,754	\$264,255	\$108,573	\$372,828
j. % of Total	80%	20%	100%	71%	29%	100%
15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.						
16a. Typed or printed name and title of Authorized Certifying Official				16c. Telephone (area code, number, and extension)		
Brad D. Schimel, Attorney General				608 – 267-1300		
				16d. Email Address		
				cyganebl@doj.state.wi.us		
16b. Signature of Authorized Certifying Official				16e. Date Report Submitted (month, day, year)		
				1/21/2015		

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