

U.S. Department of Commerce Performance Progress Report		2. Award or Grant Number <b>56-10-S13056</b>	
		4. EIN <b>83-0208667</b>	
1. Recipient Name <b>State of Wyoming</b>		6. Report Date (MM/DD/YYYY) <b>04/28/2014</b>	
3. Street Address <b>2001 Capitol Avenue</b>		7. Reporting Period End Date: <b>03/31/2014</b>	
5. City, State, Zip Code <b>Cheyenne, WY 82002</b>		8. Final Report <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	9. Report Frequency <b>x Quarterly</b>
10a. Project/Grant Period Start Date: (MM/DD/YYYY) <b>08/01/13</b>	10b. End Date: (MM/DD/YYYY) <b>07/31/2016</b>		

11. List the individual projects in your approved Project Plan

#	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder Meetings	8			
2	Broadband Conferences	5			
3	Staff Hires	0			
4	Contract Executions	0			
5	Governance Meetings	1			
6	Education and Outreach Materials	25			
7	Subrecipient Agreements Executed	0			
8	Phase II Activities	N/A			

**11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.**

Milestone activities: Existing state employees continue to work on SLIGP, the broadband enterprise architect, SWIC and budget administrator. We were able to hold a public safety work group sessions that was part of the Office of Emergency Communications – Technical Assistance program for emergency responder stakeholders. We also participate in the State of Wyoming’s – PSCC (Public Safety Communications Commission) and give them FirstNet updates. We had five individuals attend the FirstNet western workshop in Phoenix, AZ, representing State of Wyoming ETS-technology-broadband, homeland security, fire, police and county commissioners.

We have created a FirstNet for Wyoming, Google + community, as a single point of information reference for our statewide emergency responders. This is intended to begin outreach and education, starting with our public safety work group of 25 individuals, until county visits are scheduled.

Participate in the Western States collaboration and meetings because of similar rural issues, and meet with them biweekly.

We are relying on State of Wyoming public safety work group and our existing user information from our land mobile radio (LMR) system to determine potential National Public Safety Broadband Network (NPSBN) users. The SWIC is compiling information on current LMR users.

Governance structure is taking shape and will be vetted for CIO approval in Q4.

**11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.**

We anticipated contractual staff to be hired, but still TBD. The State of Wyoming will work with dedicated staff resources before hiring contractual staff.

**11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.**

Most of our work this quarter again focused on education for the SLIGP project team. We also held initial OEC broadband planning and technical assistance workshop. The State of Wyoming now has access to CASM and have scheduled training session with OEC on how to best utilize this tool.

**11d. Describe any success stories or best practices you have identified. Please be as specific as possible.**

The SPOC and SWIC have a very strong working relationship and both bring important networking/communication skills to the project. While Wyoming's small population and large geographic areas will cause challenges in future coverage areas, it is currently an asset for outreach to stakeholders statewide. These two positions continue to leverage relationships, are both champions for this cause and are using this ability to reach out quickly to state/city/county contacts.

We continue outreach to the State of Wyoming's public safety working group members, to encourage attendance and participation.

We continue to provide information about SLIGP at these meetings and want members to be engaged with the grant program.

We have had meetings with our state financial team so SLIGP team members are updated with the SLIGP budget.

**12. Personnel**

**12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.**

The project is not fully staffed, but we anticipate hiring staff when state resources are exhausted, we may have to adjust our projected Baseline/Expenditure Plan at that point.

**12b. Staffing Table**

Job Title	FTE %	Project(s) Assigned	Change
Broadband Enterprise Architect	.25	Provide oversight of all SLIGP project activities	Working on SLIGP
SWIC	.50	Provide administrative support for grant management, governance meetings, and outreach activities	Working on SLIGP
Budget Administrator	.01	Provide support for budget management, procurement, and processing invoices	Working on SLIGP

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**13. Subcontracts (Vendors and/or Subrecipients)**

**13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the “Subcontracts Total” in Question 14f.**

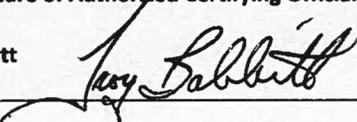
Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned
TBD	Program Manager – Technical writer	Vendor	N	N	TBD	TBD	\$489,600	\$0	N/A
TBD	Data Collection Manager	Vendor	N	N	TBD	TBD	\$384,000	\$0	N/A
TBD	Research - Planning	Vendor	N	N	TBD	TBD	\$230,400	\$0	N/A

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**13b. Describe any challenges encountered with vendors and/or subrecipients.**

None at this time. We will start working on RFP development at a time TBD.

<b>14. Budget Worksheet</b>						
Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.						
Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	\$0	\$147,300	\$147,300	\$0	\$19,721	\$19,721
b. Personnel Fringe Benefits	\$0	\$44,190	\$44,190	\$0	\$5,918	\$5,918
c. Travel	\$242,400	\$0	\$242,400	\$3,365	\$0	\$3,365
d. Equipment	\$0	\$0	\$0	\$0	\$0	\$0
e. Materials/Supplies	\$4,193	\$0	\$4,193	\$0	\$0	\$0
f. Subcontracts Total	\$1,104,000	\$0	\$1,104,000	\$0	\$0	\$0
g. Other Indirect	\$0	\$146,158	\$146,158	\$0	\$12,377	\$12,377
h. Total Costs	\$1,350,593	\$337,648	\$1,688,241	\$3,365	\$38,016	\$41,381
i. % of Total	80%	20%	100%	8%	92%	100%
<b>15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.</b>						
<b>16a. Typed or printed name and title of Authorized Certifying Official</b>				<b>16c. Telephone (area code, number, and extension)</b>		
Troy Babbitt – Broadband Enterprise Architect				307-777-5648		
State of Wyoming				<b>16d. Email Address</b>		
				Troy.babbitt@wyo.gov		
<b>16b. Signature of Authorized Certifying Official</b>				<b>16e. Date Report Submitted (month, day, year)</b>		
Troy Babbitt 				Revised - May 13, 2014 05/13/2014		

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a currently valid OMB control number. Public reporting burden for this collection of information is estimated to average 10 hours per response for the application process, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Michael Dame, Director, State and Local Implementation Grant Program, Office of Public Safety Communications, National Telecommunications and Information Administration, U.S. Department of Commerce (DOC), 1401 Constitution Avenue, N.W., HCHB, Room 7324, Washington, D.C. 20230.